

City of Granger
Council Meeting Minutes
October 13, 2021

Mayor Tony James opened the City Council meeting at 7:00 p.m. at the Community Center, 2200 Walnut Street, Granger, Iowa, 50109.

Present: Backous, Bermel, Brandt, Schutt Not Present: Saak

Backous made a motion to approve the consent agenda, seconded by Brandt. All Ayes.

The City Building Official, Jason Van Ausdall, gave a report to the City Council for the buildings located at 1802 Elm Street, 2004 West Street, and 1806 State Street. The Elm property was sold, and the person who purchased this property is contracting with Deb Feick to renovate the other two properties. Therefore, the site postings have been removed. The deadline to get the outside of the properties up to code is December 31, 2021.

Oxley Creek Culvert Project – The project should be completed by the end of the month or the first part of November.

Willow Street Update – The project has been delayed but should start within a couple of weeks.

Water Treatment Plant Filter Installation – The delivery of the filters is delayed at this time.

Wastewater Treatment Plant Leakage Update – This has been rescheduled for next week to check for leaks.

Water Quality Initiative Project – The Iowa DNR and IDALS is requesting the City come up with a solution to finish this project. The City Engineer mentioned the City could create an Urban Renewal Area to use TIF to fund the project. There will be a special City Council meeting on October 20th at 7 p.m. to discuss the possibility of creating an Urban Renewal Plan to include this area to TIF to fund the rest of the project.

Landing at Oxley Creek West Urban Renewal Plan – Action on Resolution 2021-23 – determining the necessity and setting dates of a consultation and a public hearing

Police Report for September reported 57 calls: 1 911 hang-up, 1 alarm, 3 animal complaints, 3 domestics, 3 follow-up investigations, 1 illegal burn, 6 medical/ambulance trips, 4 motorist assists, 3 MVC-PD, 2 ordinance violations, 1 public assist, 2 return phone calls, 1 suspicious, 1 theft, 1 traffic complaint, 19 traffic stops, 1 transport, 1 vehicle fire, 1 vehicle unlock, 2 welfare checks, and 2 fire alarms.

Fire & EMS Department Report – In September there were a total of 34 calls. 22 of those were EMS natured, 1 was a motor vehicle accident, 4 were Fire natured, 1 call was classified as other, and 6 were mutual aid calls. From the beginning of 2021 to the present, they have had 23% of total calls inadequately staffed. Action to approve the hiring of Jessiah Rodriguez as a volunteer, Dr. Matt Adams as a volunteer (pending school board approval and background check and drug screen results), and Cole White with an hourly rate of \$19.00/hour as approved by Brandt, seconded by Backous. All Ayes. The City Council would like to see a couple more quotes for a backup generator for the fire station.

Parks & Recreation Report – Erik Smith and Angela Parks from the Parks & Rec Board are taking care of youth basketball this winter. Registration is now open through October 31st.

Action to approve the resignation of Library Assistant Tracy Wing effective October 9, 2021, was approved by Brandt, seconded by Schutt. All Ayes.

Finance Committee Member Schutt reported that all information was in order. Backous made a motion to approve the finance committee, seconded by Brandt. All Ayes.

Brandt made a motion to approve all bills for payment, seconded by Schutt. All Ayes.

Action on Ordinance No. 402 – creating the position of City Administrator, second reading was approved by Brandt, seconded by Schutt. All Ayes. Brandt made a motion to waive the third reading, seconded by Schutt. All Ayes.

Action to go into closed session by a two-thirds vote of the City Council members pursuant to Iowa Code Section 21.5(1)(j.) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation was approved by Schutt to include the Council, Mayor, City Attorney, and the City Clerk to attend the closed session, seconded by Brandt. Schutt – Aye, Brandt – Aye, Backous – Aye, Bermel – Aye. A motion was made and seconded to rise from the closed session, then approved.

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Action to go into closed session by a two-thirds vote of the City Council members pursuant to Iowa Code Section 21.5(1)(j.) to discuss the purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for the property was approved by Schutt to include the Council, Mayor, City Attorney, and the City Clerk to attend the closed session, seconded by Backous. Schutt – Aye, Backous – Aye, Brandt – Aye, Bermel – Aye. A motion was made and seconded to rise from the closed session, then approved. Brandt made a motion to authorize the Mayor to negotiate with the landowner to purchase land for a potential water tower pending Council approval, seconded by Backous. All Ayes.

Mayor James mentioned the public forum is scheduled for next Thursday, October 21st at 6:30 p.m. at the community center.

The meeting adjourned at 8:23 p.m.

