

City of Granger
Council Meeting Minutes
February 14, 2024

Mayor Tony James opened the City Council meeting at 7:00 p.m. at the Community Center, 2200 Walnut Street, Granger, Iowa, 50109.

Present: Bermel, Brandt, Danilson, Shryock Not Present: Saak

Brandt made a motion to approve the consent agenda, seconded by Danilson. All Ayes.

Action to approve waiving sewer fees of \$435 for leaving garden hose on at 1708 Crabapple Lane was approved by Brandt, seconded by Danilson. All Ayes.

City Building Official Report – This month, there was no report for the building at 1806 State Street.

City Engineer Report – Water Tower Project - The City Engineer reported that Construction Permit Application along with a check in the amount of \$2,750 was mailed to the Iowa Department of Natural Resources for the construction fee for the project. It is the City's intention to receive bids and award contract for a 250,000 gallon water tower. However, the City will also be receiving bids for the alternate sizes of a 300,000 and 400,000 gallon water tower. The Iowa Department of Natural Resources has indicated SRF loan eligibility will be limited to the cost of the 250,000 gallon tower. The City understands if it elects to award contract for a tower larger than 250,000 gallons the additional cost for the larger tower would not be SRF eligible. The City will receive bids on a total of six alternates. The alternates will be as follows: steel spheroid tower at 250,000, 300,000 and 400,000 gallons; and composite tank at 250,000, 300,000 and 400,00 gallons. Contractors will not be required to bid both steel design and composite design but may do so if they choose and a contractor bidding a style of tank whether steel or composite must bid all three sizes for that style of tank. The City Council will then determine which of the six alternates to consider for award of contract. Once the City selects the alternate, the City will determine the lowest responsive and responsible bidder for the alternate selected. The City is not obligated to take the lower cost alternative of the two styles for any tank size. The City Council will take action to order construction and set date of hearing and letting at the March 13th Council meeting and possible award of contract will take place at the April 10th Council meeting. A Finding of No Significant Impact (FNSI) has been issued for the new Water Tower Project. The documentation is made available on the City website, Facebook and City Newsletter for public comments. If no objections to the project are received by the end of the 30-day comment period which is March 9, 2024, the FNSI will be finalized and the environmental review will be complete. Water Booster Station Improvements Project - The City Engineer reported that Construction Permit Application along with a check in the amount of \$800 was mailed to the Iowa Department of Natural Resources for the construction fee for the project. The project involves replacing the electrical and control system and the installation of a standby generator at the booster station. Action to approve Amendment to Agreement for Professional Services with Veenstra & Kimm, Inc. for engineering design work not to exceed \$141,000 to include minor changes to the design of the existing booster station to accommodate the new water tower as required was approved by Brandt, seconded by Danilson. All Ayes. Water Tower Connector Main Project - The City Engineer reported that Construction Permit Application along with a check in the amount of \$100 was mailed to the Iowa Department of Natural Resources for the construction fee for the project. The project involves the construction of 684 feet of water main that extends from the new Granger water tower westerly along NW 110th Avenue. The water main being constructed by the City will connect to a 12-inch water main that will extend south from NW 110th Avenue to connect to the City's existing 12-inch water main. The north and south water main will be constructed by a private developer scheduled for sometime in 2024. Action to approve Agreement for Professional Services with Veenstra & Kimm, Inc. for engineer design and construction work not to exceed \$41,000 was approved by Brandt, seconded by Danilson. All Ayes. The City Council could take action at it's meeting on March 13th to order construction and set the date of hearing and letting with possible action to award contract at the April 10th Council meeting. Action to approve Resolution 2024-3 – approving Finestead Farm Plat 2, Final Plat was approved by Danilson, seconded by Shryock. All Ayes.

Plat of Survey Parcel 2024-16 – Action to approve Resolution 2024-4 – waiving compliance with requirements of the City Subdivision Ordinance and approving the Plat of Survey was approved by Danilson, seconded by Bermel. All Ayes.

City Administrator Report – Action authorizing the Mayor to sign the Preconstruction Agreement between the Iowa Department of Transportation (DOT) and the City of Granger for State Street Improvements Project and for the City to reimburse the DOT for its share of the project costs estimated at \$442,730 in three (3) yearly installments of \$147,576.66 each with the first installment due upon completion of construction was approved by Danilson, seconded by Bermel. All Ayes. Discussion on Comprehensive Plan Proposal with Confluence which will be organized into three phases over approximately an 8-month period in the amount of \$28,550. The City Administrator plans to go back to Confluence and ask for a shorter timeframe and utilize Veenstra & Kimm, Inc. for the maps.

