

COLLECTION DEVELOPMENT

A. MATERIALS SELECTION

1. The purpose of the Granger Public Library is to provide all individuals in the community with carefully selected books and other materials to aid the individual in the pursuit of education, information, research, pleasure, and the creative use of leisure time. Because of the volume of publishing, as well as the limitation of budget and space, the library must have a selection policy with which to meet community interests and needs.

It is the right and responsibility of the parent or legal guardian to monitor their child's reading activity. Selection of materials for the library collection is not restricted by the possibility that minors may obtain materials their parents consider inappropriate. Library staff and Board upholds the confidentiality of all patrons' circulation records. The library endorses the Library Bill of Rights and the Freedom to Read Statement adopted by the American Library Association.

B. SELECTION RESPONSIBILITY

1. The responsibility for material selection and the development of the library collection rests with the Director, with input from library staff. Suggestions from patrons are welcomed and given consideration within the general criteria for selection. The final decision for purchase rests with the library.

C. CRITERIA FOR SELECTION

1. The main points considered in the selection of materials are: individual merit of each item, popular appeal/demand, suitability of material for the patrons, existing library holdings, budget, and space limitations.

D. INTERLIBRARY LOAN

1. The library cannot provide all materials that are requested because of budget and space. The interlibrary loan program is used to obtain from other libraries those materials that are beyond the scope of this library's collection. In return for utilizing interlibrary loan to satisfy the needs of our patrons, the Granger Public Library agrees to lend its materials to other libraries through the same interlibrary loan network.

E. GIFTS

1. The library may accept donations, but the Director will decide by means of criteria whether to add the gift to the collection.

F. WEEDING

1. An up-to-date and attractive collection is maintained through a continual withdrawal and replacement process. Replacement is dependent upon current demand usefulness, more recent acquisitions, and availability of newer editions. Ongoing weeding is the responsibility of the Director and is authorized by the Board. Withdrawn materials will be handled in a similar manner as donated materials.

G. CITIZEN CONCERNS

1. Materials are carefully selected but there can arise differences of opinion regarding suitable materials. Patrons requesting that materials be withdrawn from or restricted within the collection may complete a "Statement of Concern About Library Resources" form, which is available in the library. The inquiry will be placed on the agenda of the next regular meeting of the Board.

(Revised/Approved by the Granger Public Library Board 04/15)

Granger Public Library
Statement of Concern about a Library Resource

This form is to be completed and presented to the library director for discussion.

Date: _____

Name: _____

Address: _____

Phone: _____

Library resource on which you are commenting:

Title: _____

Author/Producer: _____

Format (example: book, video recording, sound recording): _____

1. What brought this title to your attention?

2. Please comment on the resource as a whole as well as being specific on those matters that concern you. Use other side if needed.

Thank you for completing this form.