

City of Granger
Council Meeting Minutes
April 14, 2021

Mayor James opened the public hearing on Ordinance No. 399 – amending Section 155.18 of the Building Code and Section 166.18 of the Code of Ordinances of the City of Granger, Iowa, as amended, to revise the definition of Swimming Pool to clarify its minimum depth at 7 p.m. at Community Center, 2200 Walnut Street, Granger, Iowa, 50109. With no written or oral comments, the public hearing was closed at 7:00 p.m.

Mayor James opened the public hearing on Ordinance No. 400 – amending Chapter 165 of the Code of Ordinances of the City of Granger, Iowa, as amended, to provide for the Issuance of Special Use Permits by the Board of Adjustment rather than by the City Council and to modify certain related Code Sections at 7:01 p.m. With no written or oral comments, the public hearing was closed at 7:01 p.m.

Mayor James opened the regular City Council meeting at 7:01 p.m.

Present: Backous, Brandt, Saak, Schutt Not Present: Bermel

Backous made a motion to approve the agenda, seconded by Brandt. All Ayes.

Jessica Shillington of Vintage Road Coffee Co. – request to waive time restrictions on transient merchant license (Code Section 122.10 limits license to between 8 a.m. and 6 p.m.) to allow service at 7 a.m. was approved by Schutt, seconded by Saak. All Ayes. Ms. Shillington also asked about setting up her coffee trailer at the Community Center or Centennial Park. Since there are restrictions on allowing food trucks to serve on public property for private profit, Ms. Shillington will need to give a purpose for why selling in a public area would be beneficial to the City and include the designated time and days of the week she would like to sell and then the Mayor and City Attorney will work with her to draft up a Resolution with the specifications for discussion and possible approval at a future meeting. The City Council mentioned there might be other areas in town that also might benefit her that are not on public property.

Plan and Zoning Commission Report – The P & Z Commission recommended a change in Section 4 of the Code of Ordinances to twenty-four inches (instead of eighteen) up to thirty-six inches of water shall not be considered “swimming pools”. Action on Ordinance No. 399 – amending Section 155.18 of the Building Code and Section 166.18 of the Code of Ordinances of the City of Granger, Iowa, as amended, to revise the definition of Swimming Pool to clarify its minimum depth, first reading was approved by Saak, seconded by Brandt. All Ayes. Backous made a motion to waive the second and third readings, seconded by Saak. All Ayes. Action on Ordinance No. 400 – amending Chapter 165 of the Code of Ordinances of the City of Granger, Iowa, as amended, to provide for the Issuance of Special Use Permits by the Board of Adjustment rather than by the City Council and to modify certain related Code Sections, first reading was approved by Schutt, seconded by Saak. All Ayes. Backous made a motion to waive the second and third readings, seconded by Brandt. All Ayes.

Action to approve Resolution 2021-09 – approving the construction plans for Landing at Oxley Creek West Plat 1 was approved by Schutt, seconded by Saak. All Ayes.

The City Engineer mentioned that the first step in the process concerning the repairs on Willow Street will be to do an investigation to determine the scope and extent of the undermining. The Public Works will be drilling a number of small diameter holes in the Willow Street pavement and some driveway areas. The purpose of drilling the holes is to determine the locations where there is a void under the existing pavement and to determine the depth of the soil below the pavement. This process facilitates repairs by allowing the small diameter holes to be filled with joint sealant material. At the same time as the exploratory holes are being drilled, the City staff will physically probe the grassy areas to determine the location and extent of voids in areas outside of the pavement. This exploratory work will extend from the back of the curb at least behind the property line side of the sidewalk. Probing may be completed on private property if there is evidence of a void extending beyond the back of the sidewalk. The first phase of the exploratory test holes and probing is to determine the general scope and extent of the undermining. It is possible there will be a second investigative phase that will be used to further define the scope and extent of the voids along the Willow Street corridor. The need for, and extent of, a second phase of the exploratory work will be determined after the first phase has been gathered and evaluated. Another issue that needs addressed is the water that is flowing under the pavement. This was evident when after a big rain, The City staff saw the water seeping up through the joints in the street. The second step in the process is to get the water under control which involves intercepting the water before it gets under and runs down along the street. The best way to do this is to put in a subdrain much like a french drain along both sides of the street to suck that water out. This also may involve taking some pavement out and replacing it. The panel that was taken out to the east end of the street is likely where we are getting most of our water, so by taking it out and putting a rock base underneath will help intercept the flow of the water. The City Engineer along with the Public Works Department would like approval to start the investigation process which will cost around \$5,000. Saak made motion to approve, seconded by Brandt. All Ayes.

