

City of Granger
Council Meeting Minutes
November 11, 2020

Mayor James opened the Public Hearing on plans and specifications, a proposed form of contract, and an estimate of cost for construction of the water treatment plant additional filter installation for the City of Granger at 7:00 p.m. at the Community Center, 2200 Walnut Street, Granger, Iowa, 50109. With no written or oral comments, the public hearing was closed at 7:01 p.m.

Mayor James opened the regular City Council meeting at 7:01 p.m.

Present: Backous, Bermel, Brandt, Schutt Not Present: Saak

Backous made a motion to approve the agenda, seconded by Brandt. All Ayes.

Water Treatment Plant Additional Filter Installation Project – Engineer Veenstra mentioned there were a total of four bids received, with Peterson Construction of Webster City, Iowa being the lowest bid of \$467,700. The engineer's estimate of cost for the construction of the project was \$450,000. This is 3.93% above the engineer's estimate of the cost. Action to approve Resolution 2020-29 – making an award of the contract to Peterson Construction in the amount of \$467,700 for the Water Treatment Plant Additional Filter Installation Project was approved by Brandt, seconded by Schutt. All Ayes. Action to approve Resolution 2020-30 – approving construction contract and bond for the Water Treatment Plant Additional Filter Installation Project (subject to the City Attorney's approval) was approved by Schutt, seconded by Brandt. All Ayes. Action to move Resolution 2020-31 for approval to a Special City Council meeting on Monday, November 30th at 6 p.m. by Zoom was approved by Bermel, seconded by Backous. All Ayes.

Saak arrived at 7:10 p.m.

The City Engineer mentioned the Wastewater Treatment Plant is still leaking even after the work done by Ericksen Construction. The City Council would like Veenstra to get quotes from other companies to come fix the leak. Veenstra mentioned that Reuter Construction, who now owns the acreage east of Highway 17, is interested in moving forward with the same concept that Harney proposed to the City Council years ago. More to come in the following months.

Police Report for 10/9/20 – 11/8/20 reported 3 traffic citations, 9 traffic warnings, 1 property damage accident, 7 agency assists, 2 stalled motorists, 2 fire and rescue calls, 2 arrested domestic disputes, 1 open burn complaint, 1 suspicious vehicle, 2 mental subjects, 2 noise complaints, 1 arrested public intoxication, 1 welfare check, and 2 vehicle unlocks. Chief Knouse mentioned during the month they monitored vehicle speeds on Sycamore due to the complaint received. They did make a couple of traffic stops and issued warnings, but none of the speeds were in excess of 35 mph. Action to approve the bid on the 2007 Crown Victoria in the amount of \$3,021.00 from Jay Adams was approved by Backous, seconded by Brandt. All Ayes. Chief Knouse mentioned he has reached out to Simmering-Cory about writing a grant that would support a third police officer over three years. The cost of writing a grant would be \$1,000 to \$1,500. The City Council is ok with him moving forward with this, but the grant would have to be approved before it is sent.

Fire Department October 2020 Report shows there were a total of 22 calls. 10 of those calls were EMS calls, 3 mutual aid calls, 1 motor vehicle accident, 1 water rescue, and 7 fire calls. In the month of October, they had an increased number of sick persons. The training for October was on extrication operations. This hands-on training allows members to go through different scenarios and how to run through them effectively, efficiently, and with the best possible patient outcome in mind. The fire members got the chance to identify the best tools for the given extrication, and EMS members were able to understand the multiple difficulties that can be thrown at emergency services during vehicle extrication operations. On Thursday, November 19th, there will be a chili and cornbread drive-thru. More information to come on the Granger Fire Department Facebook page. There will be a Christmas Photo Mini-Session Fundraiser on Saturday, December 5th. More details to come on the Facebook page. The City Council would like the Fire Department to get with the Public Works Department to collaborate on what kind of back-up generator would be best to support all departments in case of a severe storm. More discussion will take place during our budget workshop in January.

Public Works Department – Action to approve listing the 2011 Dodge 5500 Truck for sale with sealed bids deadline of January 7, 2021, was approved by Backous, seconded by Brandt. All Ayes.

