

City Council Meeting Minutes 5/12/2022

By [Karen Erikson](#) | July 11, 2022

Mayor James opened the public hearing on Amendment to FY 2021-2022 Granger City Budget at 7 p.m. at Community Center, 2200 Walnut Street, Granger, Iowa, 50109. With no written or oral comments, the public hearing was closed at 7:00 p.m.

Mayor James opened the regular City Council meeting at 7:00 p.m.

Present: Backous, Danilson, Saak Not Present: Bermel, Brandt

Backous made a motion to approve the consent agenda, seconded by Saak. All Ayes.

Action on request by Katie Rucinski for placement of deaf child signs at the block of Crabapple Lane was approved by Saak, seconded by Backous. Due to the property owner moving, the signs from the block of Juniper Place will be moved over to the block of Crabapple Lane.

Action on Resolution 2022-15 in appreciation for the exemplary volunteer work of the Granger Parks and Recreation Board while the City was in between Parks and Recreation Directors was approved by Danilson, seconded by Saak. All Ayes.

City Engineer Report – Willow Street Update – Miracle Mudjacking has about 60 cubic yards of filling voids in the street done with an estimate of about 250 to 300 cubic yards in total still to do and should be done within the next couple of weeks depending on weather. The project will be done in phases which include filling voids under driveway approaches if necessary. Engineer Veenstra still estimates the cost of the project to be in the \$75,000 range. Water Treatment Plant Filter Installation Update – Action to approve Partial Payment Application No. 3 to Peterson Construction in the amount of \$171,950 was approved by Backous, seconded by Saak. All Ayes. Wastewater Treatment Plant Leakage Update – There are still some leaks and Eriksen Construction is aware of it. Water Quality Initiative Update – no update. Action to authorize Veenstra & Kimm to complete the Iowa DOT required bi-annual City culvert inspections for a fee not to exceed \$2,250 was approved by Saak, seconded by Danilson. All Ayes. Highway 17 Utilities Extension Project Update – Action on Resolution 2022-16 – to approve the order of construction and set date of the public hearing and bid letting was approved by Backous, seconded by Saak. All Ayes. The City will receive and open bids at 10 a.m. on June 2nd and then the public hearing and consideration of award of contract and approval of contract and bond will take place on June 9th at 7 p.m.

City Administrator Report – Action on Resolution 2022-17 – proposing to sell to Huxley Communications a parcel of land owned by the City of Granger to be surveyed by Huxley Communication where the current City salt storage building is located and setting a public hearing thereon for 7 p.m. on June 9th was approved by Saak, seconded by Danilson. All Ayes. The City Council proposes to sell the parcel of real estate to Huxley Communication Corp for \$20,000 plus Huxley Communications Corp will pay for the removal and disposal of the existing storage shed which is estimated at \$3,500 and for the legal and survey fees to split off the new parcel of land to be sold. Huxley Communications will then build on the parcel a communications structure to house electronics and other equipment which will be used to provide high speed fiberoptic internet and phone service to the citizens of Granger. Bermel arrived at 7:32 p.m. Saak approved the public hearing at the Plan and Zoning Commission meeting on the zoning changes for Oak Creek PUD and Granger Hills PUD set for 6:30 p.m. on May 18th at the Community Center, seconded by Danilson. All Ayes. Action to approve the quote from HFS Investments Construction in the amount of \$53,726.18 for the Community Center/Library renovation with a down payment of half (\$26,863.09) to be paid now was approved by Danilson, seconded by Saak. All Ayes.

Police Report for April reported 65 calls: 1 911 hang up, 3 agency assists, 1 alarm, 2 civil standby/disputes, 6 disturbances, 1 harassment/threat, 3 fire calls, 1 follow-up investigation, 9 medical/ambulance trips, 1 meet complaint, 2 motorist assists, 1 MVD-PD, 1 open door, 2 ordinance violations, 3 public assists, 1 return phone call, 2 suspicious odors, 10 suspicious, 6 traffic complaints, 1 traffic hazard, 3 traffic stops with citations issued, 1 trespass, 2 violation no contact orders, 1 welfare check, and 2 warrant checks. Action to approve the Mayor's appointment of Joe Cox as Director of Public Safety with a \$5,000 annual raise was approved by Saak, seconded by Backous. All Ayes.