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Police Report for 3/1/21 – 4/11/21 reported 2 assists, 1 alarm, 4 animal complaints, 1 assault, 1 broadcast, 2 controlled burns, 2 disturbances, 1 gas leak/odor, 2 follow-up investigations, 2 harassment/threats, 2 information, 1 intoxicated person, 2 juvenile problems, 5 medical/ambulance trips, 1 meet complaint, 2 motor vehicle hit & runs, 1 motor vehicle-pd, 6 ordinance violations, 1 public assist, 1 premises check, 1 property report, 4 return phone calls, 1 suspicious, 2 theft, 3 traffic complaints, 1 traffic hazard, 19 traffic stops, and 3 welfare checks. Action to approve the hiring of Brett Armstrong as a full-time Police Officer with a salary of \$57,000 and a week of vacation with a start date of April 26, 2021, was approved by Saak, seconded by Brandt. All Ayes. Action to approve the purchase of two new vests from Galls for no more than \$2,004.72 was approved by Saak, seconded by Brandt. All Ayes.

Fire & EMS Department Report – In the month of March there were a total of 23 calls. 17 of those were EMS natured, 4 were Fire natured, 1 was a motor vehicle accident, and 1 mutual aid fire to Grimes. Action to approve the hiring of Dane Brackemyer with an hourly rate of \$12.00 pending background check and drug screen results, was approved by Schutt, seconded by Brandt. All Ayes. Chief Saak would like to form a committee for the future plan of the Public Safety Building. The City Attorney will form a Resolution for the May meeting for discussion and possible action for approval.

Public Works Report – There was no action to approve purchase of two new laptops for the trucks in the amount of \$3,192.88 plus truck mounts in the amount of \$631.95. This will be tabled until the May meeting when the Public Works Director can attend the meeting. Schutt made motion to approve, seconded by Backous. All Ayes.

Parks & Recreation Report – The Woodward-Granger School has created a middle school baseball team and will begin using the CCRA Field during the month of June from 9-11 a.m. during the week. There will be games beginning in May and the concession stand will be open with pre-packaged food only. Scratch Cupcake Food Truck will be at the Community Center on Monday, June 21. There has been an interest from people to donate benches to the City. The damage from Derecho to the ceiling at the Community Center has been repaired. The new drinking fountain has been ordered for Centennial Park and it should arrive in May. The Spring/Summer programming is now open with the TOT Basketball and Basketball Skills programs beginning this week.

Clerk Report – Action to approve postage Lease Agreement with Copy Systems, Inc. for 63 months in the amount of \$329.13 per quarter (buyout from remaining lease with Pitney Bowes, Inc.) was approved by Schutt, seconded by Backous. All Ayes.

Action to approve resignation of Jennifer Benbow from the Plan and Zoning Commission effective April 30, 2021, was approved by Saak, seconded by Brandt. All Ayes.

Action to set public hearing on Amendment to FY 2020-2021 City Budget for 7 p.m. on May 12, 2021, was approved by Schutt, seconded by Saak. All Ayes.

Action to approve Amendment to the Personnel Policy Handbook Section 5.1 on Vacations to the following: 1 week of vacation after 90 days of employment; 20 days of vacation after 8 years of employment; 25 days of vacation after 15 years of employment; and 30 days of vacation after 20 years of employment effective immediately was approved by Saak, seconded by Brandt. All Ayes.

Finance Committee Member Backous reported that all information was in order. Brandt made a motion to approve the finance committee, seconded by Saak. All Ayes.

Brandt made a motion to approve all bills for payment, seconded by Saak. All Ayes.

