

City of Granger  
Council Meeting Minutes  
February 10, 2022

Mayor Tony James opened the City Council meeting at 7:00 p.m. at the Community Center, 2200 Walnut Street, Granger, Iowa, 50109.

Present: Backous, Brandt, Saak      Not Present: Bermel, Danilson

Backous made a motion to amend the agenda to move 11a after 5f, seconded by Brandt. All Ayes.

Bermel arrived at 7:02 p.m.

City Building Official Report – buildings located at 1802 Elm Street, 2004 West Street, 1806 State Street update – there is a March 15<sup>th</sup> deadline to get everything done. Mayor James will ask Jason Van Ausdall for an update to present at the March 10<sup>th</sup> meeting.

Oxley Creek Culvert Project Update – Gus Construction, Co., Inc. has completed the work on the Oxley Creek Culvert project. The only work remaining to be completed is the seeding of bank areas along Oxley Creek, which will be done this Spring. Action to approve Partial Payment Application No. 3 (Final) to Gus Construction Co., Inc. in the amount of \$2,508.00 was approved by Saak, seconded by Brandt. All Ayes. Action to approve Resolution No. 2022-4 – accepting the project and authorizing the Mayor to sign the Certificate of Completion was approved by Saak, seconded by Backous. All Ayes. Action to approve Partial Payment Application No. 4 (Retainage) to Gus Construction Co., Inc. in the amount of \$19,253.88 to be paid on or about March 14, 2022, was approved by Saak, seconded by Backous. All Ayes.

Willow Street Update – Miracle Mudjacking anticipates starting the project by mid-March, depending on the weather.

Water Treatment Plant Filter Installation Update – Still waiting for equipment to arrive.

Wastewater Treatment Plant Leakage Update – Ericksen Construction was here to do some injections to get the leaks under control, but Engineer Veenstra has not heard back regarding the result.

Water Quality Initiative Update – MAFCO Builders have part of the grading done, but they will have to finish in the Spring due to the weather.

Action to approve Veenstra & Kimm, Inc. to provide engineering services for the Trails Committee up to \$8,000.00 to determine if modeling will be required for the Iowa DNR was approved by Brandt, seconded by Saak. All Ayes. Bob Veenstra will submit the joint application, which will probably take up to 60-120 days for review.

City Administrator Report – Kirk Bjorland mentioned he has a meeting with Huxley Communication about bringing Wi-Fiber to Granger. They will need a place somewhere near town for a substation. The timeline for construction on the library is to start this spring. He has met with the Library Board, Park Board, and the rest of the team to design. The next step is to meet with some contractors and get estimates—more discussion at the February 24<sup>th</sup> meeting. Finally, Kirk has a meeting with the Fire/EMS Department to go over the specifications and timeline of the proposed public safety building.

Police Report for December reported 62 calls: 1 animal complaint, 1 abuse, 3 assists, 1 burglary, 1 follow-up investigation, 1 information, 1 juvenile problem, 7 medical/ambulance trips, 1 civil dispute, 1 disturbance, 1 harassment/threat, 4 motorist assists, 1 MVC-PD, 1 open door/window, 19 ordinance violations, 1 sex offender check, 1 shot fired, 2 return phone calls, 2 suspicious, 1 structure fire, 1 theft, 3 traffic complaints, 1 traffic hazard, 1 traffic stop, 3 vehicle unlocks, 1 warrant check and 1 welfare check. Chief Cox asked if the Council would be interested in putting in permanent stop signs at State and Main Streets. The City Council agreed to have Attorney Ben Rouse draft an ordinance to make that change. Chief Cox also asked about our vicious dog ordinance due to a recent incident with a child. The City Council would like him to look at ordinances from other cities to see what they have to discuss at the next meeting.

Fire & EMS Department Report – In January, there were a total of 27 calls. 16 of those were EMS natured, 5 were Fire natured, and 6 were mutual aid calls. The Ambulance 273 has returned to service after a week in the shop due to a lift pump failure in the engine. The cost was around \$1,500. The replacement Stryker cot has been delivered and is getting installed this month. In addition, 6 team members have passed their CDL test and obtained learner permits with school bus endorsements. This opportunity was put on by Dr. Matt Adams with the Woodward-Granger Schools. There is a current school bus shortage, and volunteers are already willing to help fill in when our school district needs a bus driver. And when we need busses for evacuations and other mass casualty incidents, we will have licensed personnel on our team to be allowed to get a bus from the school to bring to the incident. Sam Magill and JT Miller celebrate 5 years of service on the team, and Zach Sherer celebrates 2 years. Chief Rob Saak mentioned he would be resigning as Chief at the end of February.