Tony James, Mayor

Attest: _____
Kristy Trzeciak, City Clerk

OCTOBER 2021 CLAIMS
DESCRIPTION

VENDOR	DESCRIPTION	AMOUNT
Access Systems	IT Support	\$ 469.72
Access Systems Leasing	Copier Lease + Usage	\$ 497.57
Access Systems Leasing	Server Lease	\$ 248.52
AccuJet	Vac Sludge from Detention Tank	\$ 618.26
Adams Door Company	Repair of Fire Door	\$ 236.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 229.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 241.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 352.50
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 390.00
Background Investigation Bureau	Background Checks	\$ 83.65
Badger Meter	Services for September 2021/Services for Oct 2021-Sept 2022	\$ 945.12
Banleaco	Folder/Inserter Lease	\$ 154.22
Barnes & Noble	Books	\$ 265.15
Barnes & Noble	Books	\$ 432.11
Barnes & Noble	Books	\$ 616.02
Barnes & Noble	Books	\$ 471.64
Barnes & Noble	Books	\$ 40.58
Barnes & Noble	Books/DVDs	\$ 329.24
Barnes & Noble	Books/DVDs/EGC Cert	\$ 758.80
Barnes & Noble	Books/Lego Creator	\$ 285.58
Barnes & Noble	Books	\$ 190.69
Bomgaars	Clothing - Feick	\$ 239.95
Bomgaars	Switch Box/Photo Control/Gloves/Elec Box/Weatherproof Cover	\$ 25.15
Bomgaars	Roundup Sprayer	\$ 18.99
Bomgaars	Diesel Fluid	\$ 18.98
Boot Barn	Clothing - Feick/Heard	\$ 452.69
Bound Tree Medical	Gloves/Epinephrine/Suction Kit/Paper EKG	\$ 161.49
Bound Tree Medical	Gloves/Epinephrine	\$ 206.42
Brown, Fagen & Rouse	Legal Services for October 2021	\$ 2,800.00
Capital City Equipment	Antifreeze/Oil Fluid/Filter/Spout	\$ 172.76
Capital City Equipment	Power Steering Hose Install/Seat Switch on Tractor	\$ 641.41
Casey's Business MasterCard	Fuel	\$ 1,602.37
Central Iowa Distributing	Toilet Paper/Trash Bags/Gloves/Soap	\$ 487.00
Christian Edwards	Parks & Rec Volleyball T-shirts	\$ 429.00
CJ Cooper & Associates	New Hire Drug Screen - Schultz	\$ 60.00
CJ Cooper & Associates	New Hire Drug Screen - Swauger/Shepherd	\$ 120.00
CJ Cooper & Associates	New Hire Drug Screen - Townes/Beach	\$ 120.00
Colored Sand	Pumpkin/Bottle Special/Necklace Special/Squeeze Bottle/Garden Diva Kit/	

