

City of Granger
Council Meeting Minutes
January 13, 2021

Mayor James opened the City Council meeting at 7:00 p.m. at the Community Center, 2200 Walnut Street, Granger, Iowa, 50109.

Present: Backous, Bermel, Brandt, Saak, Schutt

Backous made a motion to approve the agenda, seconded by Schutt. All Ayes.

Shon Bruellman – Big Red Food Truck – request to waive time restrictions on transient merchant license (Code Section 122.10 limits license to between 8 a.m. and 6 p.m.) to allow service until 9 p.m. through February 15, 2021, was approved by Schutt, seconded by Brandt. All Ayes.

Granger Nursing and Rehabilitation Center – Plan and Zoning Commission Report - Engineer Veenstra mentioned the Granger Nursing and Rehabilitation Center submitted a site plan for a building addition to its property located at 2001 Kennedy Blvd. The site plan depicts the exterior building, driveways, and parking lot and notes the proposed modifications to the existing building involve a 1,476 square foot addition to the existing building's westerly wing. Given the small size of the addition, stormwater detention would have no overall impact on stormwater drainage. However, there is a possible discrepancy in the location of a water main located west of the existing building addition. The Plan and Zoning Commission recommended that the City Council approve the site plan to include a waiver of any requirement for stormwater detention, and subject to the City acquiring an easement for the water main as part of the site plan review and approval process if it is determined that such easement is not currently existing and is needed by the City Engineer and City Attorney. Action on Resolution 2021-1 – approving Granger Nursing and Rehabilitation Center Site Plan subject to providing an easement for the water main as part of the site plan and waiving the requirement for stormwater detention was approved by Schutt, seconded by Bermel. All Ayes.

Plat of Survey Ironwood Estates Plat 2 – Division of Lot 18. Engineer Veenstra mentioned that Kyle and Amber Henderson own and live at 2414 Maple Street, and Anita Meiners owns and lives at 2410 Maple Street in Granger. Both jointly own Lot 18, which is currently an undeveloped lot. The Plat of Survey submitted divides Lot 18 in half, with each half of the new parcels to be tied to the adjoining developed parcels. There are no public improvements associated with this plat of survey; however, to comply with City Code, the City Council requires that the water service to Lot 18 be shut off and capped at the corporation, and the sewer service line to Lot 18 be permanently capped behind the curb by July 31, 2021. The City Engineer recommends the City Council approve the Plat of Survey, subject to the City Attorney approval of Lot Tie Agreements and a requirement that the sidewalk on the new parcels is constructed by July 31, 2021, by the homeowners. Action on Resolution 2021-3 – approving Plat of Survey to divide Lot 18, Ironwood Estates Plat 2, was approved by Schutt, seconded by Backous. All Ayes.

Willow Street – Pavement Undermining. Engineer Veenstra mentioned that Public Works Director, Aaron Mullins, reported that the third driveway from the east on Willow Street's north side had exhibited settlement and had collapsed. After he removed a portion of the driveway, there was an extensive undermining of the driveway approach. The undermining extended under Willow Street and extended beyond the range he could observe with a flashlight. Although no exact measurements were taken, Mullins indicated the void under Willow Street at the driveway was large enough that one of his employees could crawl under the street. With the extent of undermining observed by Mullins, he believed it is possible that a portion of the street could collapse over the winter months. After the December 9th City Council meeting, the decision was made to close that portion of Willow Street to minimize the heavy truck movements, and letters were sent to the homeowners affected. However, the City Council decided that since there is a chance that the street could collapse over time, they decided to move forward with a temporary fix, which is to tear out that portion of the street and put down gravel until our City Engineers can get in there to evaluate further and determine the cost of the damage. Given the onset of winter conditions, we are looking to Spring before this project can be completed.

Public Works Report – Action to approve the transfer of \$15,500 (from the sale of the Peterbilt) from General Fund to the Public Works Fund was approved by Schutt, seconded by Brandt. 4 Ayes, 1 Naye.

Police Report for 12/5/20 – 1/10/21 – reported 7 traffic warnings, 1 motor vehicle accident, 4 agency assists, 1 out-of-control juvenile, 4 parking violations (snow removal), 3 fire and ems assists, 1 assault, 1 civil dispute, 5 driving complaints, 16 snow/ice on sidewalks ordinance violations, 1 complaint of junk vehicles, 1 traffic hazard (lights out on Hwy 141 & 190th Street), and 1 vehicle unlock. Action to accept Chris Knouse's resignation as Police Chief, effective January 15, 2021, was approved by Brandt, seconded by Backous. All Ayes.

