

City of Granger  
Council Meeting Minutes  
December 9, 2020

The Granger City Council met via an electronic meeting on December 9, 2020, at 7 p.m. due to Iowa Governor Kim Reynold's updated Proclamation of Disaster Emergency of November 10, 2020, and November 16, 2020, which among other matters, encouraged all vulnerable Iowans to limit their activities outside of their home including their participation in gatherings of any size and any purpose. The Governor's Proclamation prohibits indoor meetings of more than 15 people. The Governor further continued the suspension of state laws requiring a public meeting or hearing to the extent the laws could be interpreted to prevent a governmental body from limiting the number of people present for an in-person location of the meeting, providing the governmental body provides a means for the public to participate by telephone or electronically. Compliance with the social distancing requirements for a public meeting would unduly limit the public's participation at a meeting of the City Council as permitted by Iowa Code Section 21.8.

Mayor James opened the City Council meeting at 7:00 p.m.

Present: Backous, Brandt, Saak, Schutt      Not Present: Bermel

Backous made a motion to approve the agenda, seconded by Saak. All Ayes.

Matt Brummond, the principal at the Woodward-Granger Elementary School, wanted to discuss the congestion of vehicles along Walnut Street when picking and dropping off students at the Early Learning Center. To improve the students' safety, he is proposing that the block of Walnut Street traveling south to north be considered a one-way street for a pre-determined hour during the day. The City Council agrees that this is a problem, and to avoid confusion of the pre-determined times, they would like to make it permanent. The Council would like the City Attorney to draft up an Ordinance for the block of Walnut Street going north to Elm Street be considered a one-way street permanently. The Granger police are also in favor of this change. Mr. Brummond would like to thank the Council for their support and for the Granger police, who have done a great job patrolling before and after school.

Water Treatment Plant Additional Filter Installation Project – Engineer Veenstra mentioned that Peterson Construction is in the project's preliminary stages. Veenstra has asked for a preliminary cash flow from the contractor, so we have an idea of our bank loan drawdowns. Action to approve Resolution 2020-33 – authorizing the issuance of \$500,000 Water Revenue Capital Loan Note Anticipation Project Notes, Series 2020; approval of the Tax Exemption Certificate was approved by Brandt, seconded by Schutt. All Ayes. Veenstra mentioned he received a submittal of the site plan for the Granger Nursing and Rehabilitation Center building, a rehab center on the existing building's west end. He will review the site plan and offer comments, and that will have to go through the Plan & Zoning Commission in January, and then it will go to the Council for approval on the 13<sup>th</sup> of January. Veenstra mentioned he had had some calls lately inquiring about potential development areas around Granger. One who is potentially interested in purchasing the property east of Twin Eagles Development. He also mentioned he hadn't heard much more on the Reeder property (formerly Harney property). He also heard from a property owner who has land east of Highway 17 who might be interested in annexing into the City.

Public Works interim Director Mullins mentioned an issue with the washout underneath the road behind the curb and gutter sections on the northside of Willow Street. There are sections of the curb dropping in driveways and causing a potential safety hazard. Engineer Veenstra mentioned that it appears that it is water coming down along the surface water. He looked back in 2013, and there was no evidence of the washout on google maps, only one driveway that showed a little bit of settlement. Some damage has occurred on the north half of Willow, particularly the east half of Willow Street, and it is something that will need to be done. Whether it is the surface water that is causing that or whether it is the washout that is underneath the north part of the road and we are starting to lose material behind the curb, which is causing a void underneath the street causing the driveways and some of the panels in the street to settle. The only way to find that out is to core the street. The remedial measure is to put a subdrain along the northside of Willow and some curb and gutter sections, and some panels of concrete that will need to be replaced. The cost could be around \$25,000 to \$50,000 to fix the issue. This should be considered during the budget time for FY22. Veenstra will do a full assessment of the issue, so we have something to budget for January. Mullins has arranged to fix the panels in the one driveway to alleviate the dropping problem.

Action on Ordinance No. 395 – adding no parking designations on Sunview Drive at Landing at Oxley Creek Plat 2, first reading was approved by Schutt, seconded by Saak. All Ayes. Backous made a motion to waive the second and third readings, seconded by Schutt. All Ayes.

