

City of Granger
Council Meeting Minutes
February 12, 2020

Mayor James opened the public hearing on FY 2020-2021 City budget maximum property tax dollars to certify for levy at 7 p.m. at City Hall, 1906 Main Street, Granger, Iowa, 50109. It was explained that the increase was due to the increase in property valuations, however, with the property tax relief from local options sales tax, the overall property tax levy rate actually went down some from 15.42% to 15.33%. Besides the City, there are other taxing authorities such as schools and counties that receive the largest share due to the level of services they provide. More information about these breakdowns and what that means to you will be explained further in the next City newsletter.

Mayor James opened the regular City Council meeting at 7:10 p.m.

Roll Call: Present: Backous, Bermel, Brandt, Saak Not Present: Schutt

Backous made a motion to approve the consent agenda, seconded by Brandt. All Ayes.

There were a couple of residents who live along State Street that are having issues regarding the 2018 sidewalk improvements project. One is having issues with weeds in her yard and is wondering why the contractors did not seed in the fall. The other resident is having an issue with the cracks in his driveway and the dip in the sidewalk due to poor grading by the contractor. Engineer Veenstra mentioned that accepting the project does not relieve the contractor from any responsibilities that are still needed. The City has two years after the acceptance to have the seeding and sidewalk issues addressed. The driveway is another issue that the Council needs to decide whether they want to have the contractor fix outside of the original contract, have another contractor fix the issue or decide not to do anything at all.

Travis Squires of Piper Sandler & Co., Granger financial advisor, presented the debt profile and capital planning review in regards to the City finances and debt limit and capabilities for the City of Granger.

The 2018 Sidewalk Improvements Program – The Council decided to have Engineer Veenstra gets some quotes from other contractors to fix the resident’s driveway on State Street and go ahead and close the 2018 sidewalk improvements project so we can move forward with the assessments. Action on Resolution 2020-02 – accepting the 2018 Sidewalk Program was approved by Backous, seconded by Brandt. All Ayes. Action authorizing the Mayor to sign the Certificate of Completion was approved by Backous, seconded by Brandt. All Ayes. Action authorizing the Clerk to pay the retainage after 30 days (\$7,139.25) was approved by Backous, seconded by Saak. All Ayes. The Council discussed charging a 3% interest rate over a period of 10 years of assessment.

Action to go into closed session by two-thirds vote of the City Council members pursuant to Iowa Code Section 21.5(1)(j.) to discuss the purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the government body would have to pay for the property was approved at 8:30 p.m. by Saak to include the Council, Mayor, City Attorney, City Engineer, and City Clerk to attend the closed session, seconded by Backous. Saak – Aye, Backous – Aye, Bermel – Aye, Brandt – Aye, Schutt – Absent. Backous made a motion at 9:07 p.m. to rise from the closed session, seconded by Brandt. Backous – Aye, Brandt – Aye, Bermel – Aye, Saak – Aye, Schutt – Absent.

Police Report – From 1/6/20 – 2/10/20 - reported 4 parking complaints, 1 suspicious activity, 1 trespass, 1 theft, 5 public assists, 1 domestic disturbance, 1 out of control person, 1 suicidal person, 2 suspicious vehicles, 4 ambulance, 1 noise complaint, 1 reckless driving complaint, 1 road rage, 2 alarms, 1 fraud, 1 identity theft, 3 animal calls, 1 assault, 1 attempted burglary, 2 accidents, 19 citations, and 6 other agency assists.

Fire Department January 2020 Report shows there were 15 EMS calls, 1 motor vehicle accident, and 5 fires. Action to approve proposed amendments to the Fire/Ambulance Constitution effective March 1st was approved by Brandt, seconded by Bermel. Action to approve proposed amendments to the Fire/Ambulance By-Laws effective March 1st was approved by Brandt, seconded by Bermel. All Ayes.

Parks and Recreation Report – Jennifer has been reaching out to instructors and has started planning for the next catalog. Summer activities will include summer camps, swimming lessons, sylvan learning camps, ISU Extension classes, and more. The catalog should be out at the end of March. The new flooring at the Community Center has been completed. Kindergarten students have been added from the waitlist which brings the total to 32 basketball participants. The basketball skills and TOT basketball programs have been filled with 12 for the preschool TOT basketball and 15 for the 5-6 year-olds basketball skills clinic. There has been some interest for a second night of yoga. Gentle yoga will be added on Tuesday evenings starting in March as well as yoga on Thursday evenings.