Parks and Recreation Report – Practices for 1st and 2nd-grade basketball will begin the week of the 16th and games will begin in December. There are eight teams, four girls and four boys, with 38 total players. TOT basketball will begin on November 10th with 14 registered and five on a waitlist. The basketball skills clinic will also begin on November 10th with 12 registered. Action to approve the appointment by Mayor of Dori Robinson to the Parks and Recreation Board for a term ending December 31, 2022 (taking over Jennifer Kopp's term) was approved by Brandt, seconded by Schutt. All Ayes. The City Council would like the current staff to help clean facilities through the end of the year. Discussion for hiring a cleaning service or custodian beginning in January will take place at the January City Council meeting.

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Action to accept the resignation of custodian Jadney Browne effective October 30, 2020, was approved by Brandt, seconded by Saak. All Ayes.

The City Council would like Attorney Rouse to draft up an agreement on Solid Waste Collection and Disposal with Walters Sanitation to start January 1, 2021 for seven years with no change to the rate of \$14.60 per house per month. The City Council will discuss and make their decision at the December City Council meeting.

Schutt made a motion to table the review of the Annual TIF Report at the Special City Council meeting which will be held on Monday, November 30th at 6 p.m., seconded by Bermel. All Ayes.

Action on Resolution 2020-33 – approving Annual Financial Report for the fiscal year 2019-2020 was approved by Schutt, seconded by Brandt. All Ayes.

The City of Granger was awarded \$35,839.98 from the State of Iowa – Department of Administrative Services for reimbursement of eligible expenses spent on COVID-19 supplies and equipment, including payroll costs for public health and public safety employees for services dedicated to mitigating and responding to the COVID-19 public health emergency.

Finance Committee Member Backous reported that all information at this time was in order except for an invoice that was missing due to a purchase order that still needed signed by a department head and an invoice that was entered incorrectly on the spreadsheet. Schutt made a motion to approve the report, seconded by Saak. All Ayes.

Schutt made a motion to approve all bills for payment, seconded by Saak. All Ayes.

Mayor’s Report – Mayor James mentioned he sent out 25 letters to property owners to the north and south of Granger to see if there was any interest in annexing to the City. He received four back so far, with two no’s to the north and two yes’s to the south. Mayor James will plan to give those that did not respond a phone call and discuss. The City has received three job applications so far for the Public Works general laborer position and one for the Public Works Director position. Mayor James asked what the City Council wanted to with the new proclamation by the Governor in regards to COVID. The City Council was ok with City Hall staying open since we do not get many customers, and when we do, they mostly wear a mask, and with community center rentals, it is required that any event (besides church) over 25 participants wear a mask. Chief Saak wanted to discuss what the City would like to see in the future for the Fire/EMS Department. With the City growing, the time commitment, and increased call volume, do we want to think about budgeting for a part-time or full-time fire chief or a public safety director or look into a 28E Agreement with another City. The department is getting busier, that volunteering for the department will no longer be desirable. More discussion on this topic at our budget workshop in January.

The meeting adjourned at 8:43 p.m.

Tony L. James, Mayor

Attest: _____
Kristy Trzeciak, City Clerk

**OCTOBER 2020 CLAIMS
DESCRIPTION**

VENDOR	DESCRIPTION	AMOUNT
Access Systems	IT Support	\$ 457.22
Access Systems Leasing	New Copier Lease + Usage	\$ 428.52
Access Systems Leasing	Server Lease	\$ 248.52
Adventure Lighting	LED Light Bulbs	\$ 148.96
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 242.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 253.50
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 13.50
Ahlers & Cooney, PC	Professional Services for FFCRA Leave	\$ 168.00
Amerigroup	Ambulance Bill Reimbursement	\$ 130.84
ASAP Construction, LLC	Block Work at Water Treatment Plant	\$ 700.00
Badger Meter	Services for October 2020	\$ 41.16
Banleaco	Folder/Inserter Lease	\$ 154.22
Barnes & Noble	Books	\$ 15.99
Barnes & Noble	Books	\$ 13.59