City Attorney Report – Attorney Rouse mentioned that the judge awarded the plaintiffs with judgment of \$3,236 plus attorney costs of \$1,500 plus any interest accumulated from the time of the hearing. Danilson made a motion for the City to pay Des Moines Amusements \$4,736 plus any interest, seconded by Shryock. 3 Ayes, 1 Naye.. Action on Resolution 2024-2 – approving FY 2022/2023 Annual Urban Renewal Report was approved by Brandt to defer to the next meeting, seconded by Bermel. All Ayes.

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Police Report for January reported 121 calls: 2 911 hangups; 2 alarms; 1 animal bite; 1 assault; 2 assists; 3 broadcasts; 3 civil disputes; 2 disturbances; 2 domestics; 3 harassment/threats; 5 follow-up investigations; 1 intoxicated person; 1 juvenile problem; 15 medical/ambulance trips; 5 motorist assists; 1 motor vehicle hit & run; 4 motor vehicle police investigation; 2 noise complaints; 1 ordinance violation; 6 return phone calls; 1 sexual assault; 4 suspicious; 1 theft; 4 traffic complaints; 2 traffic hazards; 36 traffic stops; 1 trespass; 2 suicidal suspects; 2 vehicle fires; 3 vehicle unlocks; and 3 welfare checks. Discussion on Master Services Agreement between Sensys Gatso USA, Inc., and the City of Granger to facilitate the detection, issuance and/or processing of violations of the City of Granger’s traffic law or code of enforcement at no cost to the City. The City Council would like to see the agreement have the term less than 7 years, know the cost if the City decides to terminate the agreement early, and a potential list of where the revenue funds would be used.

EMS Report – There were 25 EMS calls for the month of January. Action to approve the hiring of Ben Dickerson as part-time POC EMT effective immediately (pending background check and drug screen results) was approved by Brandt, seconded by Shryock. All Ayes.

Fire Report – There were 9 Fire calls for the month of January.

Parks & Recreation Report – Replacement glass has been ordered for the broken window in the meeting room and is expected to arrive in a couple of weeks. Registrations are now open for morning yoga, tumbling, pom through Dance Driven, spring softball, spring bags, start smart soccer, and ISU extension office classes. Grace Fiore Co. classes such as spring artificial wreath workshop, May Day door hanger, mommy & me dried flower and painted vase, artificial summer wreath, cocktail glass fresh arrangement, and plant workshop.

Action to approve resignation of Matt Parks from the Board of Adjustment committee effective December 31, 2023 (term ends 8/19/2025) was approved by Brandt, seconded by Danilson. All Ayes.

Finance Committee Member Shryock reported that all information was in order. Brandt made a motion to approve the finance committee report, seconded by Danilson. All Ayes.

Brandt made a motion to approve all bills for payment, seconded by Danilson. All Ayes.

Mayor’s Report – Mayor James mentioned there will be a meeting with Travis to go over the long-term debt and projects for the City. James will invite Travis to come to a Council meeting to discuss the overview of the capital improvement planning and the financing for the City either in March or April. There will be a Granger Economic Development Association meeting on March 4th. James will discuss the next steps for the public safety building with Travis and bring back options for the City Council to discuss.

Discussion of potential litigation that might involve the City – Action to hold a closed session to discuss strategy with counsel in matters where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the City in that litigation, pursuant to Iowa Code Section 21.5(1)(c) [requires the public vote of either two-thirds of the whole Council, or all of the members present] was approved by Brandt to include City Council, City Administrator, City Clerk, City Attorney, City Engineer, seconded by Danilson. All Ayes. Action to rise from the closed session at 9:00 p.m. was approved by Brandt, seconded by Shryock. All Ayes.

The meeting adjourned at 9:00 p.m.

 Tony James, Mayor

Attest: _____
 Kristy Trzeciak, City Clerk

**JANUARY 2024 CLAIMS
 DESCRIPTION**

VENDOR	DESCRIPTION	AMOUNT
Access Systems	IT Support	\$ 653.71
Access Systems Leasing	Server Lease	\$ 248.52
Access Systems Leasing	Copier Lease - City Hall	\$ 535.50
Acco	Water Plant Supply Line Valves	\$ 47.40
AccuJet	Sewer Inspection on Rose Street	\$ 1,418.72
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 251.50
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 237.50
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 251.50

