

City of Granger  
Council Meeting Minutes  
May 13, 2020

The Granger City Council met via an electronic meeting on May 13, 2020, at 7 p.m. due to Iowa Governor Kim Reynolds' Proclamation of Disaster Emergency, which among other matters, ordered the prohibition of community gatherings of ten or more people at all locations. The Governor's supplemental Proclamation of April 27, 2020, extended the restrictions to May 15, 2020. Therefore, in-person meetings of the City Council are impossible or impractical as contemplated by Iowa Code Section 21.4(1)(b).

Mayor James opened the public hearing on an amendment to FY 2019-2020 Granger City Budget at 7 p.m. With no written or oral comments, the public hearing was closed at 7 p.m.

Mayor James opened the regular City Council meeting at 7 p.m. Council members on the call/Zoom meeting were Backous, Bermel, Brandt, Saak, and Schutt.

Schutt made a motion to approve the agenda, seconded by Brandt. All Ayes.

A resident at 1807 Walnut Street wanted to know what was being done with the noise and exhaust issues at Iowa Carriers. Last month the Mayor was going to get with the owner to discuss ways to store his trucks that run all night so that it will reduce the noise and exhaust levels. The Mayor mentioned he was not able to get with the owner, but he was under the impression that the owner was going to make some changes to move the trucks across the street or park them closer to the tree line which would help reduce the noise. The resident mentioned he has seen no change and that the trucks are parked in the same spot. The Mayor will talk with the owner this week to get something resolved. A resident at 2004 Cherry Street wanted permission to fill in a wet spot in his ditch which may change the flow of the water. The City Attorney will need to add this to the special City Council meeting for May 28<sup>th</sup> as an action to approve.

Landing at Oxley Creek West PUD: Action to set a public hearing on changing the zoning classification of Parcel C and Parcel B (except Windcrest Plats 1, 2, and 3) as shown on a Plat of Survey recorded in Book 2002 Page 767 from A-1 (Agricultural District) to create P.U.D. Landing at Oxley Creek West Planned Unit Development for 7 p.m. on May 28, 2020, was approved by Schutt, seconded by Backous. All Ayes.

Ironwood Estates Conservancy PUD Amendment: Action to set a public hearing on the amendment of Ironwood Estates Conservancy PUD to allow Lots 1 through 4 to be developed as four single-family residential lots or six townhomes for 7 p.m. on May 28, 2020, was approved by Schutt, seconded by Brandt. All Ayes.

Discussion on Municipal Water Service – Corrosion Control Alternatives – Engineer Veenstra mentioned the Environmental Protection Agency has a requirement called the Lead and Copper Rule. This means the City is required to monitor lead and copper levels at various locations throughout the distribution system. The monitoring is to ensure that the lead and copper levels in the distribution system do not exceed the EPA established limits. The limits for lead and copper are established because elevated dosages of lead and copper have been shown to have potential adverse health impacts. Lead and copper can be present in the distribution system from one of the two primary sources. The first source would be the raw water supply which for the City of Granger the concentrations of lead and copper are well below the regulatory limit. The second source of elevated lead and copper is from corrosion that occurs within the distributed system. Water can be corrosive and cause lead and copper to corrode or leach from the water pipes, especially water service pipes. This corrosion increases concentration. Factors that affect the corrosive tendencies of water include pH, hardness, alkalinity, and total dissolved solids. Whether particular water will be corrosive depends on the unique combination of these parameters. Recently, Jarrod Sturtz measured the pH with different measuring equipment and found that the pH of the water is in the range of 7.6 to 7.7 range which is slightly lower than the low 8 range. At this level the pH would be considered corrosive and that I likely the cause of the elevated copper levels measured at certain locations in the distribution system. The two methods to address the corrosion potential of the water is to either raise the pH of the water through the addition of a base material such as sodium hydroxide, the second approach would be to address the corrosion by adding a phosphate inhibitor. The Iowa DNR recommends using a phosphate inhibitor which is very effective and is well documented for their ability to reduce the red or rusty water. However, due to the chemical addition, the City will need to purchase a new storage tank and a feed pump and also the chemical itself. The total price would be in the range of \$4,250. Brandt made a motion to approve the Iowa DNR recommendation of adding phosphate inhibitor to address the copper corrosion and the purchase of the equipment and chemical in the amount of \$3,000, seconded by Saak. All Ayes.