Granger Trails Report – Action to approve the route for a fundraiser to help fund the bridges that will connect form the new trail hub to Windcrest park which is scheduled for Saturday, May 2nd from 10 a.m. to 1 p.m. was approved by Brandt, seconded by Saak. All Ayes. More information about this event will be coming out in the next newsletter.

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Clerk Report – Action to approve Resolution 2020-03 – to adopt the revised City of Granger DOT & Drug-Free Workplace Employee Drug & Alcohol Testing Policy was approved by Bermel, seconded by Backous. All Ayes.

Action to approve Resolution 2020-04 – appointing Rob Saak as the representative and Andy Tyler as the alternate representative to Dallas County Emergency Management Commission was approved by Bermel, seconded by Brandt. All Ayes.

Action to approve Resolution 2020-05 – approving the maximum property tax dollars for FY 2020-2021 for the affected levy total. Backous – Aye, Bermel – Aye, Brandt – Aye, Saak – Aye, Schutt – Absent.

Action setting a public hearing on FY 2020-2021 City Budget for 7:00 p.m. on March 11, 2020, was approved by Bermel, seconded by Saak. All Ayes.

Brandt reported on the Finance Committee that all information at this time was in order, however, one invoice was absent from the list from Central Iowa Distributing, so it was added. Saak made a motion to approve the report, seconded by Brandt. All Ayes.

Backous made a motion to approve all bills for payment, seconded by Bermel. All Ayes.

Mayor James mentioned that currently, we have an ordinance to give an industrial business a tax incentive for building in Granger which is a state law. James would like to suggest giving a new commercial business a tax incentive for building or moving to Granger. The Council agreed to give new commercial businesses up to a certain valuation a 5-year phase-in on their property taxes. The City Attorney will write up an ordinance to discuss at the March Council meeting. Mayor James mentioned there will be a school/city combined meeting on April 1st with the Woodward-Granger School superintendent and the Mayor of Woodward at the Woodward High School with food trucks and the fire departments from Woodward and Granger which will host a fundraiser with desserts and the Granger Auxiliary will have treats that will start at 6 p.m. And then at 7 p.m., Mayor James, Matt Adams and Mayor Folkerts will talk and answer any questions. This is an effort for Woodward and Granger to come together and get involved with their City.

Meeting adjourned at 9:40 p.m.

Tony L. James, Mayor

Attest: _____
Kristy Trzeciak, City Clerk

VENDOR	JANUARY 2020 CLAIMS DESCRIPTION	AMOUNT
Access Systems Leasing	Copier Lease + Usage	\$ 771.24
Access Systems Leasing	Server Lease + IT Services	\$ 625.74
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 434.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 429.50
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 105.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 240.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 345.00
Background Investigation Bureau	Background Checks on Basketball Coaches	\$ 23.90
Badger Meter	Beacon Mobile Hosting Service	\$ 38.70
Banleaco	Folder/Inserter Lease	\$ 154.22
Barnes & Noble	Hot Wheels/LOL Surprise Lil Sisters	\$ 20.92
Barnes & Noble	Legos/Putty/TY Flippables/TY Beanie Boos/EGC Certs	\$ 379.47
Barnes & Noble	Gift Cards/Pen/Legos	\$ 188.13
Barnes & Noble	Books	\$ 103.89
Barnes & Noble	Books	\$ 184.65
Barnes & Noble	Books	\$ 46.37
Barnes & Noble	Books	\$ 80.69
Barnes & Noble	Books	\$ 191.95