Fire & EMS Department Report – The December 2020 Report shows there were a total of 37 calls. 27 of those calls were EMS natured, 8 were Fire natured, 1 mutual aid assistance, and 1 motor vehicle accident. The department ended with a 36% increase in call volume over 2019, which included a 45% increase in EMS calls and a 55% increase in Fire calls. The City Council gave the department permission to work with Simmering-Cory on potential grant writing projects.

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Parks and Recreation Report – Parks & Recreation Director Harned reported that Jeri Wendzel is Chair, Erik Smith is Co-Chair, and Dori Robinson is Secretary. The 1st and 2nd-grade basketball game will begin on January 9th. Adult volleyball started on January 10th with 7 teams registered. Kindergarten basketball will begin at the end of February. Action to approve Mayor’s reappointment of Ryan Castro to the Parks & Recreation Board for the term ending December 31, 2025, was approved by Backous, seconded by Schutt. All Ayes.

Action to approve Cory Brown's reappointment to Plan and Zoning Commission for the term ending December 31, 2024, was approved by Brandt, seconded by Schutt. All Ayes. Action to approve Sam Behrens' resignation from the Plan and Zoning Commission effective January 31, 2021, was approved by Brandt, seconded by Saak. All Ayes.

Action on Ordinance No. 397 – Amending the Code of Ordinances Chapter 122.05 License Fees – Peddler’s, Solicitor’s, and Transient Merchants, first reading was approved by Backous, seconded by Brandt. All Ayes. Backous made a motion to waive the second and third readings, seconded by Brandt. All Ayes. The new fees are as follows: Peddlers or Transient Merchants for one day: \$50; one week: \$100; up to six months: \$200; and for up to one year or a major part of \$300.

Action on Resolution 2020-32 – Amending Resolution 2020-32 adopted on November 30, 2020, approving 2020 Annual Urban Renewal Report to the State of Iowa was approved by Schutt, seconded by Bermel. All Ayes.

Action on Resolution 2021-2 – extending the provisions of Resolution 2020-10 (relating to the Infectious Disease Plan including leave and compensation provisions) from December 31, 2020, to March 31, 2021, in accord with the Consolidated Appropriations Act approved December 27, 2020, was approved by Brandt, seconded by Schutt. 3 Ayes, 2 Nays.

Action to set a public hearing on 2021-2022 City Budget maximum property tax dollars to certify for levy for 7 p.m. on February 10, 2021, was approved by Schutt, seconded by Saak. All Ayes.

Finance Committee Member Backous reported that all information was in order. Schutt made a motion to approve the finance committee, seconded by Brandt. All Ayes.

Schutt made a motion to approve all bills for payment, seconded by Brandt. All Ayes.

Mayor’s Report – Mayor James mentioned with Chris’s resignation as Police Chief, what should be our next steps. The City Council was in favor of making Joe Cox the Police Chief at the regular City Council meeting in February. Public Works Director Mullins mentioned we would be reposting the sewer job opening next week. The Mayor reported on the building conditions that were investigated by our building official Jason Van Ausdall. The City Council is interested in removing the library out of that building due to the condition but because of the rent and property tax that the City is currently paying. One thought was to move them to the Community Center. One other option was to look into a Morton building next to the Community Center to connect to the Community Center. The Mayor will look into how much it would cost to put a building up with the intent that the building would be used in the future by other City departments for further use. The plan is to build a public safety building that would include the Fire/EMS/Police and the Community Center. The Library would then move into the Community Center permanently. The City Attorney mentioned that the Mayor and City Council will need to meet with the Library Board before making any decisions. The City Council appreciates all the hard work that Mayor James did with contacting surrounding land owners about annexing into the City, but at this time we will put it to rest and bring it back at a later date. Mayor James mentioned that we need to start enforcing our ordinances and that he plans to include the nuisance information in the newsletter for the next three months and then reach out or take action if needed. Municipal infractions start at \$100 and can go up to \$500. Mayor James mentioned he will send the City Council a draft of the department heads performance reviews for their input so we can have to determine raises for the budget workshop.