Discussion on Additional Water Treatment Plant Filters – Preliminary Financial Assessment – Engineer Veenstra mentioned the estimated cost to install two filters in the water treatment plant to increase the capacity of the plant would be approximately \$450,000. While the City may have some limited reserves in the water fund that can be used to finance a portion of the project, most of the project cost will need to be financed through a bond issue. The life of the water filters is 40 years, but the media needs to be changed every 8-10 years. For planning purposes the City should consider it will need to cover the debt service as well as coverage on both the new and existing bond issues. The required revenue for a 20-year loan would be approximately \$51,600 and for a 10-year loan the

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required revenue would be \$79,700. The process for going out for bids and permits are around 90 days. The City Council is interested in moving forward with the project over a 20-year loan.

Discussion on Municipal Water System – Possible Rate Increase – The last increase in water rates was 2017. The City Council is in favor of raising the water rates starting July 1 with an annual 3% increase over three years and then at that time the City Council will reevaluate. The reason for the increase will be added to the June City newsletter.

Reports on other projects and matters – The City Attorney mentioned that he has talked to Jennifer Welch regarding the Water Quality Initiative Project and she has reached out to the state funder to put pressure on the bonding company to pay for what is left of the project. Jennifer is not willing to reduce the scope of the project at this time.

Police Report for 4/6/20 – 5/10/20 reported 3 motorist assists, 3 traffic controls, 4 parking complaint/violations, 1 dog bite, 2 illegal dumping, 2 accidents, 3 ambulance calls, 1 domestic situation, 1 arrest warrant served, 1 neighbor dispute, 1 vehicle pursuit, 1 escaped juvenile (Woodward Academy), 1 UTV operating in town, 2 welfare checks, 1 social distancing contact advised to disperse, 1 noise/smell complaint, 1 loose animal complaint (spoke with owner), 3 erratic drivers, 1 complaint of a vehicle driving the wrong way down highway 141, 1 civil dispute, 1 criminal mischief, 1 suspicious vehicle, 2 suspicious persons, 1 theft, 2 animal complaints, 9 citations, and 6 other agency assists. Police Chief Owen (along with officer Knouse and the Woodward Police Department) discussed the proposed consolidation of the Woodward and Granger Police Departments to form the creation of the Woodward Granger Unified Law Enforcement District which will be governed by a five-member board. The discussed consolidation benefits would be 24/7 coverage in both towns, faster response times, having an officer available for the 7 schools, no on-call for officers, officer retention, more officers to assist with emergencies or warrants, if an officer gets injured, there still will be an officer available to work, financial savings for the two cities, and once combined they would have a total of 8 reserves who work for \$1 a year. The office would be stationed at the Woodward Police Department which would eliminate the trailer in Granger which is a cost savings of \$5,000 a year. The police would still meet any residents needing assistance at Granger City Hall for their convenience. Other than what was already budgeted for FY 2021, they are requesting another \$10,000 from each town for additional expenses. The City Council was very favorable of the idea and would be interested in hearing more in detail in the next coming months.

Fire Department April 2020 Report shows there were 17 EMS calls, 4 motor vehicle accidents, 1 mutual aid, and 6 fires.

