

City of Granger  
Council Meeting Minutes  
March 10, 2022

Presiding Officer an Acting Mayor Pro Tempore, Scott Brandt, opened the City Council meeting at 7:00 p.m. at the Community Center, 2200 Walnut Street, Granger, Iowa, 50109.

Present: Backous, Brandt, Danilson, Saak Not Present: Bermel

Backous made a motion to approve the consent agenda, seconded by Saak. All Ayes.

City Building Official Report – buildings located at 1802 Elm Street, 2004 West Street, 1806 State Street update – Jason Van Ausdall met with the property owner at 2004 West Street on March 1<sup>st</sup> and they walked the property. There were still many personal items that would need to be stored inside or removed. The piles of branches were addressed, and the hanging tree limbs are in the process of being removed. The certificates of occupancy have been rescinded and will not be issued for occupancy until the homes are in habitable condition. There are very large amounts of personal belongings stored inside the two homes that create a hazard to the owners. The homeowners are working on this and are trying to obtain assistance from others to help. The bathroom at this home has been demoed and will be renovated. 1802 Elm Street has been sold. The roof has been replaced, and trim work has been painted at 1806 State Street. Nothing inside has been completed, and it is still full of personal items per the homeowner. These two homes are not fit for human occupancy. Per the City's last discussion regarding these properties, Van Ausdall recommends adding this to the next City Council meeting with the property owners present. Since the property owners had until March 15<sup>th</sup> to complete this renovation, the City Council has asked that Van Ausdall present a final inspection update at the March 24<sup>th</sup> Special City Council meeting. The Council will then decide what course of action to take and give a clear direction to the homeowners.

The Plan & Zoning Commission met on March 2<sup>nd</sup> to review the Plat of Survey for Parcel 21-69 submitted by Barr-Nunn Transportation, Inc. The Plan & Zoning Commission has recommended that the City Council approve the Plat of Survey for Parcel 21-69. Action to approve Resolution 2022-5 – approving the Plat of Survey of Parcel 21-69 in Lot 1 of the Corrected Final Plat of Oak Creek Plat 2 from Barr-Nunn Transportation, Inc. to the City of Granger was approved by Saak, seconded by Backous. All Ayes.

The Board of Adjustment Committee met on March 2<sup>nd</sup> to review the request for a variance for Zach Sherer for his rental property at 1901 Broadway Street. The building permit was initially denied for a detached garage with sidewalls designed for 14 feet (not including the roof's pitch). According to our City Code of Ordinances for an accessory building, the max height is 15 feet in total height. The Board of Adjustment Committee has approved the variance.

Oxley Creek Culvert Project Update – The project was accepted at the last City Council meeting, and seeding is the last thing to do which will take place sometime this Spring.

Willow Street Update – Due to the weather, Miracle Mudjacking anticipates starting the project by the end of March.

Water Treatment Plant Filter Installation Update – The valves have arrived, but they are still waiting on the gaskets to come in. The City Engineer anticipates the valves will go in by the April City Council meeting.

Wastewater Treatment Plant Leakage Update – Ericksen Construction was here on February 8<sup>th</sup> to seal the cracks in the panels, and they are just waiting for it to rain to check for leaks. Next week, they will be back to re-caulk the top of the windows and to do some repair outside, where they did some grout injections.

The City Engineer has filed the joint application to the Iowa Department of Natural Resources for the bridge project and hopes to hear something back by April. The two construction permits from the Iowa DNR for both the water main and sanitary sewer components of the Highway Utilities Extension Project have been signed by the City Administrator, Kirk Bjorland, and two separate checks each in the amount of \$100 payable to the Iowa DNR have been signed. Engineer Veenstra will transmit construction permit applications and plans, and specifications to the Iowa DNR to start the permitting process. Veenstra suggests that we adopt a resolution ordering the construction at the April meeting, take bids, then have the public hearing at the May meeting, consider the bids, and award the contract and approval of contract and bond.

Action to approve Resolution 2022-9 – waiving the requirement to comply with the City's Subdivision Ordinance for the preliminary and final plats of Timber View Acres Plat 1 was approved by Saak, seconded by Brandt. All Ayes.

City Administrator Report – Kirk Bjorland mentioned he met with the EMS Chief, Police Chief, and Public Work Director along with the representatives at Atura Architecture regarding the proposed public safety building. Atura proposed design fees in two separate phases. Phase 1 will involve the preliminary design, budget, and the necessary marketing materials. They will also help assist with the bond referendum for the special election in September 2022. Action to approve the Atura Architecture Agreement on the public safety building for Phase 1 in the amount of \$10,000 if the bond vote or financing is unsuccessful and/or their services are terminated was approved by Saak, seconded by Brandt. If the City pursues another bond election and continues to use Atura, these fees will not be billed. Additionally, the fees are based on the understanding that if the project moves forward with the proposed design, Atura will be responsible for the remainder of the design.