Action to contribute \$100 to New Opportunities, Inc. (which provides assistance programs from the federal and state governments to local residents) was approved by Schutt, seconded by Brandt. All Ayes.

The meeting adjourned at 9:08 p.m.

Attest: _____
Kristy Trzeciak, City Clerk

Tony L. James, Mayor

VENDOR	DECEMBER 2020 CLAIMS DESCRIPTION	AMOUNT
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Access Systems	IT Support	\$ 457.22
Access Systems	New Laptop for Parks & Rec + Installation	\$ 2,177.48
Access Systems Leasing	Copier Lease + Usage	\$ 464.75
Access Systems Leasing	Server Lease	\$ 248.52
Accujet, LLC	Camera Sewer & Storm Lines on Willow Street	\$ 600.26
Active911, Inc.	Subscription Dues	\$ 390.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 388.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 315.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 240.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 228.50
Background Investigation Bureau	1st & 2nd Grade Basketball Coaches	\$ 119.50
Background Investigation Bureau	Library & Fire/EMS New Hires	\$ 35.85
Badger Meter	Services for December 2020	\$ 41.88
Banleaco	Folder/Inserter Lease	\$ 154.22
Barnes & Noble	Books	\$ 57.52
Barnes & Noble	Books	\$ 42.40
Barnes & Noble	Books	\$ 31.17
Barnes & Noble	Books	\$ 43.11
Barnes & Noble	DVDs	\$ 94.45
Barnes & Noble	Books	\$ 240.56
Barnes & Noble	Books	\$ 81.55
Barnes & Noble	Book	\$ 19.99
Barnes & Noble	Books	\$ 284.21
Barnes & Noble	Books	\$ 37.57
Barnes & Noble	Books	\$ 95.77
Barnes & Noble	Book	\$ 112.00
Barnes & Noble	Books	\$ 30.37
Barnes & Noble	Book	\$ 23.99
Barnes & Noble	Books	\$ 174.33
Barnes & Noble	Books	\$ 22.70
Barnes & Noble	Book	\$ 15.99
Barnes & Noble	DVD	\$ 55.99
Barnes & Noble	Books	\$ 27.18
Barnes & Noble	Books	\$ 161.70
Barnes & Noble	Books	\$ 28.78
Barnes & Noble	Book	\$ 6.39
Barnes & Noble	Book	\$ 3.99
Barnes & Noble	Books	\$ 98.35
Barnes & Noble	Books/Beanie Boos/Flippables	\$ 94.30
Barnes & Noble	Books/DVD/Make Your Own Slime	\$ 117.16
Barnes & Noble	Books/Yo-Yo Tricks Kit/Learn to Juggle/Play the Harmonica/Card Tricks	\$ 178.17
Barnes & Noble	Books/Learn to Juggle/Play the Harmonica/Yo-Yo Tricks Kit	\$ 92.64
Barnes & Noble	Books/DVDs/EGC Certs/Hot Wheels/Legos/Beanie Boos	\$ 278.96
Barnes & Noble	Hot Wheels/Slime/Tropical Scentsory	\$ 104.72
Barnes & Noble	Beanie Boos/Thinking Putty Scentsory/Tropical Scentsory	\$ 46.32
Bomgaars	Feed Scoop/Toggle Bolt	\$ 18.97
Bomgaars	Siphon Pump/Windshield De-Icer/Diesel 911/Fasteners	\$ 37.28
Bomgaars	Fasteners/Wipes	\$ 5.57
Bound Tree Medical, LLC	O2 Masks/IV Catheters	\$ 133.05
Bound Tree Medical, LLC	Patient Cable	\$ 226.56
Bound Tree Medical, LLC	Gloves	\$ 13.59
Bound Tree Medical, LLC	Gloves	\$ 12.54
Bound Tree Medical, LLC	Bandages/Curaplex Nebulizer Kit/Curaplex CPR Pocket Masks	\$ 94.15
Brown, Fagen & Rouse	Legal Services for December 2020	\$ 2,800.00