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Barnes & Noble	Books	\$ 299.81
Barnes & Noble	Books/DVD	\$ 155.56
Barnes & Noble	Book	\$ 4.79
Barnes & Noble	Books	\$ 203.14
Barnes & Noble	Book	\$ 10.39
Barnes & Noble	Book	\$ 13.59
Barnes & Noble	Books	\$ 65.02
Barnes & Noble	Books	\$ 19.98
Barnes & Noble	Books	\$ 329.82
Barnes & Noble	Books	\$ 49.19
Barnes & Noble	Books	\$ 48.76
Barnes & Noble	Books	\$ 64.34
Barnes & Noble	Books	\$ 78.37
Barnes & Noble	Books	\$ 181.51
Barnes & Noble	Book	\$ 4.79
Bomgaars	4 Cycle Fuel	\$ 41.94
Bomgaars	Plug/Chuck	\$ 4.98
Brown, Fagen & Rouse	Legal Services for October 2020	\$ 2,800.00
Burns, Brandon	Cell Phone Reimbursement	\$ 35.00
Capital Sign Co.	New Graphics for Police Vehicles	\$ 1,175.00
Casey's Business MasterCard	Fuel	\$ 1,196.34
Copy Systems, Inc.	Fixed Belt on Folder Machine	\$ 169.50
Culligan Water of Adel	Bottled Water + Cooler Rental	\$ 73.75
Dallas County EMS	Tiering Services	\$ 150.00
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Dallas Co. Secondary Roads Dept.	Xavier Avenue Road Maintenance 7/1/19 - 6/30/20	\$ 2,500.00
Demco	Pop Open A Good Book Economy/Read Block Economy Book Bag	\$ 46.74
Demco	Durafold Jacket Length/Vistafoil Laminate	\$ 93.70
Demco	Vistafoil Polypropylene Laminate/Film-Fiber Tape	\$ 67.78
Des Moines Steel Co.	Bar Grate 2x10/Cuts Hand Saw 4 ft	\$ 143.90
Doctors Now	Onsite Fee for Flu Shots	\$ 150.00
Electric Pump		\$ 1,269.65
Feick, Brad	Cell Phone Reimbursement	\$ 35.00
Fire Recovery EMS	October Billing	\$ 445.96
Frederick, Michael	Book	\$ 24.00
Galls	Clothing - Cox	\$ 66.88
Galls	Clothing - Cox	\$ 24.21
Galls	Clothing - Cox	\$ 289.36
Galls	Clothing - Cox	\$ 2.69
Galls	Clothing - Cox	\$ 6.00
Good Housekeeping	Library Magazine Subscription	\$ 21.37
Grimes Tire & Auto Center	Skid Loader Tire Repair	\$ 29.00
gWorks	Annual License Fee 1/1/21 - 12/31/21	\$ 3,232.56
Hach	Singlets	\$ 41.15
Harned, Jennifer	Cell Phone Reimbursement	\$ 35.00
Hawkins, Inc.	Chlorine/Sodium Permanganate	\$ 1,155.62
Iowa Finance Authority	2009 Water Treatment Plant GO SRF Loan Interest Payment #D0055G	\$ 9,520.00
Iowa Finance Authority	2009 Water Treatment Plant GO SRF Loan Interest Payment #D0056R	\$ 3,132.50
Iowa Finance Authority	2016 Wastewater Treatment Plant GO Capital Loan Interest Payment #C0755R	\$ 6,000.00
Iowa Finance Authority	2015 Wastewater Treatment Plant GO Capital Loan Interest Payment #C0689G	\$ 9,820.00
Iowa Finance Authority	2014 Wastewater Treatment Plant Sewer Revenue Bond Interest Pmt #C0628R-WRR	\$ 55,955.01
Iowa Law Enforcement Academy	Evaluation of MMPI - Cox	\$ 150.00
Iowa One Call	811 Emails	\$ 38.80
Jetco	Faulty UPS Replacement	\$ 1,316.15
Jetco	Influent Flowmeter Repair	\$ 206.00