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Barnes & Noble	DVDs	\$ 71.97
Barnes & Noble	DVD Return	\$ (5.59)
Barnes & Noble	Books	\$ 55.95
Barnes & Noble	DVDs	\$ 59.97
Barnes & Noble	Books	\$ 531.65
Barnes & Noble	Books	\$ 606.77
Barnes & Noble	DVD	\$ 16.04
Bomgaars	Gloves	\$ 16.99
Bomgaars	Barrel Pump/Measurer w/Spout	\$ 49.98
Brown, Fagen & Rouse	Legal Services for January 2020	\$ 2,800.00
Burns, Brandon	Cell Phone Reimbursement	\$ 35.00
Capital City Equipment	Hose Guide/Pivot Pin	\$ 175.92
Capital City Equipment	7 Pin Connector/Hydraulic Gasket/Hydraulic Cup/Hydraulic Oil	\$ 162.74
Capital City Equipment	Wire Terminal	\$ 5.70
Casey's Business MasterCard	Fuel	\$ 1,605.17
Central Iowa Distributing	Dial Fit Sensor Dispenser/Dial Soap/Black Trash Bags	\$ 139.60
Colored Sand	Bottle Special/Regular Necklace Special/Emoji Party Pack/Squeeze Bottle	\$ 279.00
Core & Main	Meter Seals	\$ 36.00
Core & Main	Quik Cap	\$ 14.74
Culligan Water of Adel	Bottled Water + Cooler Rental	\$ 37.05
Custom Electrical Services	Washer/Shower Project for Fire Department	\$ 3,032.00
Dallas Co EMS	ALS1 Emergency Base Rate-Resident	\$ 150.00
Dallas Co Treasurer	Library Building Property Tax	\$ 944.00
Daniels Filter Service	Furnace Filters	\$ 272.48
Demco	Vistafoil Laminate Gloss Finish	\$ 93.77
Demco	ROL Vistafoil Laminate Gloss Finish	\$ 162.40
Demco	Multi-Disc DVD Albums/VersaPak DVD Case	\$ 90.70
Empowerment Solutions	Add Agenda/Updates to EMS Form/Export EMS App/ Add 2nd Contact to EMS Form/Research Slideshow Link	\$ 169.50
Feick, Brad	Cell Phone Reimbursement	\$ 35.00
Fire Recovery EMS	January Billing	\$ 409.65
Fire Service Training Bureau	Certification Fees for Hazmat & FF 1 for JT Miller/Justin Foote	\$ 150.00
Fire Service Training Bureau	Certification Fees for Instructor 1 for Brandon Burns	\$ 50.00
Fire Service Training Bureau	4Day Instructor 1 Class for Brandon Burns/2Day Reg Fee for Tory Browne/ Rob Saak + Training Fund Credit	\$ 335.00
Flooring America	LVP Flooring for Community Center	\$ 7,107.62
Foister, Michael	Installation of LVP Flooring at Community Center	\$ 5,473.50
GCMOA	Clerk Luncheon 2-19-20	\$ 34.00
Geneser Repair	Hydraulic Hose for Peterbilt	\$ 59.80
Genus Landscape Architects	Construction Administration thru September 2019	\$ 1,406.80
Harned, Jennifer	Cell Phone Reimbursement	\$ 35.00
Harney, Sue	Storage Facility Rental on Unit #6 - 1/1/20-6/30/20 for Fire Boat	\$ 1,650.00
Hawkins	Chlorine/Permanganate	\$ 1,477.97
Independent Salt Company	54.86 Tons of Rock Salt	\$ 4,085.97
IAMU	Water Membership Dues Mar20-Feb21	\$ 676.00
Iowa Law Enforcement Academy	Open Sight Rifle Instructor Recertification for Chris Knouse	\$ 175.00
IMFOA	Membership Dues for 4/1/20-4/1/21 - Kristy Trzeciak	\$ 50.00
IMFOA	Membership Dues for 4/1/20-4/1/21 - Karen Erikson	\$ 50.00
Iowa Prison Industries	Street Sign Brackets/Post Blade Holders	\$ 113.74
Iowa Rural Water Association	45th IRWA Annual Conference Reg Fee - Brandon Burns	\$ 335.00
Jones Creek Apparel	Youth Basketball T-shirts	\$ 139.50
Jones Creek Apparel	Staff Sherpa	\$ 55.00

