

City of Granger  
Council Meeting Minutes  
March 10, 2021

Mayor James opened the public hearing on FY 2021-2022 City of Granger Budget at 7 p.m. at Community Center, 2200 Walnut Street, Granger, Iowa, 50109. With no written or oral comments, the public hearing was closed at 7:00 p.m.

Mayor James opened the regular City Council meeting at 7:00 p.m.

Present: Backous, Bermel, Brandt, Saak, Schutt

Backous made a motion to approve the agenda, seconded by Schutt. All Ayes.

Plan & Zoning Commission Report – On March 4<sup>th</sup>, the P & Z reviewed and recommended approval of the Landing at Oxley Creek West. During the meeting, two items were discussed. The first item raised was whether the City would be interested in creating a recreation space around the wet bottom pond. There is green space around the pond that would be suitable for a trail or other limited amenities. If interested, the City would be responsible for the pond and the maintenance. After further discussion, the City Council is not interested in taking over the pond. Councilmember Backous asked if there was a way to include an easement along the backside of Lot 109 on the plat for a future trail going north that would connect to the existing trail hub. The City Engineer mentioned this could be added to the Final Plat. The other issue raised was Sycamore Street and the future need for a sidewalk along the east side of Sycamore Street. The P & Z anticipates there will be additional traffic, including pedestrian traffic, once the street in the Landing at Oxley Creek West connects to Sycamore. Currently, the only sidewalk is on the west side of Sycamore. The City Council will have more discussions on this as the development progresses. Action to set a public hearing for 7 p.m. on April 14, 2021, for comments on Preliminary Plat of Landing at Oxley Creek West will be tabled to the Special City Council meeting that is scheduled for March 15<sup>th</sup> on zoom at 7 p.m. Saak made a motion to approve, seconded by Brandt. All Ayes. Action to refer to Plan & Zoning Commission for public hearing and recommendation on review of revisions to update Zoning Code to conform with Iowa law to provide that special use permits are issued by the Board of Adjustment rather than the City Council (after recommendation by the Plan and Zoning Commission) was approved by Schutt, seconded by Bermel. All Ayes. Action to set a public hearing for 7 p.m. on April 14, 2021, on an update to Zoning Code to conform with Iowa law to provide that special use permits are issued by the Board of Adjustment rather than the City Council (after recommendation by the Plan and Zoning Commission) was approved by Schutt, seconded by Bermel. All Ayes. Engineer Veenstra mentioned he gets inquiries from commercial prospects about developing in Granger; however, due to the limitations of sewer hookups along the City's edges, he suggests in a year or two that we put a long-range sanitary sewer plan together for future development.

Police Report for 2/1-2/28/21 reported 1 alarm, 3 assaults, 1 broadcast, 1 civil dispute, 2 disturbances, 1 escort, 2 follow-up investigations, 4 medical/ambulance trips, 2 meet complaint, 3 motorist assists, 1 MVC-PD, 1 ordinance violation, 9 return phone calls, 1 suspicious, 1 traffic complaint, 16 traffic stops, 1 trespass, 1 welfare check, and 1 armed subject. Chief Cox mentioned that he had received 10 applications for the Police Officer position. He said he talked to Dr. Adams, the Superintendent at the school, about how to make the after-school traffic flow better due to the one-way street down Walnut. One suggestion is to change the one-way to go south instead of the north so that traffic doesn't back up on State Street. Another suggestion is to take out the angle parking so that people are not backing out of those spaces, which can cause more issues. Once the school receives their report back from their insurance expert, the City will bring this issue back for discussion.

Fire & EMS Department Report – The February 2021 Report shows there were a total of 21 calls. 18 of those calls were EMS natured, and 3 were Fire natured. Sam Magill and JT Miller celebrate 4 years of service, Carter Olberding celebrates 2 years of service, and Dustin Ritter celebrates 10 years of service. Action to approve Seth Chumbley as a paid volunteer for the Fire/EMS Department effective immediately was approved by Backous, seconded by Bermel. All Ayes.

Public Works Report – Action to approve the hiring of Jackson Newland for the Public Works Department with an hourly starting rate of \$17/hr (and then \$18/hr after the 90-day probation period) and a week of vacation after 6 months with a start date of March 29, 2021, was approved by Schutt, seconded by Brandt. All Ayes.