Ambulance Report – Bethany mentioned that in March they had 9 calls that they couldn't staff, and April had 3 calls that they couldn't staff. The COVID-19 calls are increasing which increases the demand for supplies and longer end-to-end time due to the decon process. The paramedic tuition reimbursement program is being researched for the future. Activation of the DCEMS Affiliation has not been requested, even with increased call volume. Action to approve the hiring of Jayden Dorenkamp with an hourly rate of \$12.00 until testing sites reopen, and then upon satisfactory completion of the NREMT test, an hourly rate of \$14.00 not to exceed 4 months from May 13<sup>th</sup> was approved by Brandt, seconded by Schutt. All Ayes. Action to approve the hiring of Brooks Vander Kopsa with an hourly rate of \$12.00 was approved by Brandt, seconded by Schutt. Action to approve the hiring of Nicholas DeVries with an hourly rate of \$17.50 was approved by Brandt, seconded by Schutt. All Ayes. Action to approve the hiring of Robyn Derner with an hourly rate of \$17.00 was approved by Brandt, seconded by Schutt. All Ayes. Action to approve email account set-up with google for all personnel in the amount of \$500 a year, was approved by Brandt, seconded by Schutt. All Ayes. Action to approve the purchase of air pack equipment from Sandy Fire Supply LLC in the amount of \$16,372.00 to be split between the fire and ambulance budgets, was approved by Bermel, seconded by Schutt. All Ayes. Action to approve the purchase of new department clothing from Graphic Edge in the amount of \$6,210.60 to replace existing clothing was approved by Brandt, seconded by Schutt. All Ayes.

Parks and Recreation Report – Jennifer mentioned that Scratch Cupcake will travel around the state and set up their truck to do purchases for cupcakes. Jennifer submitted a date to see if they could come during Granger Days or Highway 141 Garage Sale but these dates were not available. Scratch Cupcake would be available to come July 8<sup>th</sup> from 11 a.m. to 3 p.m. at the community center. Action to approve Scratch Cupcake Truck to come Wednesday, July 8<sup>th</sup> from 11 a.m. to 3 p.m. at the community center was approved by Brandt, seconded by Saak. All Ayes. Action to approve the purchase of floor machine to clean the floors at the community center in the amount of \$4,003.74 from Harvard was approved by Brandt, seconded by Schutt. All Ayes. Action to approve the purchase of the electrostatic sprayer to be used at the community center and city hall and to be split between the two budgets in the amount of \$1,708.60 was approved by Brandt, seconded by Schutt. All Ayes. Several trash cans at Centennial Park need to be updated and Jennifer would like to apply for the Build with Bags grant to replace 6 of those and 2 of the picnic tables under the shelter house. Action to approve applying for the Build with Bags grant in the amount of \$1,777.00 was approved by Schutt, seconded by Saak. All Ayes. The Parks & Rec Board is in discussions on when they will open and how they will proceed with the cleaning procedures moving forward. Jennifer mentioned the Easter coloring sheets were posted all last week and she would like to express her thanks to the front line workers. Keith Braunschweig is working with the Parks & Rec Department to help develop a survey for teen programming and provide suggestions on future teen programs in the community.

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The City Council discussed the sidewalk letters that were sent certified in June of 2019 for one resident residing in Twin Eagles Point Plat 1 and one resident residing in Carefree Estates Plat 1 that were required to construct a sidewalk on the vacant lot that they owned by June 30, 2020. The City Council agreed to extend the deadline for another year. Brandt made a motion to extend the deadline until June 30, 2021, seconded by Schutt. All Ayes.

Action to approve Mosquito Control of Iowa contract for period June 1, 2020, through September 1, 2020 in the amount of \$4,030.00 was approved by Brandt, seconded by Schutt. All Ayes.

Action on Resolution 2020-11 – supporting Central Iowa Waste Management Association Comprehensive Solid Waste Management Plan Update was approved by Schutt, seconded by Brandt. All Ayes.

Action to approve the change in IT support contract with Access Systems to add ISE/Advanced Cybersecurity Protection in the amount of \$80.00 a month was approved by Brandt, seconded by Schutt. All Ayes.

Action on Resolution 2020-12 – adopting an amendment to 2019-2020 Granger City Budget was approved by Saak, seconded by Backous. All Ayes.

Brandt reported on behalf of the Finance Committee that all information at this time was in order. Schutt made a motion to approve the report, seconded by Saak. All Ayes.

Backous made a motion to approve all bills for payment, seconded by Brandt. All Ayes.