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	Large Dinosaur/Plastic Football/Brown Sand	\$ 375.40
Core & Main	18" Seal Wire w 1/2" Seal	\$ 12.50
Core & Main	Safety Green Marker Paint/Wire Marking Flags	\$ 290.00
Culligan Water of Adel	Bottled Water + Cooler Rental	\$ 96.50
Dallas County EMS	Tiering Services	\$ 150.00
Demco	Scotch Tape/Vistafoil Laminate 4-Mil Gloss	\$ 133.82
Electric Pump	2021 Service Agreement	\$ 1,200.00
Electric Pump	Lift Station Pump Repair VFD	\$ 332.65
Empowerment Solutions	Quarterly Hosting Fee for City Website	\$ 225.00
Feick, Brad	Cell Phone Reimbursement	\$ 35.00
Fire Recovery EMS	September Billing	\$ 301.18
Fire Service Training	Reg Fee 2 Day Fire School - Palmer	\$ 100.00
Galls, LLC	Clothing - Armstrong	\$ 124.99
General Fire & Safety Equip Co.	Annual Fire Extinguisher Inspections	\$ 1,091.25
Hach	Deionized Water	\$ 222.52
Hawkins, Inc.	Chlorine	\$ 1,026.04
Hawkins, Inc.	Sodium Permanganate	\$ 846.40
Heard, Hunter	Cell Phone Reimbursement	\$ 35.00
Hotsy Cleaning Systems	1/2" Valve Swing	\$ 22.64
Hotsy Cleaning Systems	Kit U-Seal/Oil Pump	\$ 285.95
Interstate All Battery Center	12V Batteries	\$ 94.50
Iowa DNR	Annual Water Use Fee for FY2022	\$ 95.00
Iowa DOT	White Traffic Paint/Beads Reflectorize Spheres	\$ 150.84
Iowa Firefighters Association	Department Memberships	\$ 204.00
Jetco	Level Transducers	\$ 3,293.50
Keystone Laboratories	Water Tests	\$ 110.00
Keystone Laboratories	Water Tests	\$ 28.00
MAFCO Buildings	Street Repair for Water Main Break on Sycamore Street	\$ 1,750.00
McLaughlin, Eric	Cell Phone Reimbursement	\$ 35.00
Menards	Bag Oil Dri/QC Valve/Ez Reach/Thread Sealant	\$ 70.60
Menards	Clear Cutlery/Vehicle Brush Head/Utility Blades/Clear Tote/Steel Handle	\$ 80.87
Menards	Rubber Air Hose	\$ 39.99
Mercy College of Health Sciences	Paramedic Training - Palmer	\$ 4,520.00
Mercy College of Health Sciences	Advanced Emergency Medical Tech Training - B. Stanger	\$ 1,600.00
Metering & Technology Solutions	Meter Couplings	\$ 567.01
Mullins, Aaron	Cell Phone Reimbursement	\$ 35.00
Office Depot	Ink	\$ 67.14
Office Depot	Toner	\$ 178.19
Office Depot	Microsoft Office Home & Business Software for PW Laptops	\$ 249.99
Office Depot	Microsoft Office Home & Business Software for PW Laptops	\$ 249.99
O'Reilly Automotive	Headlight	\$ 16.23
Oriental Trading	Value Haunted House Trunk Treat Décor/Halloween Family Glow Kit/ GID Toy Assortment/Foam Owl Ornaments/Foam Fall Leaves Crown/ Beary Happy Fall Y All Magnet/Fall Hanging Umbrella Sign	\$ 122.93
Peak Software Systems	Annual Sportsman Software	\$ 2,764.50
Pink Stew Entertainment	Science Workshop	\$ 135.00
Polk City Fire Department	Tiering Services	\$ 400.00
Postmaster	Library PO Box Rental Fee	\$ 46.00
Praxair	Oxygen	\$ 522.88
Quick Oil Co.	Blue Def	\$ 137.18
Quick Oil Co.	Diesel Fuel for Barrel	\$ 607.75
Racom	EDACS Access/Beon Access	\$ 538.00
Richtman Printing	Granger Days Mailers	\$ 500.00
Sam's Club	Paper Towels/Febreeze	\$ 99.87
Sparklehoopdance	1 Hr Hoop Entertainment	\$ 50.00
State Hygienic Laboratory	Water Tests	\$ 54.00

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Strauss Security Solutions	Quarterly Access Hosting Fee	\$ 57.00
Trzeciak, Kristy	Cell Phone Reimbursement	\$ 35.00
UPS	Shipping	\$ 61.80
Veenstra & Kimm, Inc.	Engineering Services for Oxley Creek Culvert - Construction Services	\$ 10,449.30
Veenstra & Kimm, Inc.	Engineering Services for Landing at Oxley Creek West Plat 1	\$ 4,357.20
Veenstra & Kimm, Inc.	Engineering Services for Water Treatment Plant - Additional Filter Installation	\$ 316.50
Veenstra & Kimm, Inc.	Engineering Services for Willow Street Remedial Plan	\$ 70.00
Veenstra & Kimm, Inc.	Building Permit Fees for August 2021	\$ 13,189.90
Verizon	Cell Phone Charges	\$ 357.92
Walter's Sanitary Service, Inc.	Residential Garbage Reimbursement 9/1-9/30/21	\$ 9,283.12
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 116.08
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 61.08
Westrum Leak Detection	Water Leak Detection on Sycamore Street	\$ 417.50
Williams Scotsman	Police Mobile Trailer Rental Fee	<u>\$ 338.00</u>
	TOTAL	<u><u>\$ 80,842.78</u></u>

EXPENSE TOTALS PER FUND

General Fund	\$ 67,569.98
Water Fund	\$ 5,262.23
Sewer Fund	<u>\$ 8,010.57</u>
TOTAL	<u><u>\$ 80,842.78</u></u>

REVENUE TOTALS PER FUND

General Fund	\$ 74,011.07
Road Use Tax Fund	\$ 27,520.02
Employee Benefit Fund	\$ 8,699.62
Emergency Fund	\$ 1,252.86
Local Option Sales Tax Fund	\$ 27,065.20
TIF Fund	\$ 19,632.63
Debt Service Fund	\$ 22,334.76
Water Fund	\$ 39,694.90
Sewer Fund	<u>\$ 60,024.64</u>
TOTAL	<u><u>\$280,235.70</u></u>