Police Report for February reported 57 calls: 1 animal bite, 2 assists, 2 disturbances, 1 domestic, 4 follow-up investigations, 1 illegal dumping, 3 juvenile problems, 8 medical/ambulance trips, 2 missing/runaways, 1 mvc-pi, 2 mvc-pd, 3 ordinance violations, 6 return phone calls, 1 suspicious, 2 traffic complaints, 5 traffic hazards, 2 traffic stops, 1 vandalism, 1 vehicle unlock, and 8 welfare checks.

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Fire & EMS Department Report – In March, there were a total of 24 calls. 16 of those were EMS natured, 1 was Fire natured, and 7 were mutual aid calls. The replacement of the Stryker cot has been installed and is in service. The department has completed training on the operations of the new cot on March 1<sup>st</sup>. Drugs and paperwork have been completed for their ALS service transition, and Bethany Stanger has completed all the training and testing required to hold a CDL. The officer team is working alongside the administrator to determine the next steps that need to be taken to fill the Fire Chief position. The discussion on the Fire Chief position and the approval to draft up a job description and post for the position has been postponed until the March 24<sup>th</sup> meeting. JT Miller is resigning from the department effective March 31<sup>st</sup> and Andy Stanger is the interim Fire Chief effective March 1<sup>st</sup>. Sam Magill and JT Miller celebrate 5 years of service, Carter Olberding celebrates 3 years of service, and Seth Chumbley celebrates 1 year of service with the Fire and EMS Department.

Action to approve Resolution 2022-8 – REV Financial Services Lease Purchase/Escrow Agreement in the amount of \$317,078.87 (previously approved at the February 24, 2022, City Council meeting without Resolution, which is required on the long-term debt schedule for the City Budget FY 2023) was approved by Saak, seconded by Backous. All Ayes.

Action on Ordinance No. 407 – adding permanent stop signs in front of the Woodward-Granger Elementary School going east and west on State Street, first reading was approved by Brandt, seconded by Saak. All Ayes. Brandt motioned to waive the second and third readings, seconded by Saak. All Ayes.

Saak reported on behalf of the Finance Committee that all information was in order. Brandt made a motion to approve the finance committee report, seconded by Backous. All Ayes.

Brandt made a motion to approve all bills for payment, seconded by Danilson. All Ayes.

The meeting adjourned at 8:40 p.m.

\_\_\_\_\_  
Scott Brandt, Presiding Officer an Acting  
Mayor Pro Tempore

Attest: \_\_\_\_\_  
Kristy Trzeciak, City Clerk

**MARCH 2022 CLAIMS  
DESCRIPTION**

VENDOR	DESCRIPTION	AMOUNT
411 Safety Shop & Training	Testing-BLS Healthcare Providers	\$ 100.00
Access Systems	IT Support	\$ 494.27
Access Systems	ShadowProtect SPX Desktop License Renewal	\$ 40.00
Access Systems Leasing	Copier Lease + Usage	\$ 482.79
Access Systems Leasing	Server Lease	\$ 248.52
Acco	Ball Valve 1" Spears	\$ 512.16
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 463.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 219.50
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 393.00
Amazon Business	Packaging Tape/Tall Kitchen Drawstring Bags	\$ 36.23
Amazon Business	100 Ft Ethernet Cable	\$ 18.48
Amazon Business	Paper Clip Holder/AAA Batteries/Monitor Stand/6 Tier Letter Tray Organizer/Clip Holder/ Mouse Pad/Memo Pads/Wireless Computer Mouse/Business Card Holder/Monthly Planner	\$ 163.21
American Response Vehicles	Change Order to add Aluminum Wheels/Black Door Handles/Name Cut Out on Rear Kick Plate/Rear View Mirror Replace and Curb Side Door Keypad	\$ 11,980.00
Badger Meter	Beacon Mobile Hosting Services for February 2022	\$ 46.50
Banleaco	Folder/Inserter Lease	\$ 154.22
Barnes & Noble	Books/Legos/Go Pop! Roundo/Fidget Cubes/Ty Beanie Boos	\$ 395.18
Barnes & Noble	Keychains/Legos/17 Oz. Bottles	\$ 163.40
Barnes & Noble	Legos/Ty Beanie Boos/Crazy Aarons	\$ 87.02
Barnes & Noble	Fidget Cubes	\$ 31.92
Barnes & Noble	EGC Certs	\$ 25.00
Barnes & Noble	Legos/Crazy Aarons	\$ 47.12