Police Report for 11/9/20 – 12/4/20 reported 4 traffic citations, 9 traffic warnings, 10 other agency assists, 2 warrant checks, 1 found property, 3 fire and ems assists, 3 bar checks, 1 juvenile problem, 2 welfare checks, 1 civil dispute, 1 towed vehicle, 1 driving while suspended (arrest), 1 erratic driver, 1 traffic hazard on roadway, 1 court appearance (traffic), 1 out of control juvenile (transported to Mercy Hospital), 1 suspicious vehicle, 1 burglary, 1 theft, and 1 junk vehicle complaint.

Fire Department November 2020 Report shows there were a total of 23 calls. 19 of those calls were EMS calls, 3 mutual aid calls, and 1 motor vehicle accident. In November, they had an increased volume of cardiac-related calls. November training was CPAP (Continuous Positive Airway Pressure) device operations. This training was an overview of CPAP capabilities within our ambulance. It allowed the

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members to review their skills with the device and further understand patient presentation that would benefit from CPAP treatment and tips and tricks on best-quality patient care. The first annual chili drive-thru took place in November. They had an excellent turnout and sold out of the chili within an hour or two into the event. They would like to thank the community for their immense support. They plan to make this an annual event. To continue to do their part and keep the community's safety a priority, they will be canceling Breakfast with Santa this year. Jon and Jessica Juhl are new members of the Fire and EMS department. The Christmas Photo Mini-Session Fundraiser will be Saturday, December 5<sup>th</sup>. Action to approve the election of Rob Saak as Fire Chief effective January 1, 2021, was approved by Brandt, seconded by Schutt. 3 Ayes, 1 Abstain.

Parks and Recreation Report – The Governor’s Proclamation on November 16<sup>th</sup> limited gatherings to 15 people, and masks are required. She also restricted youth sports through December 10<sup>th</sup> but then updated on the 18<sup>th</sup> to allow individuals to be social distancing. Community Center rentals were canceled due to COVID restrictions. Morning fitness classes are in session due to the updated Governor’s Proclamation as long as social distancing. 1<sup>st</sup> and 2<sup>nd</sup> Grade Basketball is currently on hold through December 10<sup>th</sup>. Programming for the winter is currently on hold through December 10<sup>th</sup>. Once restrictions are lifted, advertising for adult volleyball and kindergarten basketball will begin.

Action on Resolution 2020-34 – approving Agreement for Solid Waste Collection and Disposal with Walter Sanitary Service, Inc., effective January 1, 2021, through December 31, 2027, was approved by Schutt, seconded by Brandt. All Ayes.

Finance Committee Member Backous reported that all information was in order except for the bank reconciliation due to some entries that need to be fixed by the gWorks, which the Clerk is waiting on a call back from them. Once the entries have been fixed, the Finance Committee will meet again to review and sign off on the report. Schutt made a motion to approve subject to the finance committee reviewing the bank reconciliation once resolved, seconded by Brandt. All Ayes.

Action to approve Mayor’s appointment Bermel to the Finance Committee to replace Brandt was approved by Saak, seconded by Schutt. All Ayes.

Schutt made a motion to approve all bills for payment, seconded by Brandt. All Ayes.

The department's budget presentation will be held at the community center on Wednesday, January 20<sup>th</sup> at 6 p.m., and the budget workshop will be held at the community center on Wednesday, February 3<sup>rd</sup> at 6 p.m.

There will be a Special City Council meeting scheduled for Thursday, December 17<sup>th</sup> at 6 p.m. to discuss applicants for the Public Works Director and consider and accept hire with a determined start date.

Mayor’s Report – Mayor James mentioned he has started to call people who received letters regarding annexation. He is getting some yes’s and some no’s. He would like to get a summary together for the January meeting to give the Council a picture of where we are. Regarding the nuisance updates, he drove around town and would like the Council’s thoughts on how to proceed with enforcing nuisances, but he would like to handle it all similar for everyone in town. One way is to send updates in the monthly newsletter over the winter, mentioning that we will start enforcing our nuisance ordinances and what is allowed and what is not and give the expectations. And then, letters will be sent out in early spring to all residents in town so that everyone is getting the same treatment. Another idea that the Police Chief Knouse gave to the Mayor is that he worked in a town where there was a nuisance committee. If we pursue this, then the committee would be responsible for finding areas of town that need letters.

The meeting adjourned at 8:05 p.m.