Mayor James mentioned that he met with some concerned citizens regarding the possibility of putting in a Public Safety Building in the new development north of Lowell Street mostly due to the fact it is in a residential area where there are little kids and potential heavy traffic. There were talks about doing a survey to the community and the Public Safety committee idea would also be helpful. Mayor James mentioned he met with a construction company about getting a quote for a 40x80 building with bathrooms and storage rooms for the library that would potentially go next to the community center. His plan is to get a couple more estimates and talk to some banks about financing. The property owners of the three condemned properties in town have received letters and have requested a hearing which will be held at the regular May City Council meeting. Mayor James mentioned he will be sending out nuisance letters this week in reference to the information that has been in the City newsletters for the last couple of months. Mayor James will be out of town for the June meeting, so Councilmember Bermel, the Mayor Pro-Tempore will be conducting the meeting.

The meeting adjourned at 8:42 p.m.

Tony L. James, Mayor

Attest: _____

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Kristy Trzeciak, City Clerk

VENDOR	MARCH 2021 CLAIMS DESCRIPTION	AMOUNT
Access Systems	IT Support	\$ 469.72
Access Systems Leasing	Copier Lease + Usage	\$ 479.06
Access Systems Leasing	Server Lease	\$ 248.52
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 276.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 228.50
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 240.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 135.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 135.00
Ahlers & Cooney, PC	Preparation of the Redemption Resolution	\$ 385.00
Background Investigation Bureau	Background Checks on New Hires	\$ 23.90
Badger Meter	Services for March 2021	\$ 43.08
Banleaco	Folder/Inserter Lease	\$ 154.22
Barnes & Noble	Books/DVDs	\$ 1,059.48
Barnes & Noble	Books/DVDs	\$ 83.97
Barnes & Noble	Books	\$ 140.91
Bascom Truck & Automotive	Check & Advise Generator Harness on Fire Truck	\$ 1,911.85
Bomgaars	Gloves	\$ 40.97
Bomgaars	Sand Tube Traction	\$ 3.99
Bound Tree Medical	G3 Med Slinger	\$ 100.99
Bound Tree Medical	Defib ECG Pads	\$ 103.98
Bound Tree Medical	Albuterol Sulfate Inhalation Solution Nebulizer	\$ 18.79
Bound Tree Medical	G3 Clinician/Me Pouch/G3 Universal Cell/G3 Airway Cell/G3 IV Cell	\$ 538.95
Bound Tree Medical	Manual Ventilation Timing Lights	\$ 85.85
Bound Tree Medical	King Vision Kit/Forceps/King Vision Video Laryngoscope Blade/Curaplex Select Laryn Set	\$ 1,569.19
Brown, Fagen & Rouse	Legal Services for April 2021	\$ 2,800.00
Casey's Business MasterCard	Fuel	\$ 936.09
Central Iowa Distributing	Dial Complete Soap/Trash Bags	\$ 201.00
CJ Cooper & Associates	Drug Screen for New Hire - Newland	\$ 60.00
Core & Main	Seal Wires	\$ 12.50
Core & Main	Valve Box Risers	\$ 52.42
Culligan Water of Adel	Bottled Water + Cooler Rental	\$ 38.05
Dallas County EMS	Ambulance Tiering Services	\$ 150.00
Dallas County EMS	Ambulance Tiering Services	\$ 150.00
Dallas County EMS	Ambulance Tiering Services	\$ 150.00
Demco	Origami Corner Monster Bookmarks/Animal Bookmark Activity	\$ 40.31
Demco	PKG Bristelbot	\$ 185.99
Demco	Love to Read Browsing Bag/Have Book Will Travel Drawstring Backpack	\$ 21.11
Demco	National Library Week Posters/Bookmarks/Library Symbol Economy Bag	\$ 66.09
Electrical Engineering & Equip Co	Flanged Inlet/SQ-Tip Screwdrivers	\$ 61.08
Electrical Engineering & Equip Co	Locking Plug/Cord /Connector	\$ 121.43
Elite Glass & Metal LLC	Installed New Adams Rite Electric Strike on Back Fire Door	\$ 360.00
Emergency Apparatus Maintenance	Checked the Output on Both Alternators for Ambulance	\$ 970.38
Empowerment Solutions LLC	Quarterly Hosting Fee for City Website	\$ 225.00
Empowerment Solutions LLC	Recover Deleted Page/Updated Page and Make Button Link to Zoning PDF Map	\$ 56.25
Feick, Brad	Cell Phone Reimbursement	\$ 35.00
Fire Recovery EMS	March Billing	\$ 214.72
Fire Service Training Bureau	Certification Fees for Hazmat - Palmer	\$ 50.00
Follett School Solutions	Single Site Hosted Service Renewal/Titlepeek Online Service Single Site Support Renewal	\$ 907.05
Friends of the Grimes Public Library	TixKeeper Software and Authentication	\$ 225.00
GateHouse - DB Iowa Holdings	Publications	\$ 795.29