Parks and Recreation Report – In 2017, Partners of the Parks accepted \$1,000 from Beneventi to go toward the City Soccer Program. This club will allow the City to use its equipment, and the City will be storing the equipment in the concession building. The Stone Bridge Church and Parks and Recreation will be collaborating again for the Easter Egg Hunt on April 3<sup>rd</sup>. The City Council is not requiring masks for this event. Parks and Recreation received an \$80 donation from Missionary Group in Polk City. Kindergarten basketball has 29 students signed up. The Spring/Summer program catalog will be finalized next week and mailed out later this month. Registration for Summer and Fall programming opens April 1<sup>st</sup>. The Parks and Recreation Board updated the Field Usage Policy and is recommending the following changes: 1) changing the order of who selects times to youngest to oldest to allow the younger teams to have the first choice on the earlier time slots; 2) currently the field equipment is the Little League's equipment and is stored in the concession building – they discussed purchasing for City usage; 3) discussion to ask Little League to provide 2 volunteers per game to help with each concession stand; 4) Little League and WG Soccer Club storing equipment in the concession building. Is the City liable if equipment gets damaged? 5) Lights at Centennial Field – we currently charge an additional \$50 to use the lights; do we want to

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change the cost? 6) COVID procedures – mark off every other row on bleachers and encourage spectators to bring their own chairs. The City Council would like section 10 eliminated to allow non-little league teams to use the field free of charge. In section 11, they would like to eliminate c, which states that full payment for the season usage will need to be paid by April 1<sup>st</sup> before usage. The City would also like to change the fee for teams that are not from Granger back to \$100 per game instead of \$50. The Field Usage Policy will come back to the Special City Council meeting on March 15<sup>th</sup> for approval after changes are made. Baseball field scheduling will take place on Sunday, March 21<sup>st</sup>.

Action to approve 4% raise for Karen Erikson starting July 1 per the City Clerk’s performance review recommendation was approved by Saak, seconded by Backous. All Ayes.

Action to approve Mayor’s appointment of Jessica Shillington to Trails Committee was approved by Saak, seconded by Brandt. All Ayes.

Action on Resolution 2021-06 – approving the Fiscal Year 2021-2022 City of Granger Budget was approved by Saak, seconded by Brandt. All Ayes.

Action on Resolution 2021-07 – regarding early redemption of the \$920,000 Series 2010B General Obligation Capital Loan Note debt will be tabled until the April City Council meeting, was approved by Brandt, seconded by Bermel. All Ayes.

Action on Ordinance No. 398 – increasing the compensation of members of the Council and the Mayor, the second reading was approved by Saak, seconded by Brandt. All Ayes. Brandt made a motion to waive the third reading, seconded by Saak. All Ayes.

Review of Ordinance No. 399 regarding Zoning Code for pool regulations. The City Council recommended the following changes: 1) swimming pools that are capable of containing water over 18 inches to 36 inches will need to have a 4-foot fence; and 2) if over 36 inches, then the resident will need to have a 6-foot privacy fence. Action to refer to Plan and Zoning Commission for public hearing and recommendation was approved by Brandt, seconded by Saak. All Ayes. Action to set a public hearing on Ordinance No. 399 for 7 p.m. on April 14, 2021, was approved by Brandt, seconded by Saak. All Ayes.

Finance Committee Member Backous reported that all information was in order. Brandt made a motion to approve the finance committee, seconded by Saak. All Ayes.

Brandt made a motion to approve all bills for payment, seconded by Saak. All Ayes.

Mayor James would like to amend the Personnel Policy Handbook and bring it back to the April meeting for discussion and possible approval to add one week vacation for new hires after 6 months of employment. The Special City Council meeting via zoom is scheduled for Monday, March 15<sup>th</sup> at 7 p.m.

The meeting adjourned at 9:05 p.m.

\_\_\_\_\_  
Tony L. James, Mayor

Attest: \_\_\_\_\_  
Kristy Trzeciak, City Clerk

**FEBRUARY 2021 CLAIMS**  
**DESCRIPTION**

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
Access Systems	IT Support	\$ 469.72
Access Systems	Shadow Protect License Renewal - Police	\$ 40.00
Access Systems	Laptop - Parks & Rec Supervisor	\$ 1,814.16
Access Systems Leasing	Copier Lease + Usage	\$ 460.28
Access Systems Leasing	Server Lease	\$ 248.52
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 240.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 135.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 363.50
Background Investigation Bureau	Background Checks on Basketball Coaches	\$ 83.65
Badger Meter	Services for February 2021	\$ 42.00