Mayor’s Report – The Mayor and City Council discussed whether to have Granger Days this year due to the current circumstances. With only three months left to plan and not having the ability to book events or get sponsorships, the City Council decided to cancel the event this year. The City is under contract for the fireworks, so it was discussed to keep the fireworks since it would be fun for the residents which would keep everyone safe and at home. It was also discussed to have a stay at home neighborhood parade with the Woodward and Granger Fire and Police Departments. The decision will be discussed in the June or July City newsletter. The COVID-19 protocols were discussed. Since this virus may be around a while, the City Council decided that the City will not be self-quarantining individuals for 14 days any longer unless they have confirmed close contact with a COVID positive individual while they were not in protective PPE equipment. Employees need to keep practicing social distancing, hand washing, and cleaning of their workstations. Although masks are not required, they are welcome to wear one if that makes them feel comfortable. The CDC has lifted the travel ban so employees may now travel within the United States and no longer have to self-quarantine when they return. The Mayor will draft a letter for the City employees with the COVID-19 protocols. The City Council has decided to keep the community center, parks, and the library closed to the public through June 30, 2020, and then at that time they will reevaluate. City Hall will remain closed to the public through May 28<sup>th</sup> and then at the special City meeting, the City Council will make a further decision. The City Council decided that the compensatory time that is left banked for three employees who will begin their exempt status on July 1<sup>st</sup>, will need to use their comp time before that date.

The electronic meeting adjourned at 10 p.m.

\_\_\_\_\_  
Tony L. James, Mayor

Attest: \_\_\_\_\_  
Kristy Trzeciak, City Clerk

VENDOR	APRIL 2020 CLAIMS DESCRIPTION	AMOUNT
Access Systems Leasing	Copier Lease + Usage	\$ 860.29
Access Systems Leasing	Server Lease + IT Services	\$ 625.74
Acco	Chem Feeder Injector Valves	\$ 276.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 240.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 93.50
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 135.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 240.00
Badger Meter	Services for April 2020	\$ 39.00
Banleaco	Folder/Inserter Lease	\$ 154.22
Barnes & Noble	Lego Gadgets	\$ 59.97

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Barnes & Noble	Books/DVDs	\$ 509.99
Barnes & Noble	Books	\$ 125.43
Barnes & Noble	DVDs	\$ 59.98
Barnes & Noble	Books/DVDs	\$ 484.47
Barnes & Noble	Books/DVDs	\$ 258.35
Barnes & Noble	Books/DVDs	\$ 354.58
Barnes & Noble	Books/DVDs	\$ 352.43
Barnes & Noble	DVD	\$ 20.99
Bomgaars	Square Outlet Box/Extension Hose/Teflon Tape/Inkzall Marker/Drill Bit Set	\$ 172.12
Bomgaars	Air Hose Reel	\$ 119.99
Bomgaars	Bulk Seed	\$ 31.05
Bound Tree	Disinfectant	\$ 22.32
Bound Tree	IV Flush Syringe/BVM Resuscitator Bag	\$ 67.95
Bound Tree	Sensor Masimo Rainbow Infant	\$ 830.00
Bound Tree	Electrodes	\$ 57.20
Bound Tree	Gloves	\$ 61.92
Bound Tree	Sterile Water for Irrigation	\$ 8.90
Brown, Fagen & Rouse	Legal Services for April 2020	\$ 2,800.00
Burns, Brandon	Cell Phone Reimbursement	\$ 35.00
CJ Cooper & Associates	Burns/Feick Random Drug Testing	\$ 70.00
Capital City Equipment	Mower Blades	\$ 109.38
Casey's Business MasterCard	Fuel	\$ 1,123.13
City of Adel	1/2 Cost of Gas Used to Calibrate Breath Test Machines	\$ 101.14
Core & Main	Marking Flags/Marking Paint	\$ 287.56
Culligan Water of Adel	Bottled Water + Cooler Rental	\$ 24.05
D & K Products	Futerra/Drive/Microyl/Ranger Pro/Amine	\$ 768.46
D & K Products	Dimension/Futerra/Sports Turf/Ignition Cover-Up Surfactant/Prokoz SPI Max	\$ 1,304.75
Dallas County EMS	Tiering Services	\$ 150.00
Dallas County EMS	Tiering Services	\$ 150.00
Dallas County EMS	Tiering Services	\$ 150.00
Dallas County EMS	Tiering Services	\$ 150.00
Demco	Vistafoil Laminate	\$ 176.73
Demco	I Love Books Economy Bag	\$ 46.74
Demco	Big Joe Bean Bag Chair	\$ 258.93
Emergency Apparatus Main	NFPA Pump Test on Unit T276	\$ 922.77
Emergency Apparatus Main	NFPA Pump Test on Unit E271	\$ 769.60
ESO Solutions	HER CAD Integration/Fire Personnel Management/ESO Fire Incidents from 6/7/2020 - 6/6/2021	\$ 3,074.55
Feick, Brad	Cell Phone Reimbursement	\$ 35.00
Fire Recovery EMS	April Billing	\$ 350.19
Friends of Grimes Public Library	TixKeeper Software and Authentication	\$ 225.00
gWorks	1099 Forms/W-2 Forms with Envelopes	\$ 168.89
Hach	Alkaline Cyanide RGT/Pan Ind Soln/Deionized Water	\$ 143.46
Harned, Jennifer	Cell Phone Reimbursement	\$ 35.00
Harney Industries	Concrete Sidewalk Addition at Community Center	\$ 1,000.00
Hawkins	Tubing	\$ 242.04
Hawkins	Chlorine/Sodium Permanganate	\$ 1,216.45
Heartland Flags	3x5/4x6 Flags	\$ 183.00
Independent Salt Company	28.04 Tons of Salt	\$ 2,088.42
Iowa One Call	811 Emails	\$ 26.10
Jetco, Inc.	Troubleshoot YSI Controller	\$ 257.55
Keystone Laboratories, Inc.	Water Tests	\$ 59.00
Logan, Jessica	Fabric Masks	\$ 20.00
Logan Contractors Supply, Inc.	50 lbs of Spring/Fall Pothole Patch	\$ 259.00
Menards - Grimes	Color Connex Type D/Reducer Kit/Couplings	\$ 40.89
Menards - Grimes	Strip Disc/Widetool Holder/Wire Cup Brush/Stops Rust/Insert Lock/Primer Spray/Spray Paint/Wire	