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Hach Company	Quality Assurance/Quality Control CEU Class - Mullins	\$ 50.00
Hansen Mechanical	Dug for Repair on a Water Main on Broadway Street	\$ 800.00
Harned, Jennifer	Cell Phone Reimbursement	\$ 35.00
Henderson Products	Lift Cylinder/Angle Cylinder	\$ 1,402.19
Highway 141 Garage Sale	Annual Donation	\$ 100.00
Independent Salt Company	25 Ton Road Salt	\$ 2,208.25
iRead	Bubble Ill/Posters/Book Tote/Book Bags/Diff Grating Glasses/DIY Watercolor Paint Sheet/ Bookmarks/Drawstring Pack/Glitter Rocket Lamp/Neon Mini Shuttle Pens/T-shirts	\$ 357.50
Iowa Assoc of Municipal Utilities	FY22 Water Membership Dues	\$ 697.00
Iowa Dept of Natural Resources	NPDES Application Fee	\$ 85.00
Iowa One Call	Emails	\$ 20.70
Kanopy	Library Videos	\$ 13.00
Kempker's True Value	Mouse Attractant Gel	\$ 5.49
Keystone Laboratories	Water Tests	\$ 28.00
Knox Construction	Repair Drywall/Repair and Replace Track and Ceiling Tiles at Community Center	\$ 850.00
KS State Bank	1st Payment on Plow Trucks	\$ 39,494.80
Logan Contractors Supply	Asphalt Patch/Reflection Vest/Aluminum Patch Towel/10x10 Steel Tamper	\$ 777.75
Logan Contractors Supply	2x50 Discharge Hose/500 Sub Pump/GP5600A Generator	\$ 2,553.11
Logan Contractors Supply	Return on 500 Sub Pump	\$ (525.35)
Logan Contractors Supply	1/2 HP Sub Pump	\$ 330.09
Menards	Hose Mender/Coupling/Hose Washers/Pledge/Disinfectant Wipes	\$ 75.01
Menards	Peat Moss/Silicone Lubricant	\$ 26.87
Menards	Clipboard/Disinfectant Wipes/Highlighters	\$ 10.86
Metering & Technology Solutions	1" Irrigation Meters/Wall Mount Brackets/Orion Modules/1" Meter Couplings	\$ 2,674.96
Metering & Technology Solutions	3/4" Irrigation Meters/ERT/Meter Couplings	\$ 6,791.57
Mullins, Aaron	Cell Phone Reimbursement	\$ 35.00
Mullins, Aaron	Reim for Water Treatment/Distribution/Wastewater CEU Classes at DMACC	\$ 350.00
Municipal Management Corp	Water Main Leak Locate	\$ 400.00
Office Depot	File Folders/Ink/Cleaning Duster	\$ 66.12
Office Depot	Stapler/Toner	\$ 56.57
Office Depot	Ink	\$ 23.89
Office Depot	Returned Ink	\$ (24.89)
Office Depot	Copy Paper/Ink/Message Pads	\$ 99.87
Office Depot	Labels/Toner	\$ 94.64
Office Depot	Toner	\$ 203.99
Oriental Trading	Spring Craft Kit Assortment/Glow Bug Clothespin CK/3D Paper Spring Scene CK	\$ 78.85
Oriental Trading	Easter Craft Kit Assortment/Bunny Magnet CK/Dino Ornament CK/Egg Flower CK	\$ 86.03
Oriental Trading	Easter Bunny Necklace CK/Treasure Chest Assortment/Big Head Easter Magnets CK/ Hatching Chick Magnet CK/Easter Boredom Buster Kit/Shark Magnet CK/Bracelets w/	\$ 112.91
Oriental Trading	Mini Charm Magic Scratch Little Garden Critters/Spring Boredom Buster Kit/ Foam Bug Mask CK/Bug Foam Magnet CK/Butterfly Spoon	\$ 80.83
Petty Cash Fund	Replenish Petty Cash (\$200 Balance)	\$ 74.45
Platinum Fence Co	6' Black Chain Fence for Liftstation	\$ 10,998.00
Polk Co Fire Chief's Association	2021 PCFCA Membership Dues	\$ 25.00
Plumb Supply Company	Vacuum Breaker Repair Kits	\$ 26.08
Plumb Supply Company	Blue Monster Thread Seal Tape	\$ 13.40
Plumb Supply Company	O'Rings/Closet Spud/Spud Coupling	\$ 39.91
Plumb Supply Company	Chicago Faucet	\$ 338.33
Praxair	Oxygen	\$ 480.63
Racom	EDACS Access/Beon Access	\$ 523.35
Reserve Account	Deposit for Postage Machine	\$ 1,200.00
Sam's Club	Trash Bags/Paper Towels	\$ 102.72
Schneider Graphics	Logo Decals for Fire/Ambulance Vehicles	\$ 3,553.74
Simmering-Cory Iowa Codification	August 2020 Supplement	\$ 1,051.00
State Hygienic Laboratory	Water Tests	\$ 27.00