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Banleaco	Folder/Inserter Lease	\$ 154.22
Barnes & Noble	Posters	\$ 14.00
Barnes & Noble	Posters	\$ 36.00
Barnes & Noble	Books	\$ 154.00
Barnes & Noble	Books/DVDs/Bingo	\$ 572.67
Barnes & Noble	Books	\$ 225.69
Barnes & Noble	Books	\$ 140.71
Bomgaars	Extension Cord/Truckbed Coating	\$ 84.78
Bomgaars	Bulk Bolts	\$ 18.41
Bomgaars	Pressure Switch/Air Filter	\$ 45.22
Bound Tree Medical	Ipratropium Bromide	\$ 44.10
Bound Tree Medical	Curaplex Opioid Overdose Kit/Glutose/Epinephrine Auto Injector	\$ 549.14
Bound Tree Medical	NitroMist Spray	\$ 149.33
Bound Tree Medical	Epinephrine Auto Injector	\$ 370.37
Bound Tree Medical	ECG Code Simulator	\$ 829.99
Bound Tree Medical	King LTS-D Supraglottic Airway Kit	\$ 68.00
Bound Tree Medical	Defib Pads	\$ 188.96
Bound Tree Medical	Gloves	\$ 20.99
Brown, Fagen & Rouse	Legal Services for March 2021	\$ 2,800.00
Capital City Equipment	Toolcat Filters/Skid Shoes for Snowblower/Skid Loader Filters	\$ 492.76
Capital City Equipment	Hinge	\$ 10.42
Capital City Equipment	Skid Loader Rental	\$ 410.00
Casey's Business MasterCard	Fuel	\$ 1,317.76
CJ Cooper & Associates	Drug Screen for New Hire - Chumbley	\$ 60.00
Copy Systems, Inc.	Repair Jam on Folder/Inserter Machine	\$ 169.50
Core & Main	Blue Marking Paint/Wire Marking Flags-Sewer/Green Marking Paint	\$ 360.00
Crown Trophy	Basketball Medals	\$ 101.21
Culligan Water of Adel	Bottled Water + Cooler Rental	\$ 24.55
Custom Fab & Body	Adjustable Shelves	\$ 758.51
Dallas County EMS	Ambulance Tying Services	\$ 150.00
Demco	I Heart The Cat in the Hat Bookmark/Economy Bag/Dr. Seuss Cat in the Hat Reading Stickers	\$ 52.06
Demco	Steel Binder Clips/Reading is my Thing Economy Bag/Clear Label Protectors	\$ 91.79
ESO Solutions	ESO EHR Suite 4/1/21 - 3/31/22	\$ 1,995.00
Feick, Brad	Cell Phone Reimbursement	\$ 35.00
Feld Fire	Gasket Discharge Port/Lipseal Self/Gasket Engine	\$ 320.40
Fire Recovery EMS	February Billing	\$ 519.09
Fire Service Training Bureau	7th Essentials of Fire Fighting	\$ 696.00
Fire Service Training Bureau	Certification Fees for Hazmat & FF1 - Palmer	\$ 100.00
Frederick, Michael	Book	\$ 22.00
Galls	Clothing - Cox	\$ 57.99
Hansen Mechanical	Televised a Void under Willow Street	\$ 375.00
Harned, Jennifer	Cell Phone Reimbursement	\$ 35.00
Harned, Jennifer	Reim for Purchase for Swiffer Duster Refills	\$ 16.04
Harvard Maintenance	Hand Sanitizer/Dispensers	\$ 807.83
Harvard Maintenance	Touchless Faucets	\$ 1,656.82
Iowa One Call	811 Emails	\$ 73.80
Iowa Parks & Recreation Assoc	Virtual Conference Fee - Harned	\$ 90.00
Jones Creek Apparel	Parks & Rec Staff Sweatshirts	\$ 136.00
Kanopy	Library Videos	\$ 14.00
Menards	Toilet Repair Kit/Aerator Washer	\$ 38.85
Menards	Lenox Tube Cutter/P-Trap	\$ 39.27
Menards	Repair Kit	\$ 37.94
Menards	Diam Braid Poly	\$ 10.99
Menards	Tube Cutter Kit/Zinc EZ Anchor/Lenox Deburring Tool/Coupling/Plumbers Putty/Flapper	\$ 99.12
Menards	Hand Sanitizer/Ring Terminals	\$ 24.93