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	Wall Nut/PVC Coupler/PVC Cond Strap/PVC Conduit Body/Carr Bolt/Tool Hanger/Vinyl Wallbase	\$ 120.24
Menards - Grimes	Floor Squeegee/Filter Bags/Dryer Vent Kit/AA Batt/AAA Batt/Plastic Label White Pearl/Foam Eraser/C Batteries/Fuse Box/Outlet Cover/Palmolive Oxy/Orange Wipes/Leather Wipes	\$ 309.01
Menards - Grimes	Loctite Superglue Ex/Febreze Air Fresh/Little Tree Leather/Heavy Duty Sponges/Rx Water Rep	\$ 22.11
Menards - Grimes	Round Cord Clips/Hook Chrome Shower Curtain Rings	\$ 9.65
Menards - Grimes	Men's Suave	\$ 2.94
Menards - Grimes	Bath Towels/Hand Lotion/Women's Sham & Cond/Bathroom Rug/Shower Cuddy/Towel Rack	\$ 164.64
Metering & Tech Solutions	12 Water Meters	\$ 3,562.43
Metering & Tech Solutions	2" E Series Water Meter	\$ 1,087.92
Momar, Inc.	Hand Sanitizers/Hand Pumps	\$ 402.17
Momar, Inc.	Hand Sanitizer Spray	\$ 691.70
Mullins, Aaron	Cell Phone Reimbursement	\$ 35.00
Office Depot	Magnetic Dry-Erase Board w/ Alum Frame	\$ 161.98
Office Depot	Return Credit on Magnetic Dry-Erase Board w/ Alum Frame	\$ (131.99)
Office Depot	Return Credit on Shipping of Magnetic Dry-Erase Board w/ Alum Frame	\$ (29.99)
Office Depot	File Folders/Import Surcharge/Laser Pro Paper/Legal Copy Paper	\$ 159.27
Office Depot	Return Credit on Legal Copy Paper	\$ (58.49)
Office Depot	Copy Paper	\$ 39.99
Office Depot	Magnetic Dry-Erase Board w/ Alum Frame	\$ 161.98
Office Depot	Cocoa Swiss Kcups	\$ 43.11
Office Depot	Toner	\$ 307.96
Pohlmeier Construction, Inc.	Repairs Made to Drop Connection Sewer in Alley Between Locust & Walnut Streets	\$ 6,269.18
Polk County Public Works	Routine Maintenance - NW 110th Avenue	\$ 590.70
Praxair Distribution, Inc.	Oxygen	\$ 203.77
Praxair Distribution, Inc.	Gloves/Oxygen	\$ 221.52
Quick Oil Co.	Fuel - Water Plant Generator	\$ 132.48
Quick Oil Co.	Fuel - Sewer Plant Generator	\$ 532.53
Quick Oil Co.	Fuel for Barrel	\$ 275.10
Racom	EDACS Access/Beon Access	\$ 494.05
Sandry Fire Supply, LLC	Chief Shield Gear Wash	\$ 64.65
Sandry Fire Supply, LLC	Cartridges	\$ 63.00
Sandry Fire Supply, LLC	Battery	\$ 91.45
Sandry Fire Supply, LLC	Titled Mesh Vest	\$ 143.00
State Hygienic Laboratory	Water Tests	\$ 26.00
Storey Kenworthy	#10 Regular Envelopes	\$ 95.85
Storey Kenworthy	#10 Window Envelopes	\$ 228.35
Storey Kenworthy	Utility Bill Reminder Notices	\$ 406.79
Strauss Security Solutions	Qtrly Access Hosting Fee	\$ 57.00
Strauss Security Solutions	Medeco Keys for Fire Office	\$ 100.00
Sturtz, Jarrod	Cell Phone Reimbursement	\$ 35.00
Tenting, Krystal	Instructor Payment	\$ 24.50
Tenting, Krystal	Instructor Payment	\$ 30.63
Tiernan's Service Center	Tire Repair on 2011 Ram Truck	\$ 25.00
Tiernan's Service Center	Rear Axle Seal Replacement/Fluid on 2017 Dodge Truck	\$ 722.90
Trzeciak, Kristy	Cell Phone Reimbursement	\$ 35.00
UPS	Shipping	\$ 61.49
UPS	Shipping	\$ 61.49
Veenstra & Kimm, Inc.	The Landing at Oxley Creek Plat 2	\$ 7,343.78
Veenstra & Kimm, Inc.	Ironwood Estates Plat 3	\$ 85.00
Veenstra & Kimm, Inc.	Building Permit Fees for March 2020	\$ 7,368.00
Verizon	Ambulance Charges	\$ 108.84
Walter's Sanitary Service, Inc.	Residential garbage reimbursement 4/1/20-4/30/20	\$ 7,825.00
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 37.00
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 86.08
Westrum Leak Detection	Tested for Poss Leaks on Court St from Walnut to Locust and on Walnut from Court to Bradway	\$ 480.00

