

## **Granger Parks and Rec Board Meeting, Wednesday, June 3rd, 2020**

### **General Agenda Items:**

**Call to Order:** Jeri Wendzel called to order at 7:37 pm

**Roll Call:** Present – Jeri Wendzel, Jennifer Kopp, Ryan Castro, Angela Parks,

**Members of Public** – Jennifer Harned (Parks and Rec Director), Brad Feick

**Approval of the Agenda** – Ryan motions, Angela 2nds. All ayes.

**Approval of March Minutes:** Angela motions, Jenn seconds. All ayes

**Public Forum- (Erik Smith joined at 7:38)**

### **Board Discussion Items:**

#### **Director Report:**

#### **I. Playground Planning for Centennial**

A. Jen met with Mark to speak about adding to the playground. He said that since it already has a section, adding to it would be difficult. In the future, if we wanted to put one of those structures in Twin Eagles in the future, that is a possibility.

B. The design that we like has a swirly slide. Whenever we order, it will take at least eight weeks for it to come. So, if we want Jen to take it to city council, we would not get it until August. The sand would be taken out and replaced with rubber mulch.

C. Ryan motions that Jen takes it to City Council as it is, Jeri Seconds. All ayes.

#### **II. Review Granger Facility Procedures and Policies Review**

. Do we need a damage deposit for non-profit groups?

1. Adding a deposit creates an extra layer of responsibility.
2. We talked about the idea of the rate being a flat rate for everyone.
3. Erik motions a flat \$250 as a rental deposit, Ryan Seconds. All Ayes. Jen will take to City Council.

A. Jen created a general manual for everything someone would need to know about the Facility.

#### **III. Shelter House Rental Agreement Review**

. She set the damage deposit at \$100.

A. Jen added a COVID 19 Statement and as well.

B. Would there be an additional fee for alcohol?

1. At the Community Center, you pay an extra \$250 plus \$40 for a police officer to be on duty there.
2. We do not know if the police officer is necessary at the shelter house since it is all open.
3. No one can charge for alcohol because then they would have to do a liquor license.

C. The City Attorney will look over all of the documents.

D. At Polk County, they charge a reservation charge, and then there is a charge for a keg of beer if they had that. Ankeny, however, does a damage deposit.

E. We talked about having a written agreement without the damage deposit since the damage deposit would be difficult to uphold.

F. There is also a COVID Waiver that we will have them sign.

- G. Erik motions to take it to City Council, Jenn Second. All ayes.

#### **IV. Playground Opening**

- . There banners outside the playgrounds that say "Play at your own risk."
- A. We are not sanitizing as of now.
  - 1. In the future, we could possibly sanitize it once a week.
  - 2. We have to be careful at the fact that others may be upset if we say its always sanitized and someone gets sick.
- B. Cleaning procedures for the playground.
- C. Cleaning procedures for bathroom.
  - 1. Review checklist
  - 2. The bathrooms will be cleaned nightly.
- D. More than likely, the park will not be used as much this summer. For those that are overly concerned, they will probably use wipes anyway.

#### **V. Baseball Field Usage**

- . Agreement for Teams to Reserve
- A. There are also Ball Field Guidelines for COVID-19.
  - 1. We could possibly post the guidelines on the fence of the ball field so that everyone can see it.
- B. Jenn motions that Jen takes the Ball Field Guidelines to City Council, Jenn Seconds. All Ayes.

#### **VI. Facility Rental Survey for Community Center Review**

#### **VII. Opening Community Center Date Discussion**

- . Jen is thinking that we could open the Community Center to rentals only starting July 1st so that we know when to clean. She also thought about opening up only on the weekends. Then, September 1st for Community Programs.
- A. Brad brought up the point of limiting it to one group at a time/a day to ensure that cleaning is happening.
- B. Half-capacity would be required which is 78 for the Community Center.
- C. Erik brought up the idea of presenting it as phases to the Community Center.
- D. Jeri motions that Jen takes to City Council the idea of the Community Center opening July 1st on weekends only, Erik seconds. All Ayes.

#### **VIII. Summer Programming Discussion**

- . Bam Bam
  - 1. Jen does not feel that we can facilitate it for this summer.
  - 2. We are canceling Bam Bam officially.
- A. Yoga in the Park
  - 1. This would be a lot easier to do as social distancing is more easily enforceable.
- B. Movie in the Park - July 25th
  - 1. Wait to decide until July 1st.
- C. Soccer - July
  - 1. If we have soccer, how do we facilitate kids wearing masks and keeping the appropriate distance?
  - 2. Practices would start July 15th
  - 3. Wait to decide until July 1st.
- D. Adult Sand Volleyball

1. We will cancel as there is no interest.
- E. Summer Camp
1. We will cancel as it would more than likely cost more than what we are bringing in due to COVID-19.

**IX. Window Repair at Community Center**

- . Leaf Guard
- A. Window World- June 9th
- B. Renewal by Andersen -Wouldn't do a city building
- C. Pella Windows

**X. July 8th-Scratch Cupcake- Curbside**

- . Approved by City Council

**CCRA/Parks:** Currently, out of our 2019/2020 fiscal budget, Parks is 60% spent, and the Community Center is 80.27% spent.

**Grants Update:**

1. Jen sent the Build with Bags and she will let us know when she hears back.

**City Council**

1. Jen will take the idea for adding the swirly slide for Centennial Park
2. Jen will take the Rental Agreement and COVID-19 Waiver to the City Attorney and City Council.
3. The Ball Field Guidelines to City Council for approval.
4. The Community Center opening July 1st, weekends only for rentals.

**Board Action:**

1. Ryan motions that Jen takes it to City Council as it is, Jeri Seconds. All ayes.
2. Erik motions to take the Rental Agreement and COVID-19 Waiver to the City Attorney and City Council, Jenn seconds. All ayes.
3. Jenn motions that Jen takes the Ball Field Guidelines to City Council, JeriSeconds. All Ayes.
4. Jeri motions that Jen takes to City Council the idea of the Community Center opening July 1st on weekends only, Erik seconds. All Ayes.

**Old Business:** None

**New Business:** Next meeting will be Wednesday, July 1st, 2020, @ 7:30 PM

**Adjournment:** Jeri motions, Jenn seconds. All Ayes to Adjourn. meeting adjourned at 9:21 p.m.

Submitted by Jennifer Kopp, Secretary