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Burns, Brandon	Cell Phone Reimbursement	\$ 35.00
Capital City Equipment Co.	Angle Broom Repair	\$ 300.09
Capital City Equipment Co.	Snow Shovels	\$ 64.00
Capital City Equipment Co.	Snowblower Attachment Cable	\$ 194.67
Casey's Business MasterCard	Fuel	\$ 1,356.85
CJ Cooper & Associates	Library & Fire/EMS New Hires Drug Screens	\$ 180.00
Clear Rate Communications	Communication	\$ 26.13
Core & Main	Flushing Elbows/Square Point Shovel Fiberglass	\$ 297.32
Core & Main	Spot Magnetic Locator	\$ 45.00
Culligan Water of Adel	Bottled Water + Cooler Rental	\$ 39.15
Dallas County EMS	Tiering Services	\$ 150.00
Dallas County EMS	Tiering Services	\$ 150.00
Dallas County EMS	Tiering Services	\$ 150.00
Dallas County EMS	Tiering Services	\$ 150.00
Dallas County EMS	Tiering Services	\$ 150.00
Dallas County News	Subscription Renewal Fees	\$ 46.00
Dallas County Treasurer	Library Building Property Taxes	\$ 884.00
Demco	Reading Is My Thing Economy Bag	\$ 83.53
Demco	Read Block Economy Book Bag	\$ 83.53
Demco	Vistafoil Laminate 4-Mil Gloss Finish	\$ 128.90
Electric Pump	Repair Seal Failure in Flyst Pump	\$ 1,353.00
Electric Pump	Repair Sewer Return Pump & Install 2 Floats	\$ 1,319.50
Elite Glass and Metal, LLC	Installed New Back Door @ City Hall Due to Derecho Damage (Insurance Reimbursed)	\$ 2,400.00
Empowerment Solutions, LLC	Quarterly Hosting Fee	\$ 225.00
Feick, Brad	Cell Phone Reimbursement	\$ 35.00
Fire Recovery EMS	December Billing	\$ 307.12
Graphic Edge, LLC	Fire/EMS Clothing	\$ 784.09
Grainger	Disposable Gloves	\$ 168.26
Grainger	Disposable Gloves	\$ 168.25
Hach	Phosphorus Test Pack	\$ 57.88
Harned, Jennifer	Cell Phone Reimbursement	\$ 35.00
Harned, Jennifer	Reim for Flag Football Belts w/Flags Purchased on Personal Credit Card by Mistake	\$ 52.41
Harney, Sue	Storage Facility Rental on Unit #6 for Fire Boat - 7/1/20 - 12/31/20 & 1/1/21 - 6/30/21	\$ 3,300.00
Hawkins, Inc.	Chlorine & Sodium Permanganate	\$ 1,003.76
Iowa One Call	811 Emails	\$ 27.00
Jones Creek Apparel	1st & 2nd Grade Basketball T-shirts	\$ 940.00
Jones Creek Apparel	2nd & 2nd Grade Basketball T-shirts	\$ 168.00
Kanopy	Library Videos	\$ 9.00
Kaufman, Connie	GCC Rental Deposit Reim for 11/28/20	\$ 80.00
Keystone Laboratories, Inc.	Water Tests	\$ 28.00
Keystone Laboratories, Inc.	Copper & Lead Rule	\$ 458.00
Kohles & Bach, Inc.	Performed Furnace Tune-up and Cleaning @ Comm Center	\$ 95.63
Menards	Apple Bait 4 LB Bucket	\$ 16.99
Menards	Twist Lock Photo Control/30' Reflector Safety Tape	\$ 44.98
Menards	8.5" Plush Assorted/20" Combo Shovel w/Strip	\$ 53.91
Menards	Backer Rod 3/8" x 20'/Quad Max/Disinfectant Wipes	\$ 44.48
Menards	3/8" Coupling/3" Stiff Scraper	\$ 8.50
Menards	Double Hook/Sani-Max Face Mask	\$ 13.45
Menards	25 lb Bag-Oil/Map Pro Gas 14.1 oz	\$ 22.67
Menards	2x2-8' Furring Strip/Ice Melt/4x8 Plywood/4 Bulb Ballast/8x1-3/4 Construction Screws	\$ 205.59
Menards	Corner Brace/1/4"x1" Hex Bolt/1/4" Flat Washer/1/4" Insert Locknut	\$ 37.55
Metering & Technology Solutions	M25 Local Read Meter Slotted Screws	\$ 34.35
Mullins, Aaron	Cell Phone Reimbursement	\$ 35.00
Office Depot	Copy Paper/Toner/Plastic Cups	\$ 103.51
Office Depot	Epson Printer - Public Works	\$ 149.99