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MAFCO	State Street Road Patch/Park Ave & Sunview Road Patch/Curb Repair	\$ 3,450.00
Magill, Samantha	Reimbursement for Paramedic School Clothing	\$ 209.48
Mainstay Systems, Inc.	Havis Telecopying Pole for Side Mount/Computer Monitor/Keyboard Mount	\$ 387.00
Menards	Map/Pro Gas/Single Hung Window	\$ 153.32
Menards	Ultra Tape	\$ 119.84
Menards	Stinger Cap Hammer/Stinger Staplepac	\$ 84.46
Menards	Marking Bright Yellow/I-Beam Level/Chalk Red/2-Pack Line Level	\$ 57.88
Menards	Ultra Tape	\$ 29.96
Menards	Siding/Ultra Tape/Gloves/Nails	\$ 118.42
Metering & Technology Solutions	Meters/Radios/Nipples	\$ 6,731.78
Miller, Fidler & Hinke	Insurance Add for 2020 Tahoe and 2020 5500 Plow Truck #2	\$ 485.00
Mosquito Control of Iowa	Mosquito Spraying for 2020	\$ 4,030.00
Mullins, Aaron	Cell Phone Reimbursement	\$ 35.00
Office Depot	Ink	\$ 16.48
Office Depot	Toner	\$ 101.20
Office Depot	Copy Paper/Staples/Import Surcharge	\$ 41.08
Office Depot	Ink/Toner	\$ 386.63
Oriental Trading	Halloween Foam Shapes/Monsters Adhesive Foam Shapes/Angel/Shark Pumpkin Kit/ Superhero Pumpkin Dec Kit/Happy Halloween Foam Adhesive Shapes	\$ 52.05
Oriental Trading	Fun Fall Craft Asst/Bulletin Board Set/Paper Turkey CK/Thanksgiving Pets Magnet/ Shape Turkey Craft Kit/Owl Turkey Foam Ornament Craft Kit	\$ 129.29
Polk City Fire Department	Tiering Services	\$ 200.00
Polk City Fire Department	Tiering Services	\$ 400.00
Reserve Account	Deposit on Postage Meter Account	\$ 1,200.00
Praxair	Oxygen	\$ 211.46
Racom	EDACS Access/Beon Access	\$ 523.35
Signature Signs	Vinyl for Storage Containers	\$ 35.00
State Hygienic Laboratory	Water Tests	\$ 27.00
Strauss Security Systems	Door Handle	\$ 188.00
Suez	Completion of Renovation & Repairs to 100,000 Gallon Water Tank	\$ 1,500.00
Tiernan's Service Center	RV Antifreeze	\$ 81.25
Trzeciak, Kristy	Cell Phone Reimbursement	\$ 35.00
UMB Bank	2020 GO Capital Loan Interest Payment	\$ 1,600.00
UPS	Shipping	\$ 17.92
UPS	Shipping	\$ 32.37
UPS	Shipping	\$ 30.84
Veenstra & Kimm, Inc.	Ironwood Estates Plat 3 Construction Services	\$ 87.50
Veenstra & Kimm, Inc.	Consultation on Water System Corrosion Control	\$ 126.00
Veenstra & Kimm, Inc.	Water Treatment Plant - Additional Filter Installation	\$ 83.00
Veenstra & Kimm, Inc.	Building Permit Fees for September 2020	\$ 18,494.20
VendNovation, LLC	HID iClass Prox Reader Assembly	\$ 575.00
Verizon	Cell Phone Charges	\$ 114.81
Walter's Sanitary Service, Inc.	Residential garbage reimbursement 10/1/20-10/31/20	\$ 8,409.60
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 91.00
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 86.08
Williams Scotsman	Police Mobile Trailer Rental Fee	\$ 338.00

TOTAL

\$157,222.87

EXPENSE TOTALS PER FUND

General Fund	\$ 47,580.55
Road Use Tax Fund	\$ 5,950.00
Debt Service Fund	\$ 20,940.00
Water Fund	\$ 17,034.64

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Sewer Fund	<u>\$ 65,761.68</u>
TOTAL	<u>\$157,222.87</u>

REVENUE TOTALS PER FUND

General Fund	\$289,802.67
Road Use Tax Fund	\$ 10,775.62
Employee Benefits Fund	\$ 31,125.07
Emergency Fund	\$ 7,661.72
Local Option Sales Tax Fund	\$ 19,678.68
TIF Fund	\$ 30,933.47
Debt Service Fund	\$144,254.35
Water Fund	\$ 32,643.69
Sewer Fund	<u>\$ 57,188.40</u>
TOTAL	<u>\$624,063.67</u>