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Jones Creek Apparel	Youth Basketball T-shirts	\$ 16.50
Knouse, Chris	Reimbursement for Purchase of Radio Case	\$ 31.95
Law Enforcement Systems	Property Owner Door Hangers/Case Management File Env	\$ 100.00
Mary Greeley Medical Center	EMS Conference Reg Fee - Samantha Magill	\$ 150.00
Menards - Grimes	Joist Hanger/Drill Pt/PVC Cleanout Plug/Cap/Subfloor Adhes/ Tropedo Level/Stud/Dixie Pacific Mfg/4x8 T&G	\$ 347.69
Menards - Grimes	4x8 T&G Return	\$ (26.28)
Menards - Grimes	Small Clip Box/Sortmaster Light/Comp Scoop/Seal Lid/Masonry Bits/ Tapcon Bits/Drill Bits/Hex Head/PVC Elbow	\$ 138.10
Menards - Grimes	3-Way Décor Switch/Blank Plate	\$ 8.69
Menards - Grimes	QC Valve	\$ 8.90
Mullins, Aaron	Cell Phone Reimbursement	\$ 35.00
Municipal Supply, Inc.	Lead Meter Locks	\$ 70.00
NAPA Auto Parts	Wire Terminal Tool Kit	\$ 47.50
NAPA Auto Parts	Wire Crimp Tool	\$ 31.00
Office Depot	Self Inking Date Stamper	\$ 32.99
Office Depot	Copy Paper/Yellow Highlighters	\$ 41.98
Office Depot	Ink/Toner/Paper/Highlighters	\$ 256.47
Office Depot	Ink/Cups/Stapler	\$ 41.76
OmniSite	Radio Kit	\$ 321.88
OmniSite	Wireless Service w/ 24 Hour Reporting (1 Year)	\$ 276.00
Oriental Trading	Valentine Cookie Foam Magnets/Vinyl Lizards/Vinyl Snakes/Monster Valentine Ornaments	\$ 32.66
Oriental Trading	Foam Adhesive Valentine Heart/Cookie & Candy/Glitter Heart/Foam Shapes/Paper Const	\$ 48.09
Polk County Fire Chiefs Assoc	Membership Dues for FY20	\$ 25.00
Power Systems	Storage Rack/Dumbbell Weights for Fitness Class	\$ 820.57
Praxair Distribution	Oxygen	\$ 198.05
Praxair Distribution	Oxygen	\$ 203.77
Quick Oil Co.	Hydraulic Oil	\$ 387.00
Quick Oil Co.	Blue Def/Mobil DTE	\$ 1,558.50
Quick Oil Co.	Fuel for Barrel	\$ 496.21
Quick Oil Co.	Blue Def	\$ 156.00
Racom	EDACS Access/Beon Access	\$ 494.05
Radar Road Tec	Radar Repair/Rubber Key Pad for Enforcer/Cable Remote Wired	\$ 124.00
Ramsey, Katie	Volleyball Action Photos	\$ 65.00
Sam's Club	Annual Membership Fee/Paper Towels/Toilet Bowl Cleaner/Air Freshener/Swiffer Refill	\$ 267.41
Sandry Fire Supply	Portable Scene Light II	\$ 563.85
State Hygienic Laboratory	Water Tests	\$ 26.00
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Stew Hansen	Fuel Cap	\$ 17.96
Strauss Security Solutions	Locksmith Service Call/Access Labor/12VDC Power Supply	\$ 150.00
Sturtz, Jarrod	Cell Phone Reimbursement	\$ 35.00
Terminal Supply Co.	Camera System/Master Trailer Cleaner/Cable/Oval Park/Turn Lamp/USS Flat Washers	\$ 413.76
Tiernan's Service Center	Oil Pan/Gasket/Oil Filter/Bolts/Seals/Cap Plugs/Drain Plug/Labor - 2007 Peterbilt Dump Truck	\$ 1,772.15
Tiernan's Service Center	Fuel Filter Replaced - 2017 Dodge 5500 Ram	\$ 187.12
Trzeciak, Kristy	Cell Phone Reimbursement	\$ 35.00
UPS	Shipping	\$ 56.80
Van Wall Equipment	Hose Fitting/Hydraulic Hose	\$ 98.36
Veenstra & Kimm, Inc.	Ironwood Estates Plat 3 - Construction Services	\$ 607.90
Veenstra & Kimm, Inc.	Building Permit Fees for December 2019	\$ 4,089.20
Verizon Wireless	Cell Phone Charges	\$ 88.99
Veterinary Medial Associates	Feline Hospitalization Fees	\$ 31.50
Walter's Sanitary Service, Inc.	Residential garbage reimbursement 1/1/20-1/31/20	\$ 7,942.40

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Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 37.00
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 86.08
Watts, Sarah	Refund for Class Cancellation	\$ 23.00
Westrum Leak Detection	Tested for Possible Leakage in Alley Behind City Shop	\$ 522.50
Williams Scotsman	Police Mobile Trailer Rental Fee	\$ 338.00
WorldPoint	Family Pack/Ad Repl FSLB/Inf FSLB	\$ 639.90
ZAP Mobile Entertainment	Lasertag Package	\$ 555.00
	TOTAL	<u>\$ 65,027.33</u>

EXPENSE TOTALS PER FUND

General Fund	\$ 48,940.99
Road Use Tax Fund	\$ 9,682.03
Water Fund	\$ 3,867.33
Sewer Fund	\$ 2,536.98
TOTAL	<u>\$ 65,027.33</u>

REVENUE TOTALS PER FUND

General Fund	\$ 66,050.31
Road Use Tax Fund	\$ 16,940.78
Employee Benefits Fund	\$ 112.52
Emergency Fund	\$ 19.80
Local Option Sales Tax Fund	\$ 16,372.14
TIF Fund	\$ 8.82
Debt Service Fund	\$ 330.34
Water Fund	\$ 21,783.26
Sewer Fund	\$ 42,754.22
TOTAL	<u>\$164,372.19</u>