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Tony L. James, Mayor

Attest: \_\_\_\_\_  
Kristy Trzeciak, City Clerk

**NOVEMBER 2020 CLAIMS**

**DESCRIPTION**

**AMOUNT**

**VENDOR**

Access Systems	IT Support	\$ 457.22
Access Systems	New Computers for Police, Clerk, Parks & Rec	\$ 5,911.48
Access Systems Leasing	New Copier Lease + Usage	\$ 460.28
Access Systems Leasing	Server Lease	\$ 248.52
Acco	Ball Valve/Tank Adapter/Union	\$ 159.49

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Accujet, LLC	Vac 2 Lift Stations	\$ 750.30
Agan, Sarah	GCC Rental Deposit Refund - 12/5/20	\$ 80.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 345.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 536.50
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 240.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 240.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 135.00
Ahlers & Cooney, PC	Water Treatment Plant - Additional Filter Installation Proj Contract Proceedings	\$ 1,800.00
Badger Meter	Services for November 2020	\$ 41.70
Banleaco	Folder/Inserter Lease	\$ 154.22
Barnes & Noble	Books	\$ 745.79
Barnes & Noble	Books	\$ 135.36
Barnes & Noble	Books	\$ 73.59
Barnes & Noble	Book	\$ 24.00
Barnes & Noble	Books	\$ 130.29
Barnes & Noble	Books	\$ 19.17
Barnes & Noble	Books	\$ 163.80
Barnes & Noble	Books	\$ 101.84
Barnes & Noble	Books	\$ 86.35
Barnes & Noble	Books	\$ 99.46
Bascom Truck & Automotive, Inc.	Removed & Replaced Bad Batteries for Fire Truck	\$ 746.82
Beisser Lumber Company	Textured Trim Boards	\$ 64.17
Beisser Lumber Company	Credit	\$ (306.72)
Bound Tree Medical, LLC	Particulate Respirator N95 Masks	\$ 219.98
Bound Tree Medical, LLC	Defib ECG Pads	\$ 147.16
Bound Tree Medical, LLC	BVM Resuscitator Bag Masks	\$ 68.94
Bound Tree Medical, LLC	Gauze Bandage/Vaseline Gauze Strips/IV Catheters	\$ 150.84
Bound Tree Medical, LLC	Credit	\$ (210.77)
Brown, Fagen & Rouse	Legal Services for November 2020	\$ 2,800.00
Burns, Brandon	Cell Phone Reimbursement	\$ 35.00
Carlson, Carol Ann	GCC Rental Deposit Refund - 11/21/20	\$ 80.00
Carquest Auto Parts	Die Air Sander/Mandrel Set	\$ 187.78
Carquest Auto Parts	Air Freshener/Cabin Air Filter	\$ 21.46
Casey's Business MasterCard	Fuel	\$ 879.67
Central Iowa Distributing, Inc.	Trash Bags/Toilet Paper/Bottle Triggers/Dial Soap	\$ 316.10
Central Iowa Distributing, Inc.	Dispensers	\$ 123.00
Core & Main	Domed Storm Intake Cover	\$ 235.00
Culligan Water of Adel	Bottled Water + Cooler Rental	\$ 24.05
Dallas County EMS	Tiering Services	\$ 150.00
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Demco	Reading Is My Thing Economy Bag	\$ 83.53
Demco	Self-Ink Custom Stamp	\$ 40.17
Feick, Brad	Cell Phone Reimbursement	\$ 35.00
Fire Recovery EMS	November Billing	\$ 191.07
Fire Service Training Bureau	HM for JT Miller	\$ 50.00
Galls	Clothing - Stucker	\$ 207.97
Galls	Clothing - Stucker	\$ 31.99
Galls	Clothing - Stucker	\$ 8.99
GCMOA	Annual Membership FY 2021	\$ 20.00
Hach	PH Tester/Test Strips	\$ 385.94
Harned, Jennifer	Cell Phone Reimbursement	\$ 35.00
Hawkins, Inc.	Polyphosphate for Water Plant	\$ 1,819.80
IDALS - Pesticide Bureau	Certified Pesticide Applicator Renewal FY 2021 - Feick	\$ 15.00
Iowa Firefighters Association	IFA Membership Dues	\$ 156.00
Iowa One Call	811 Emails	\$ 94.60