Parks & Recreation Report – Angela Parks on the Park Board is working on getting some programs set up for this Spring. We hope to get the Parks & Recreation Director position filled soon.

Trails Report – The Trails Committee raised \$1,267.00 on the Winter Wonderland 5k event held on Saturday, February 5<sup>th</sup>.

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Action to approve the City to put in the difference of what has already been contributed by the employee towards the maximum HSA contribution for 2022 towards the deductible in the amount of \$17,320.85 (funds from LOSST) was approved by Brandt, seconded by Saak. 3 Ayes, 1 Naye.

Action to approve Resolution NO. 6 – appointing Andy Stanger as representative and Joe Cox as an alternate representative to the Dallas County Emergency Management Commission was approved by Saak, seconded by Bermel. All Ayes.

Action setting Public Hearing of FY 2022-2023 City Budget for 6 p.m. on March 24, 2022, was approved by Backous, seconded by Brandt. All Ayes.

Finance Committee Member Brandt reported that all information was in order. Saak made a motion to approve the finance committee, seconded by Backous. All Ayes.

Backous made a motion to approve all bills for payment, seconded by Saak. All Ayes.

Mayor James mentioned he would not be at the March 10<sup>th</sup> City Council meeting. Instead, Mayor Pro-Tempore Jodi Bermel will be conducting the meeting.

The meeting adjourned at 8:15 p.m.

\_\_\_\_\_  
Tony James, Mayor

Attest: \_\_\_\_\_  
Kristy Trzeciak, City Clerk

**FEBRUARY 2022 CLAIMS**  
**DESCRIPTION**

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
Access Systems	IT Support	\$ 494.27
Access Systems Leasing	Copier Lease + Usage	\$ 482.79
Access Systems Leasing	Server Lease	\$ 248.52
Agsourc Laboratories	Wastewater tests + UPS shipping charges	\$ 265.00
Agsourc Laboratories	Wastewater tests + UPS shipping charges	\$ 458.00
Agsourc Laboratories	Wastewater tests + UPS shipping charges	\$ 217.00
Amazon Business	AC Charger Fit for Dell Latitude 7220 Tablet/Microfiber Spin Mop & Bucket	\$ 85.98
Amazon Business	Coffee Sleeves/Hotspot Booster Cases for 4G LTE	\$ 62.87
Amazon Business	Double-Sided Tackle Box	\$ 8.99
Amazon Business	Screen Protector for Surface Pro 7 Plus	\$ 11.09
Amazon Business	Poly Clear Poly Zipper Bags	\$ 6.99
Amazon Business	Paper Hot Cups & Lids	\$ 31.34
Amazon Business	Energizer Lithium Coin Cell Batteries	\$ 6.99
American Topper & Accessories	Winter Grill Cover 2020 RAM 5500	\$ 338.00
Automatic Systems Co.	Booster Station Repair	\$ 504.00
Badger Meter	Beacon Mobile Hosting Services for January 2022	\$ 46.38
Banleaco	Folder/Inserter Lease	\$ 154.22
Barnes & Noble	Books/Fidget Cubes	\$ 217.40
Barnes & Noble	Books	\$ 138.92
Barnes & Noble	Books/DVDs	\$ 254.33
Barnes & Noble	Books	\$ 157.86
Barnes & Noble	Ankle Socks	\$ 30.00
Barnes & Noble	Legos/Fidget Cubes/Beanie Boos/EGC Certs	\$ 178.35
Bomgaars	For Sale Sign	\$ 2.98
Bomgaars	Trailer Jack	\$ 29.99
Bomgaars	Light Bulbs/Softner Salt	\$ 30.15
Bound Tree Medical, LLC	Gloves	\$ 56.58
Bound Tree Medical, LLC	Gauze Pads	\$ 15.36
Bound Tree Medical, LLC	Gauze Pads	\$ 56.58