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Menards	Gamma Seal Lid/5 Gal Food Safe Pail/Splash RV Marine/Valvoline Synthetic	\$ 67.93
Menards	Handy Paint Cup/TC Spin Trap/Brush/Cover/Mini Roller Paint Tray	\$ 56.26
Midwest Overhead Garage Doors	Wall Button/Photo Eyes for WTP/Remotes/Liftmaster Opener for Shop Installed/Bracket	\$ 1,153.00
Mullins, Aaron	Cell Phone Reimbursement	\$ 35.00
Office Depot	Copy Paper	\$ 34.99
Office Depot	USB Flash Drives	\$ 39.99
Office Depot	Toner	\$ 50.60
Office Depot	Mouse	\$ 5.99
Office Depot	Toner	\$ 76.99
OmniSite	Dialer for Booster Station Cell Service (1 Year)	\$ 276.00
O'Reilly Automotive	2016 F250 Truck Trail Light Bulbs	\$ 6.20
Oriental Trading	Rhinestone Shamrock Ornament Craft Kit/Rainbow Lacing Craft Kit/Pot of Gold Pom Pom Necklace Craft Kit	\$ 47.70
Oriental Trading	Valentine Mini Animals/Super Valentine Craft Asst	\$ 100.66
Oriental Trading	Dr Seuss 3-D Horton Kindness Craft Kit/Dr Seuss Thing 1 Thing 2 Photo Craft Kit	\$ 43.76
Oriental Trading	Dr Seuss Book Cover Garland/Award Medals/Cat in the Hat Birthday Garland/Craft Asst/ Scratch & Reveal/Horton Foam Sign Craft Kit/1 Fish 2 Fish Bowl Craft Kit/1 Love to Read Beaded Necklace Craft Kit	\$ 126.89
Oriental Trading	Foam Shamrock Wreath Craft Kit/Super St. Patrick's Craft Kit/Mobile Craft Kit/Magic Color Scratch Shamrocks/Leprechaun in Shamrock Garden Craft Kit/Easter Bunny Wreath Craft Kit/Easter Egg Charac Ornaments CK/Awesome Easter Craft Asst/Spring Icon BB Cutouts	\$ 139.68
Plumb Supply Company	Grid Drain Plug	\$ 76.68
Praxair	Oxygen	\$ 267.82
Primrose Oil Company	Winter Klenz Fuel	\$ 556.62
Racom	EDACS Access/Beon Access	\$ 523.35
Sherwin Williams	Paint for Concession Building	\$ 381.96
Stanley Steemer	Carpet Cleaning at Community Center	\$ 230.00
State Hygienic Laboratory	Water Tests	\$ 27.00
Tierman's Service Center	Pressure Washer Hose - Ambulance	\$ 65.25
Tierman's Service Center	Tires/Mount Tires/Oil Change/Brake Pads/Brake Rotors - 2016 F250 Sewer Truck	\$ 1,808.55
Tierman's Service Center	Labor to Check no Start Cond/Tow from Granger to Stew Hansen - 2020 RAM 5500 Truck	\$ 335.00
Tierman's Service Center	Block Heater Cords - 2020 RAM 5500 Trucks	\$ 120.98
Tierman's Service Center	Labor to Remove Snow Plow Mount/Install New Bolt Hardware -2020 RAM 5500 Trucks	\$ 315.00
Tierman's Service Center	Transfer Case Position Sensor/Labor - Dodge Dump Truck	\$ 530.25
Tierman's Service Center	Repair Tire - Police 2013 Ford Explorer	\$ 25.00
Tierman's Service Center	Tire Pressure Sensors/Tire Repair/Replace Tire Pressure Sensors - Police 2013 Ford Explorer	\$ 299.80
Tierman's Service Center	Oil Change - Police 2013 Ford Explorer	\$ 42.00
Trzeciak, Kristy	Cell Phone Reimbursement	\$ 35.00
UPS	Shipping	\$ 65.66
Veenstra & Kimm, Inc.	Building Permit Fees for January 2021	\$ 8,522.00
Verizon	Cell Phone Charges	\$ 114.94
Walter's Sanitary Service, Inc.	Residential garbage reimbursement 2/1/21-2/28/21	\$ 8,803.80
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 86.08
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 64.00
Williams Scotsman	Police Mobile Trailer Rental Fee	\$ 338.00
	<b>TOTAL</b>	<b>\$ 47,459.42</b>
<b>EXPENSE TOTALS PER FUND</b>		
	General Fund	\$ 42,752.35
	Road Use Tax Fund	\$ 315.00
	Water Fund	\$ 742.34
	Sewer Fund	\$ 3,649.73
	<b>TOTAL</b>	<b>\$ 47,459.42</b>

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**REVENUE TOTALS PER FUND**

General Fund	\$	25,122.10
Road Use Tax Fund	\$	10,890.46
Employee Benefit Fund	\$	165.55
Emergency Fund	\$	40.76
TIF Fund	\$	2.16
Debt Service Fund	\$	742.50
Water Fund	\$	25,270.39
Sewer Fund	\$	47,603.00
<b>TOTAL</b>	<b>\$</b>	<b><u>109,836.92</u></b>