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Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 378.50
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 110.50
Ahlers & Cooney, PC	The Landing at Oxley Creek URP	\$ 34.00
Amazon Business	Police Line Do Not Cross Barricade Tape	\$ 25.98
Amazon Business	First Aid Sling Backpack/42Pcs Mini Basketballs/Little Tikes Easy Score Basketball Set	\$ 156.35
Amazon Business	42Pcs Mini Basketballs Credit Memo	\$ (36.99)
Amazon Business	Cheetos/Goldfish Crackers Variety Pack/Cookies Variety Pack	\$ 65.84
Amazon Business	Lay's Potato Chip Variety Pack	\$ 21.86
Amazon Business	Doritos Pack of 104	\$ 49.99
Amazon Business	Amazon Copy Printer Paper	\$ 45.99
Amazon Business	Library Books	\$ 66.11
Amazon Business	Retractable Pens	\$ 11.42
Amazon Business	Copy Printer Paper/Black Toner Cartridge	\$ 113.98
Amazon Business	Laptop Vehicle Mount	\$ 129.86
Amazon Business	Goldfish Crackers Variety Pack/Grandma's Cookies Variety Pack/Frito-Lay Variety Pack/ Cheez-It Crackers	\$ 112.88
Amazon Business	Digital Tire Inflator w/Pressure Gauge/Extension Cord/Blazin' Banana Spray Wax	\$ 50.64
Amazon Business	Laptop Charger for Microsoft Surface	\$ 22.90
Background Investigation Bureau	New Hire Background Checks - Winter/Boots/Tiernan/Trzeciak	\$ 57.80
Badger Meter	Beacon Mobile Hosting Services for Jan 2024	\$ 67.04
Banleaco	Folder/Inserter Lease	\$ 154.22
Barnes & Noble	Books	\$ 335.27
Barnes & Noble	Books	\$ 383.45
Barnes & Noble	Books	\$ 207.11
Barnes & Noble	Books	\$ 205.29
Barnes & Noble	Books	\$ 174.33
Barnes & Noble	Hamm Toffee Brittle/EGC Certs/Sahale Trail Mix	\$ 127.20
Barnes & Noble	Pez Christmas/Hamm Pecan Pie/Hamm Birthday Cake Bar/Hamm Brownie Bar/ Hamm Red Velvet Bar/Flexilight/Hide & Seek Rock Painting Kit/365 Puzzles/Harry Potter Charms/Legos/Hot Wheels/Comic Books/Scentsorys/EGC Certs	\$ 679.84
Barnes & Noble	Zap! Extra Pom-Pom Friends/Fidget Toys/Scratch & Explore Dinosaurs/Art Friends	\$ 32.50
Barnes & Noble	Grandma's Kitchen Candle/Vintage Theatre & Opera Coll/Notepad Desk Set/Gnomes	\$ 44.50
Barnes & Noble	Pok Scarlet Violets/Hamm Naughty & Nice Candy Cane	\$ 50.95
Barnes & Noble	Sweet Surprise/Arcade Adventure/Comic Books/Hot Wheels/Sprinkles and Cookies Xmas Kit/Hamm Toffee Brittle/Hamm Pigs & Taters Bars/Hamm Fudge Brownie Bars/EGC Certs	\$ 213.35
Bjorland, Kirk	Cell Phone Reimbursement	\$ 35.00
Bomgaars	Snow Shovels	\$ 99.98
Bomgaars	Tordon Stump Killer	\$ 68.97
Bound Tree Medical	Electrodes/Defib ECG Pads/Curaplex IV Admin Set/IV Solution/Curaplex TritonGrip SE Gloves/M-LNCS Sensor w/Replaceable Tape	\$ 412.97
Bound Tree Medical	Forceps/Flexible Fabric Bandages/Biohazard Bag/Cleansing Towelettes/Ice Pack/ABD Combine Pads/Eye Pad Sterile Oval/Solution Eye Flush/Hydrocortisone/Curaplex Bandage	\$ 77.99
Brown, Fagen & Rouse	Legal Serv for Feb 2024	\$ 2,800.00
Capital City Equipment	Assy Hose/Bolt/Nut/Connector Cap/Light/Antifreeze	\$ 326.33
Capital City Equipment	Hydraulic Hose	\$ 150.27
Capital City Equipment	Knob Clamp/Damper/Nut/Bolt	\$ 43.90
Casey's Business MasterCard	Fuel	\$ 4,051.53
Central Iowa Distributing	Embassy 8" Roll Towels + Finance Charge	\$ 213.00
CivicPlus	SMS Text Message Service	\$ 577.50
CJ Cooper & Associates	New Hire Drug Screen - Winter	\$ 70.00
CJ Cooper & Associates	New Hire Drug Screens - Boots/Trzeciak/Tiernan	\$ 225.00
Clive Power Equipment	Stihl FS131B Brush Cutter & Blades	\$ 479.10
County of Polk Office of Elections	2023 Special Election - Public Safety Building	\$ 431.04
Culligan Water of Adel	Bottled Water + Cooler Rental	\$ 23.39
Demco	Vistafoil Laminate 4-Mil Gloss Finish	\$ 132.83