Brandt arrived at 7:53 p.m.

Fire & EMS Department Report – In April, there were a total of 42 calls. 19 of those were EMS natured, 11 were Fire natured, 11 were mutual aid calls, and 1 other. Bethany Stanger and Jess Juhl have passed their EMT courses successfully. The final test for the national registry will be the final step and we will be scheduling them as soon as possible. Adding another EMT and an advanced EMT to the crew is exciting. In house firefighter I and II classes have been scheduled for Fall 2022. The class will be held at the fire station on Tuesdays and Thursdays for 13 weeks from 6 p.m. to 10 p.m. The goal is to have each member dual certified to make the most of our space and resources. Tanner Townes has been appointed as Training Captain, Shawn Benberg as Truck Captain and Andy Stanger is stepping down

from his officer roles on December 31st. Bethany Stanger celebrates 12 years of service, Nick DeVries, Robyn Derner and Brooks Vander Kopsa celebrates 2 years of service on the Fire & EMS Department.

Public Works Report – Action to approve the construction of a cold storage in the amount of \$85,000 using funds from the sell of the current salt shed storage to Huxley Communications, the funds from the sale of the 2011 RAM truck, and the funds budgeted in water and sewer for FY 2023 and salt storage shed in the amount of \$75,000 using funds from the sale of past vehicles, and funds budgeted in the FY 2023 budget for streets/RUT was approved by Brandt, seconded by Backous. All Ayes. These buildings will be constructed at our current water and sewer treatment facilities off Xavier Avenue.

Parks & Recreation Report – The TOT basketball and basketball skills clinic was a success with TOT having 15 participants and skills having 12. Parks & Recreation made \$252 in revenue. Registrations are now open for Bam Bam (July 11-28), K-2nd grade soccer (July 17-August 28), flag football (September 11-October 16), adult sand volleyball (June 5-July 10), Sylvan Learning camps – Lego Engineering (June 6-9), and STEMextravaganza (July 5-8), Creative Geniuses (June 29-July 1), babysitting clinic (June 2 & 3), and adult co-ed softball league – NEW (July 11-August 22). Movie in the Park are scheduled for July 8, July 29, August 19, and August 27 (Granger Days). The pop machine in the community center will be moved outside during the warmer weather. Jenni Johnson presented proposed plans to the Mayor and City Council for Parks & Rec recreational facilities for the 4.4 acres of land that the City now owns in the Landing at Oxley Creek West plat.

Action to approve the third annual grant payment to Eagle One Development, LLC for the amount of \$95,841.77 was approved by Danilson, seconded by Brandt. All Ayes. Action to approve the first annual grant payment to Granger Land Co., LLC for the amount of \$139,963.12 was approved by Danilson, seconded by Saak. All Ayes.

The City Council reviewed the Auditor of State’s Report on applying agreed-upon procedures for the period July 1, 2020, through June 30, 2021. At June 30, 2021, the City has a deficit balance of \$73,650 in the General Fund due to the State Street Culvert project from several years ago that was 80% reimbursed by the Iowa DOT, and the City paid the other 20%. The City is slowly eliminating the deficit balance and the auditor has given the City other recommendations to help. The total ending fund balance reported in the City’s fiscal year 2021 Annual Financial Report (AFR) agreed with the City’s records; however, the individual fund balances were not supported by the City’s records. This was due to some late transfers that the City Clerk did. This finding will fall off next year’s audit.

Action on Resolution 2022-18 – adopting amendment to FY 2021-2022 Granger City Budget was approved by Brandt, seconded by Danilson. All Ayes.

Backous reported on behalf of the Finance Committee that all information was in order. Brandt made a motion to approve the finance committee report, seconded by Bermel. All Ayes.

Brandt made a motion to approve all bills for payment, seconded by Danilson. All Ayes.

The meeting adjourned at 8:48 p.m.