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Strauss Security Solutions	Quarterly Access Hosting Fee	\$ 57.00
Strauss Security Solutions	Duplicate Keys for Parks	\$ 14.00
Sunny Bunny Easter Eggs	1000 Candy Filled Plastic Easter Eggs	\$ 132.00
Swank Motion Pictures	Movies in the Park Licenses	\$ 1,280.00
The Reading Warehouse	Books	\$ 58.95
The Reading Warehouse	Books	\$ 254.64
Tiernan's Service Center	Pressure Washer Hose for Ambulance	\$ 65.25
Trzeciak, Kristy	Cell Phone Reimbursement	\$ 35.00
UMB Bank, N.A.	FINAL PAYMENT for GO Capital Loan Note Series 2010B	\$ 81,297.78
UPS	Shipping	\$ 65.74
UPS	Shipping	\$ 65.74
Utility Service Co	Annual Maintenance Fees on 100,000 Gallon Water Tower	\$ 25,562.37
Veenstra & Kimm, Inc.	Engineering Services for Water Treatment Plant Additional Filter Installation	\$ 105.00
Veenstra & Kimm, Inc.	Building Permit Fees for February 2021	\$ 8,062.40
Verbal Judo Institute	Registration for Classes - Cox/Armstrong	\$ 200.00
Verizon	Cell Phone Charges	\$ 114.94
Walter's Sanitary Service, Inc.	Residential garbage reimbursement 3/1-3/31/21	\$ 8,876.80
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 86.08
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 64.00
Westrum Leak Detection	2021 Leak Detection Survey	\$ 750.00
When I Work	Annual Renewal 4/1/21-4/9/22 for 30 Users	\$ 1,267.50
White, Charlie	Reim for CPR BLS Skills Testing Fee	\$ 45.00
White, Charlie	Reim for CPR BLS Renewal Fee	\$ 31.00
White, Charlie	Reim for Training Recertification	\$ 65.00
Williams Scotsman	Police Mobile Trailer Rental Fee	\$ 338.00

TOTAL	\$ 225,235.09
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EXPENSE TOTALS PER FUND

General Fund	\$ 48,042.46
Road Use Tax Fund	\$ 2,516.10
Local Option Sales Tax Fund	\$ 39,494.80
Debt Service Fund	\$ 81,297.78
Water Fund	\$ 40,079.91
Sewer Fund	\$ 13,804.04
TOTAL	\$ 225,235.09

REVENUE TOTALS PER FUND

General Fund	\$ 67,456.55
Road Use Tax Fund	\$ 5,393.46
Employee Benefit Fund	\$ 3,833.62
Emergency Fund	\$ 943.60
Local Option Sales Tax Fund	\$ 33,695.06
TIF Fund	\$ 2,404.93
Debt Service Fund	\$ 17,552.65
Water Fund	\$ 33,752.79
Sewer Fund	\$ 58,909.57
TOTAL	\$ 223,942.23

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