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Bound Tree Medical, LLC	Manometer	\$ 18.50
Bound Tree Medical, LLC	IV Set Microdrip	\$ 106.68
Bound Tree Medical, LLC	Opioid Overdose Kit/IV Admin Set/IV Solution	\$ 495.88
Bound Tree Medical, LLC	Adenosine/Amiodarone/Atropine/Diphenhydramine/Racemic/Metoprolol/Naloxone/ Ondansetron/Sodium Bicarbonate/Endotracheal Tube w/Stylette/Tube Holder Syringe	\$ 788.91
Bound Tree Medical, LLC	Succinylcholine	\$ 113.98
Bjorland, Kirk	Cell Phone Reimbursement	\$ 35.00
Bjorland, Kirk	Surge Power Strip Reimbursement	\$ 18.99
Brown, Fagen & Rouse	Legal Serv for February 2022	\$ 2,800.00
Capital City Equipment	Toolcat Air/Oil/Hydraulic Filters/Skid Loader Air/Oil/Hydraulic Filters/Hydraulic Oil	\$ 1,334.02
Capital City Equipment	Skid Loader Wiring Harness	\$ 338.96
Capital City Equipment	Auger Teeth	\$ 55.38
Capital City Equipment	Broom Repair	\$ 1,528.31
Casey's Business MasterCard	Fuel	\$ 2,275.66
CJ Cooper & Associates	Drug Screen Results - Johannsen	\$ 60.00
Culligan Water of Adel	Bottled Water + Cooler Rental	\$ 63.39
Demco	Paperfold Jacket/Vistafoil Laminate 4-Mil Gloss	\$ 74.99
Demco	Masking Tape/Tru-Ray Fade Resistant Paper/Pendaflex Letter Size File Folders	\$ 86.12
Doctors Now Walk In Care	TB Injections/OnSite Fee for Fire/EMS Personnel	\$ 350.00
Empowerment Solutions	Clean Browsing Filtering System for the Library	\$ 271.50
Fire Recovery EMS	January Billing	\$ 790.01
FirstNet	Fire/EMS Phone Charges	\$ 209.85
Follett School Solutions	Single Site LM Hosted Service Renewal/TitlePeek Online Service Support Renewal	\$ 922.19
Freedom First Aid & Safety	Replenish First Aid Supplies - City Hall	\$ 65.15
Freedom First Aid & Safety	Replenish First Aid Supplies - Library	\$ 26.90
Grainger	Electric Heater/Thermostat/Grease	\$ 710.10
Hach	KTO Reag Set/Ferover, Iron Reagent/Nitriver 3 PWD PLW/Phosver 3 PWD PLWS	\$ 398.95
Hach	DPD Free Chlorine Reagent	\$ 205.00
Hansen Mechanical	Booster Station Piping Repair	\$ 456.00
Hawkins, Inc.	Sodium Permanganate/Chlorine	\$ 1,676.64
Heard, Hunter	Cell Phone Reimbursement	\$ 35.00
Henderson Products	Salt Spreader Mounting Bracket	\$ 67.58
Home Depot	Vinyl Bumpers/Latch & Hardware for Toolbox on Toolcat	\$ 38.22
Iowa Assoc of Municipal Utilities	FY 2023 Water Member Dues	\$ 766.00
Iowa One Call	811 Emails	\$ 31.50
JGs Old Furniture Systems	Desk for Bjorland	\$ 665.00
Jetco	Replace Water Plant Operating PC	\$ 5,200.00
Johannsen, Jeffrey	Cell Phone Reimbursement	\$ 35.00
Kanopy	Videos	\$ 8.00
Linde Gas & Equipment	Oxygen	\$ 390.20
McLaughlin, Eric	Cell Phone Reimbursement	\$ 35.00
Mellen & Associates	Effluent Valve Motor Assembly/Sight Glass	\$ 707.48
Menards	40 Pint E-Star Dehumidifier/Tail Light Bulb	\$ 173.96
Menards	3A Digital Charger	\$ 39.99
Menards	Light Bulbs/Extension Cord/Dehumidifier/Gloves	\$ 258.09
Momar	Sno Plow Ice Melt	\$ 1,481.95
Mosquito Control of Iowa	2021 Mosquito Control Spraying	\$ 4,030.00
Mullins, Aaron	Cell Phone Reimbursement	\$ 35.00
Office Depot	Copy Paper	\$ 41.18
Office Depot	Toner	\$ 50.60
Office Depot	Toner	\$ 78.99
Office Depot	Chai Tea Latte/Swiss Miss Cocoa/Copy Paper	\$ 84.29
O'Reilly	2017 RAM 5500 Turn Signal Markers	\$ 103.12
O'Reilly	Turn Signal Bulbs	\$ 7.25
O'Reilly	Wiper Blades/Thread Lock/Air Freshener	\$ 87.30