Tony James, Mayor

Attest: _____

Kristy Trzeciak, City Clerk

MAY 2022 CLAIMS		
VENDOR	DESCRIPTION	AMOUNT
Access Systems	IT Support	\$ 494.27
Access Systems Leasing	Copier Lease + Usage	\$ 482.85
Access Systems Leasing	Server Lease	\$ 248.52
Acco	Red Bush/Nipple	\$ 27.00
AccuJet	Vac out Lift Stations	\$ 835.80
AccuJet	Rootx for Residential	\$ 112.00
Agsourse Laboratories	Wastewater tests + UPS shipping charges	\$ 358.25
Agsourse Laboratories	Wastewater tests + UPS shipping charges	\$ 353.25
Agsourse Laboratories	Wastewater tests + UPS shipping charges	\$ 313.00
Ahlers & Cooney	Urban Renewal	\$ 480.00
Ahlers & Cooney	General	\$ 1,110.00

Amazon Business	Small Space Heater	\$ 19.99
Amazon Business	Ledger Sheets	\$ 33.67
Amazon Business	Nintendo Switch Consoles/Screen Protector	\$ 34.22
Background Investigation Bureau	Background Checks for New Hires	\$ 47.80
Badger Meter	Beacon Mobile Hosting Services for April 2022	\$ 47.28
Banleaco	Folder/Inserter Lease	\$ 154.22
Barnes & Noble	Books/DVDs	\$ 293.41
Barnes & Noble	Books/DVDs	\$ 200.53
Bjorland, Kirk	Cell Phone Reimbursement	\$ 35.00
Bomgaars	Ball Valves	\$ 43.98
Bound Tree Medical, LLC	IV Solution	\$ 19.18
Bound Tree Medical, LLC	Electrodes	\$ 38.28
Brown, Fagen & Rouse	Legal Serv for May 2022	\$ 2,800.00
Capital City Equipment	Mower Blades/Dust Cover/Bolt Blade	\$ 319.70
Casey's Business MasterCard	Fuel	\$ 2,357.27
CJ Cooper & Associates	Drug Screen – Johnson	\$ 60.00
CJ Cooper & Associates	Drug Screen – Platt/Bennett/Olsen	\$ 180.00
Copy Systems	Postage Ink	\$ 168.15
Copy Systems	Postage Repair	\$ 158.50
Core & Main	Precaution Blue Marker Paint/Wire Marking Flags	\$ 357.36
Core & Main	Wire Marking Flags	\$ 240.00
Culligan Water of Adel	Bottled Water + Cooler Rental	\$ 42.09
Dominguez, Carla	Reimbursement for GCC Rental 6/11/22	\$ 400.00
Empowerment Solutions	Setup New User – J. Johnson Over Zoom Call	\$ 112.50
Fire Recovery EMS	April Billing	\$ 204.98
Gatehouse – DB Iowa Holdings	Publications	\$ 517.00
Granger Motors	2013 Ford Explorer Tires	\$ 1,441.32
Granger Motors	2013 Ford Explorer Oil Change/Tire Rotation/Air Filter	\$ 100.78
Hawkins, Inc.	55 GA Blue Drum/Chlorine/DR Liquid	\$ 2,118.07
Hawkins, Inc.	55 GA Blue Drum/Chlorine/DR Liquid/Sodium Permanganate	\$ 2,710.18
Heard, Hunter	Cell Phone Reimbursement	\$ 35.00
Iowa One Call	811 Emails	\$ 36.00
Johannsen, Jeffrey	Cell Phone Reimbursement	\$ 35.00
Johnson, Jenni	Cell Phone Reimbursement	\$ 35.00
Juhl, Jessica	Reimbursement for Fee to take the Practical Skills Test for DMACC EMT Course	\$ 150.00
Keltek	Install of Customer Provided Routers/Computers/Antennas on 2009 Chevy Express 4500/ Tender Truck 276/Engine 271/2017 Brush Truck	\$ 4,367.03
Keltek	2011 Dodge Durango Side Mount Telescoping Pole/Locking Swing Arm	\$ 314.74
Kempker's True Value	Propane 20lb	\$ 18.99
Keystone Laboratories	Water Tests	\$ 46.50
Linde Gas & Equipment	Oxygen	\$ 715.16
MAFCO Buildings	Backfill for Community Center	\$ 410.00
McLaughlin, Eric	Cell Phone Reimbursement	\$ 35.00
Menards	Compression Coupling	\$ 2.40
Menards	Potting Soil	\$ 119.60
Miller, Fidler & Hinke Insurance	Property/Liability Insurance Renewal	\$100,450.00