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Barnes & Noble	Legos/Crazy Aarons/Ty Beanie Boos	\$ 196.85
Barnes & Noble	Books	\$ 201.47
Barnes & Noble	Books/DVDs	\$ 310.14
Barnes & Noble	Books	\$ 382.21
Barnes & Noble	Books Credit Memo	\$ (62.38)
Bjorland, Kirk	Cell Phone Reimbursement	\$ 35.00
Bomgaars	Work Boots	\$ 214.99
Bound Tree Medical, LLC	Tracheotomy Device/ARS Needle Decompression Kit	\$ 201.49
Bound Tree Medical, LLC	ARS Needle Decompression Kit	\$ 36.58
Bound Tree Medical, LLC	Onsite AED Defibrillation Pads	\$ 121.98
Bound Tree Medical, LLC	Adenosine/Magnesium Sulfate/Solu-Medrol	\$ 38.58
Bound Tree Medical, LLC	O2 Max Trio BiTrac ED Masks	\$ 266.97
Bound Tree Medical, LLC	Magnesium Sulfate	\$ 21.38
Bound Tree Medical, LLC	Adenosine/Magnesium Sulfate	\$ 11.69
Bound Tree Medical, LLC	Carpujet Holder/Syringes/Diphenhydramine/IV Catheter/Curaplex TritonGrip Gloves/ Curaplex Alcohol Prep Pad/EKG Paper/Bandages/Cannula Blunt/Safety Needles	\$ 442.73
Bound Tree Medical, LLC	Gloves	\$ 247.98
Brown, Fagen & Rouse	Legal Serv for March 2022	\$ 2,800.00
Capital City Equipment	Nuts/Bolts	\$ 21.92
Capital City Equipment	Nuts/Screws	\$ 36.60
Casey's Business MasterCard	Fuel	\$ 1,889.53
Competitive Edge	Beanie Hats for Trails 5k Winter Wonderland Event	\$ 795.00
Culligan Water of Adel	Bottled Water + Cooler Rental	\$ 49.19
Dallas County News	Membership Renewal	\$ 46.80
Doctors Now Walk In Care	B. Stanger TB Test Cell Immune Measure/Outpatient Visit	\$ 140.00
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Emergency Apparatus Maint.	Unit E271 Repair Roll Up Door/Check Engine Cooler and Codes	\$ 1,212.67
Empowerment Solutions	Add Meeting Post to Site/Add City Agenda Post	\$ 75.00
ESO Solutions	ESO EHR Suite Renewal 4/1/22-3/31/23	\$ 1,995.00
Fire Recovery EMS	February Billing	\$ 239.81
FirstNet	Fire/EMS Phone Charges	\$ 209.85
Harney, Sue	Storage Facility Rental on Unit #6 1/1/22-7/31/22	\$ 1,650.00
Hawkins, Inc.	Sodium Permanganate	\$ 721.96
Heard, Hunter	Cell Phone Reimbursement	\$ 35.00
Heartland Flags	3x5 and 4x6 Flags	\$ 340.00
IMFOA	Benefited Membership Dues for Trzeciak	\$ 50.00
IMFOA	Benefited Membership Dues for Erikson	\$ 50.00
Inst-A-Tech	Installation of Power Load System	\$ 1,800.00
Iowa One Call	811 Emails	\$ 22.50
Johannsen, Jeffrey	Cell Phone Reimbursement	\$ 35.00
Kanopy	Videos	\$ 4.00
Linde Gas & Equipment	Oxygen	\$ 390.20
McLaughlin, Eric	Cell Phone Reimbursement	\$ 35.00
Menards	25mm TSA Lock & Cable/Safety Hasp 2-1/2" Zinc	\$ 9.52
Menards	Duracell AA Batteries	\$ 18.46
Menards	17pc Gold Ox Drillbit Set/2x10-8' AC2 Green Treated	\$ 144.19
Menards	3/8 Hex Nut 24pc/3/8x4 Carr Bolt 8pc	\$ 7.57
Menards	Blue Teflon 1/2"x1429"	\$ 3.96
Menards	2x10-8' AC2 Green Treated	\$ 122.20
Mercy College	Remaining Balance of Agreement for Palmer Tuition for Education	\$ 3,115.00
Mercy One Clive Pharmacy	Medications	\$ 46.89
Metering & Technology Solutions	3/4" M25 Low Lead Meters/Couplings	\$ 2,234.29
Metering & Technology Solutions	Model 25 Gallon 8-Dial HRE Seal Tops	\$ 5,086.03
Mid-Iowa Planning Alliance	Membership Dues	\$ 310.00
Mullins, Aaron	Cell Phone Reimbursement	\$ 35.00
Office Depot	Ink	\$ 50.14