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Office Depot	Epson Ink	\$ 67.14
Office Depot	Copy Paper/Toner/Pens	\$ 136.97
Office Depot	Notebook/Highlighter/Index Cards/Sharpie/Pencil Cups/Pads	\$ 40.00
O'Reilly Automotive, Inc.	Headlight Bulbs	\$ 70.66
Oriental Trading	DIY Wood Bird Feeder Kits/Winter Sparkle Make A Scene/DIY Winter Sticker Scene/ Adhesive Back Jewels/Adhesive Foam Letters/Hearts & Flowers Adh Foam Shapes Daisy w/Jewel Stickers	\$ 149.85
Oriental Trading	Peanuts Christmas Mugs/Winter Express Cocoa Mug/Gingerbread Foam Placemats/ 3D Grinch Whoville House CK/Holiday Char Drinking Cocoa Orn CK/3-D GB House Craft Kit/Holiday Paper Plate Characters CK	\$ 191.63
Oriental Trading	3-D Winter Castle CK/CYO 3-D Castle/Magic Color Scratch Winter Shapes/Snowman Snow Measuring Stick Craft/Mini Glue Dots	\$ 146.06
Piper Sandler & Co.	Agent Services for WTP Water Filter Installation Loan	\$ 7,000.00
Praxair	Oxygen	\$ 256.58
Praxair	Oxygen	\$ 461.00
Quick Oil Co.	Water Plant Generator Fuel	\$ 197.34
Quick Oil Co.	Sewer Plant Generator Fuel	\$ 508.56
Quick Oil Co.	Shop Tank Fuel	\$ 499.46
Racom	EDACS Access/Beon Access	\$ 523.35
Sandry Fire Supply	Flathead Axe Hanger/Halligan Tool/Heavy Rescue Mount Kit/RAM Base Mount	\$ 800.10
State Hygienic Laboratory	Water Tests	\$ 27.00
Stew Hansen	Wiring Harness Repair on 2020 RAM 5500 Truck	\$ 809.34
Strauss Security Solutions	Quarterly Access Hosting Fee	\$ 57.00
Stryker Sales Corp	Onsite PM Maintenance Agreement 4/14/20 - 4/13/21	\$ 1,346.40
Stryker Sales Corp	Verizon Data Subscription Agreement 8/5/20 - 8/4/21	\$ 299.00
Tennal, Miklannet	TOT Basketball Instructor Payment	\$ 576.00
Tennal, Miklannet	Basketball Skills Clinic Instructor Payment	\$ 396.00
Tiernan, Patty	CPR Recertification for B. Stanger	\$ 50.00
Trzeciak, Kristy	Cell Phone Reimbursement	\$ 35.00
UPS	Shipping	\$ 59.60
Veenstra & Kimm, Inc.	Water Treatment Plant - Additional Filter Installation	\$ 66.00
Veenstra & Kimm, Inc.	Building Permit Fees for November 2020	\$ 6,157.80
Verizon	Cell Phone Charges	\$ 114.81
Walter's Sanitary Service, Inc.	Residential garbage reimbursement 12/1/20 - 12/31/20	\$ 8,614.00
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 86.08
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 64.00
Williams Scotsman	Police Mobile Trailer Rental Fee	\$ 338.00
Ziegler, Inc.	Replace Block Heater on Lift Station Generator	\$ 470.35

TOTAL	\$ 60,820.34
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EXPENSE TOTALS PER FUND

General Fund	\$ 45,381.99
Capital Project Fund	\$ 7,000.00
Water Fund	\$ 2,567.85
Sewer Fund	\$ 5,870.50
TOTAL	\$ 60,820.34

REVENUE TOTALS PER FUND

General Fund	\$ 53,996.57
Road Use Tax Fund	\$ 15,280.81
Employee Benefits Fund	\$ 2,842.07
Emergency Fund	\$ 699.59
Local Option Sales Tax Fund	\$ 20,024.36
TIF Fund	\$ 2,613.78

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Debt Service Fund	\$ 13,139.89
Capital Project Fund	\$ 50,001.00
Water Fund	\$ 24,987.33
Sewer Fund	<u>\$ 48,769.12</u>
 TOTAL	 <u><u>\$232,354.52</u></u>