Miller, Fidler & Hinke Insurance	Cyber & Privacy Liability Insurance Renewal	\$ 1,750.00
Miller, Fidler & Hinke Insurance	Removal of Old Auto	\$ (113.00)
Morrow, Phyllis	Reimbursement of Ambulance Bill Charge	\$ 104.35
Mullins, Aaron	Cell Phone Reimbursement	\$ 35.00
Office Depot	Ink/Coffee K-Cups/Toner	\$ 241.28
Office Depot	Tape Dispenser/Paper Towels/Highlighters/Legal Pads/Plastic Forks	\$ 55.94
Office Depot	Planner Refill/Stanley Tool Kit/#2 Pencils	\$ 67.20
Oriental Trading	Felt Bug Craft Kit/Bee Magic Scratch Ornaments/Stacked Flower Ornament/Spring	
	Bouquet/Butterfly Spoon/Plastic Bug Jar Craft Kit	\$ 85.83
Oriental Trading	Mother's Day Jewel Box	\$ 71.96
Polk County Public Works	Routine Maintenance Agreement – NW 110th Avenue	\$ 476.85
Quadient Finance USA	Postage	\$ 200.00
Quadient Leasing USA	Quarterly Postage Lease	\$ 329.13
Racom	EDACS Access/Beon Access	\$ 538.00
Sandry Fire Supply	Cairns Helmets	\$ 9,081.00
Sparklehoopdance	1 Hour Hoop Entertainment	\$ 50.00
State Hygienic Laboratory	Water Tests	\$ 27.00
Storey Kenworthy/Matt Parrott	Utility Bills	\$ 784.58
Stryker Sales	LP15 Protect Ship Maintenance Agreement/Onsite PM Maintenance Agreement	\$ 860.20
Tennal, Miklannet	TOTS Basketball & Skills Instructor Payment	\$ 1,008.00
The Waldinger Corporation	Troubleshoot/Repair Tornado Siren	\$ 1,779.36
Trzeciak, Kristy	Cell Phone Reimbursement	\$ 35.00
UPS	Shipping	\$ 16.50
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UPS	Shipping	\$ 16.50
UPS	Shipping	\$ 16.50
Veenstra & Kimm, Inc.	Engineering Services for Oxley Creek West Plat 1	\$ 315.58
Veenstra & Kimm, Inc.	Engineering Services for Highway 17 Utility Extensions	\$ 1,652.23
Veenstra & Kimm, Inc.	Engineering Services for Water Quality Initiative Project	\$ 1,079.43
Veenstra & Kimm, Inc.	Building Permit Fees for March 2022	\$ 2,906.10
Verizon	Cell Phone Charges	\$ 111.26
Walter's Sanitary Service, Inc.	Residential Garbage Reimbursement 4/1-4/30/22	\$ 9,665.20
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 61.08
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 86.08
Willis Automotive	Floor Mats	\$ 127.95
Willis Automotive	2009 Chevy Express Diagnose Grinding Noise	\$ 75.82
Willis Automotive	2009 Chevy Express Oil Change/Diagnose Water in Fuel Warning/Repair Tire	\$ 352.08
Williams Scotsman	Police Mobile Trailer Rental Fee	\$ 328.00
	TOTAL	\$161,151.81
	EXPENSE TOTALS PER FUND	
	General Fund	\$149,284.20
	Road Use Tax Fund	\$ 733.66
	Water Fund	\$ 7,685.83

Sewer Fund	\$ 3,448.12
TOTAL	\$161,151.81
REVENUE TOTALS PER FUND	
General Fund	\$290,922.57
Road Use Tax Fund	\$ 24,739.49
Employee Benefit Fund	\$ 52,934.83
Emergency Fund	\$ 7,623.27
Local Option Sales Tax Fund	\$ 23,010.62
TIF Fund	\$264,791.18
FEMA Disaster Fund	\$ 20,340.50
Debt Service Fund	\$156,403.48
Water Fund	\$ 22,922.92
Sewer Fund	\$ 45,593.44
TOTAL	\$909,282.30

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