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Iowa Rural Water Association	Community Membership Dues 1/1/21 - 12/31/21	\$ 275.00
Kanopy	Library Videos	\$ 29.00
Menards	45 Gal Latch Tote	\$ 15.98
Menards	Hammer Drill Bit Set/Anchor Screws/PVC Coupling/Top Plate Connector/Split Ring Hanger	\$ 26.37
Menards	Red Bushing/PVC Coupling/PVC Bushing/Repair Coupling/Drywall Handi Panel	\$ 21.11
Menards	Chip Brush/Angle Sash Brush/Quad Max	\$ 55.81
Menards	Variable Polisher/Finish Paste/Finish Pad/Polish Pad	\$ 58.83
Menards	Folgers Coffee/Cups/4 Cycle Gas	\$ 58.25
Mullins, Aaron	Cell Phone Reimbursement	\$ 35.00
Office Depot	Pens/Copy Paper	\$ 51.65
Oriental Trading	Fill Santa Sleigh Make A Sticker/Clothespin Elf CK/75PC Value Glow Assortment/ Grinch Christmas Craft Asst/Create & Write Sticker Scene Winter	\$ 139.83
Oriental Trading	Bendable Holiday Characters/Bulletin Board Set-Winter Wonderland/Dated Reindeer Ornament/ Christmas Dino Ornament/Dated Foam Snowman Ornament/Gingerbread House Pic Frame Ornament/3-D Gingerbread House CK/Candy Cane Antler Reindeer Orn CK/Mini Glue Dots/ Glue Dots Craft/Plush Winter Bears/Gingerbread Moving Train CK/Woodland Animal Stocking Orn CK	\$ 141.19
Oriental Trading	Beary Happy Thanksgiving Sticker Scene/Giant Thanksgiving Sticker Scene/Pilgrim Picture Magnet CK/Gingerbread Boredom Buster Kit/Peanuts Christmas Activity Kit/Cheery Christmas Craft Ornament Kit	\$ 125.69
Oriental Trading	Christmas Glow Wand Assortment/3-D Gingerbread House & Stickers/Gingerbread Memory Box CK/Gingerbread Moving Train CK/Christmas Boredom Buster Kit	\$ 166.28
Peaceful River Promotions	KN95 Masks	\$ 83.50
Racom	EDACS Access/Beon Access	\$ 523.35
Sandry Fire Supply	Globe 14" Structural Boot	\$ 415.75
Storey Kenworthy /Matt Parrott	Checks	\$ 401.34
The Reading Warehouse	Books	\$ 158.95
Therma-Star, LLC	Dehumidifier Blower Motor	\$ 827.81
Tiernan's Service Center	Bobcat Skid Loader Tire Repair	\$ 30.00
Trzeciak, Kristy	Cell Phone Reimbursement	\$ 35.00
UPS	Shipping	\$ 29.98
Veenstra & Kimm, Inc.	Water Treatment Plant - Additional Filter Installation	\$ 646.50
Veenstra & Kimm, Inc.	Building Permit Fees for October 2020	\$ 16,277.80
Verizon	Cell Phone Charges	\$ 114.81
Veterinary Medical Associates, PC	Feline Hospitalization Fees	\$ 45.00
Walter's Sanitary Service, Inc.	Residential garbage reimbursement 11/1/20 - 11/30/20	\$ 8,555.60
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 86.08
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 10.00
Williams Scotsman	Police Mobile Trailer Rental Fee	\$ 338.00

TOTAL	<b>\$ 51,976.36</b>
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**EXPENSE TOTALS PER FUND**

General Fund	\$ 43,137.21
Water Fund	\$ 5,768.44
Sewer Fund	\$ 3,070.71
TOTAL	<b>\$ 51,976.36</b>

**REVENUE TOTALS PER FUND**

General Fund	\$ 89,850.29
Road Use Tax Fund	\$ 15,516.35
Employee Benefits Fund	\$ 2,667.90
Emergency Fund	\$ 656.70
Local Option Sales Tax Fund	\$ 54,545.47
TIF Fund	\$ 3.58

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Debt Service Fund	\$ 11,959.61
Water Fund	\$ 29,357.93
Sewer Fund	<u>\$ 50,555.49</u>
TOTAL	<u><u>\$255,113.32</u></u>