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	Sts		
Williams Scotsman		Police Mobile Trailer Rental Fee	\$ 338.00
Willis Automotive		Engine Diagnostic/Oil Change/Service - Ambulance	\$ 542.22
Willis Automotive		Starting/Charging AmbulanceVehicle	\$ 346.64
		<b>TOTAL</b>	<b><u><u>\$67,697.79</u></u></b>
		<b>EXPENSE TOTALS PER FUND</b>	
		General Fund	\$45,900.10
		Road Use Tax Fund	\$ 4,150.66
		Water Fund	\$ 9,038.73
		Sewer Fund	\$ 8,608.30
		<b>TOTAL</b>	<b><u><u>\$67,697.79</u></u></b>
		<b>REVENUE TOTALS PER FUND</b>	
		General Fund	\$276,385.41
		Road Use Tax Fund	\$ 14,511.07
		Employee Benefits Fund	\$ 42,063.42
		Emergency Fund	\$ 7,399.71
		Local Option Sales Tax Fund	\$ 13,837.63
		TIF Fund	\$ 68,571.31
		Debt Service Fund	\$132,949.68
		Water Fund	\$ 23,627.07
		Sewer Fund	\$ 37,201.04
		<b>TOTAL</b>	<b><u><u>\$616,546.34</u></u></b>