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Office Depot	Ink	\$ 67.98
Office Depot	Copy Paper/Wastebasket/Laser Paper	\$ 165.87
Oriental Trading	Ocean Animal Sand Art Set/Dinosaurs Sand Art Bottle Set/Sports Sand Art Bottles/ Everyday Super Sand Art Set/Rainbow Sand Art Sheets/Super Safari Sand Art Set/ Chenille Bug Finger Puppet/Farm Animal Friend Puppets Craft Set/Safari Adventure Boredom Buster Kit/Dr. Seuss Stress Ball Toy/Dr. Seuss Cat in the Hat Pull Back/ Grinch Wind Ups/Dr. Seuss Patriotic Bouncy Ball	\$ 238.01
Oriental Trading	Bulletin Board Set/Cutouts/Spring Icon BB Cutouts/Foam Bug Mask Craft Kit/Bug Foam Magnet/Wiggle Eye Butterfly Magnet/Horton Kindness Stress Balls/The Cat in the Hat Success Stickers/Dr. Seuss Hat Stress Toy/Cat in the Hat Pull Back/Flinger/Bouncy Ball/ Grinch Wind Ups/Finger Flinger	\$ 176.75
Plumb Supply	Pressure Gauge/3/4mip-1/2fip Adapters	\$ 30.44
Quadient Postage USA	Postage	\$ 400.00
Quick Oil Company	Fuel for Sewer	\$ 1,315.51
Quick Oil Company	Fuel for Shop	\$ 891.24
Quick Oil Company	Fuel for Water	\$ 314.94
Racom	EDACS Access/Beon Access	\$ 538.00
Radar Road Tec	Radar Certs/Kustom 6' Antenna Cable	\$ 149.00
Sherwin Williams Co.	Paint/Sealer	\$ 180.87
Stanger, Bethany	Reimbursement for GCC Rental 7/9/22	\$ 200.00
State Hygienic Laboratory	Water Tests	\$ 27.00
State Library of Iowa	Pop YS Conference Registration 2-Day - H. Peterson	\$ 150.00
Suez Utility Service	Annual 100,000 Gallon Tank	\$ 25,562.37
Sun Charge Systems	Uptown Bench for Library (Grant)	\$ 2,720.64
T-Mobile USA	GOVUNLMI/Franklin T9 Hotspots for Library (Grant)	\$ 2,856.00
TAC 1 Systems	XL-185P Leather Case, No Belt Attachment W/D-Rings	\$ 227.00
Truck Equipment	Blade Guide Assy	\$ 28.71
Trzeciak, Kristy	Cell Phone Reimbursement	\$ 35.00
UPS	Shipping	\$ 16.50
UPS	Shipping	\$ 16.50
UPS	Shipping	\$ 16.50
UPS	Shipping	\$ 16.50
Veenstra & Kimm, Inc.	Engineering Services for Oxley Creek Culvert - Construction Services	\$ 2,310.00
Veenstra & Kimm, Inc.	Engineering Services for Landing at Oxley Creek Urban Renewal Plan	\$ 30.00
Veenstra & Kimm, Inc.	Engineering Services for Highway 17 Utility Extensions	\$ 3,928.27
Veenstra & Kimm, Inc.	Building Permit Fees for January 2022	\$ 24,318.98
Verizon	Cell Phone Charges	\$ 106.30
Vision Electric	Breaker Replacement at the Booster Station	\$ 957.50
Walter's Sanitary Service, Inc.	Residential Garbage Reimbursement 2/1/22-2/28/22	\$ 9,446.20
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 61.08
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 86.08
Willis Automotive	Diagnose Check Engine Light On/Low Fuel Line Pressure Code/Filter Kit for Ambulance	\$ 1,611.64
Williams Scotsman	Police Mobile Trailer Rental Fee	<u>\$ 338.00</u>

TOTAL \$124,272.84

**EXPENSE TOTALS PER FUND**

General Fund	\$ 81,262.63
Road Use Tax Fund	\$ 35.00
Water Fund	\$ 37,937.49
Sewer Fund	<u>\$ 5,037.72</u>

TOTAL \$124,272.84

**REVENUE TOTALS PER FUND**

General Fund	\$ 43,599.52
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Road Use Tax Fund	\$ 18,198.50
Employee Benefit Fund	\$ 738.14
Emergency Fund	\$ 106.29
TIF Fund	\$ 851.59
Debt Service Fund	\$ 1,770.23
Water Fund	\$ 34,510.36
Sewer Fund	<u>\$ 61,458.39</u>
<b>TOTAL</b>	<b><u><u>\$161,233.02</u></u></b>