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O'Reilly	1 Gal Antifreeze	\$ 65.94
Oriental Trading	CYO Tissue Rose Valentine Card CK/Magic Scratch Valentine Suncatchers/Mega Valentine Novelty Assortments	\$ 91.15
Petty Cash	Replenish Petty Cash Fund	\$ 13.00
Plumb Supply	11" Zip Ties/Foam Insulation Tape/Heat Cable/Fuse Kit/3" Pipe Insulation	\$ 116.51
Polk City Fire Department	Tiering Services	\$ 400.00
Quadient Leasing USA	Postage Machine Rental	\$ 329.13
Quadient Postage USA	Postage	\$ 400.00
Racom	EDACS Access/Beon Access	\$ 538.00
Sandry Fire Supply	Elkhart 2 1/2" XD Shutoff/188 XD 1 1/8" Tip	\$ 668.05
Stanger, Bethany	Reim for IA Board of Pharmacy Registration Application/Mileage for Pharmacy Board/Mercy College for AEMT Class	\$ 142.65
Stanger, Bethany	Reimbursement for Mercy College for AEMT Class	\$ 51.48
State Hygienic Laboratory	Water Tests	\$ 27.00
Stew Hansen	2017 RAM Driver's Side Sptter Mirror	\$ 53.35
Trzeciak, Kristy	Reimbursement for 1099 Misc Forms/1096 Forms	\$ 33.98
Trzeciak, Kristy	Cell Phone Reimbursement	\$ 35.00
UPS	Shipping	\$ 16.50
UPS	Shipping	\$ 16.50
UPS	Shipping	\$ 16.50
UPS	Shipping	\$ 16.50
Valley West Uniforms	Polo Shirt	\$ 54.00
Veenstra & Kimm, Inc.	Engineering Services for Oxley Creek Culvert - Construction Services	\$ 785.16
Veenstra & Kimm, Inc.	Engineering Services for Landing at Oxley Creek West Plat 1	\$ 4,452.63
Veenstra & Kimm, Inc.	Engineering Services for Willow Street Remedial Plan	\$ 30.00
Veenstra & Kimm, Inc.	Building Permit Fees for December 2021	\$ 3,170.80
Verizon	Cell Phone Charges	\$ 111.30
Walter's Sanitary Service, Inc.	Residential Garbage Reimbursement 1/1/22-1/31/22	\$ 9,446.20
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 86.08
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 61.08
Williams Scotsman	Police Mobile Trailer Rental Fee	<u>\$ 338.00</u>
	<b>TOTAL</b>	<b><u>\$ 56,885.18</u></b>

**EXPENSE TOTALS PER FUND**

General Fund	\$ 41,728.62
Road Use Tax Fund	\$ 1,481.95
Water Fund	\$ 5,576.82
Sewer Fund	<u>\$ 8,097.79</u>
<b>TOTAL</b>	<b><u>\$ 56,885.18</u></b>

**REVENUE TOTALS PER FUND**

General Fund	\$ 38,183.00
Road Use Tax Fund	\$ 18,747.31
Employee Benefit Fund	\$ 140.22
Emergency Fund	\$ 20.19
Local Option Sales Tax Fund	\$ 27,086.63
TIF Fund	\$ 152.62
Debt Service Fund	\$ 334.87
Water Fund	\$ 44,659.67
Sewer Fund	<u>\$ 66,687.01</u>
<b>TOTAL</b>	<b><u>\$196,011.52</u></b>

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