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Demco	Love to Read Economy Bag/I Love Books Economy Book Bag	\$ 79.98
DJ Services	Locate Sewer Line for Future Construction	\$ 250.00
Electric Pump	WWTP Pump Install	\$ 589.20
Electric Pump	Booster Station Pump Repair & Install	\$ 7,588.21
Electric Pump	Water Plant Level Transducer	\$ 2,556.95
Empowerment Solutions	Contacted Godaddy to Remove a Microsoft 365 Office Tenant from their System	\$ 200.00
Fire Recovery	December Billing	\$ 445.26
Fire Recovery	January Billing	\$ 271.77
First Medical	Ipratrop + Freight	\$ 25.87
Gopher	Rubber Basketballs/Mesh Draw String	\$ 380.46
Hach	Reagent Set/Ferover	\$ 608.80
Heard, Hunter	Cell Phone Reimbursement	\$ 35.00
Henderson Products	2020 Ram Plow Mount	\$ 1,412.01
Hotsy Cleaning Systems	Fleetwash 5 Gallons	\$ 162.56
Intralux Consulting	Consulting Services for Jan 2024	\$ 3,250.00
Iowa GEMT Payment Program	Feb 2024 Share of GEMT MCO Payment	\$ 990.22
Iowa Inspections	Granger Code Enforcement Officer Pmt Jan 2024	\$ 500.00
Iowa Law Enforcement Academy	LEO In-Service Training - Armstrong/Cox	\$ 20.00
Iowa One Call	811 Emails	\$ 22.70
Iowa Parks & Recreation Association	Conference Fee - Johnson	\$ 275.00
Johnson, Jenni	Cell Phone Reimbursement	\$ 35.00
Kanopy	Library Videos	\$ 4.00
Linde Gas & Equipment	Oxygen	\$ 553.75
Madrid True Value	DEF Fluid	\$ 28.98
McLaughlin, Eric	Cell Phone Reimbursement	\$ 35.00
McRobie, Jasie	Grace Fiore Co Instructor Payment	\$ 680.00
McRobie, Jasie	Grace Fiore Co Instructor Payment	\$ 480.00
Menards	Clorox Bleach/1G Tank Sprayer	\$ 18.64
Menards	40 Pint E-Star Dehum	\$ 189.76
Menards	Toolbox/Invisible Glass Wipes/14oz Cool/Orange Wipes/Crossover Snowbrom	\$ 33.34
Menards	Multi-Purpose Hose Reel	\$ 99.99
Menards	Carriage Bolt/Hex Nut/Top Lock Nut/10" NoFlat Univ Utility	\$ 57.02
Mullins, Aaron	Cell Phone Reimbursement	\$ 35.00
Obermolte, Nick	Cell Phone Reimbursement	\$ 35.00
Office Depot	Toner	\$ 65.79
O'Reilly Automotive	Wiper Blades for 2016 F250	\$ 66.48
Oriental Trading	Bright Heart Hedgehog Magnet/Clothespin Valentine Dino/Winter Glittered-Filled Bouncing Ball/Patriotic Punch Balls/Plush Valentine Bears w/T-shirts/Plush Valentine Flipping Sequin Hearts	\$ 63.88
Painting with a Twist	Instructor Payment for Canvas Painting Class	\$ 266.40
Pink Stew Entertainment	Magic Show Program	\$ 110.00
Quadient Finance USA	Postage	\$ 200.00
Quadient Leasing USA	Postage Machine Rental	\$ 329.13
Racom	Antenna Base, Standard Roof Mount/Service Radio Part/Programming/Installation	\$ 1,520.00
Racom	P25 Access/BEON Access	\$ 523.35
Sassman Glass & Mirror	Window Glass Replacement @ Comm Center	\$ 815.00
Secretary of State	Notary Public App - Bjorland	\$ 30.00
Storey Kenworthy/Matt Parrott	Checks	\$ 536.69
Storey Kenworthy/Matt Parrott	#10 Window Envelopes	\$ 237.54
T-Mobile	Library Hot Spot	\$ 80.43
Tiernan's Service Center	2016 F250 Lube/Oil/Filter/Transmission Oil/Rear Differential Oil Service	\$ 393.25
Tiernan's Service Center	Tractor Shaft/Snap Ring/Support & Sleeve for Light/Bracket & Support for Beacon/ Dash Rocker Switch for Beacon/Yellow Flashing Beacon/Harness for Beacon	\$ 929.50
Tiernan's Service Center	Trailer Tire Repair	\$ 30.00
Tiernan's Service Center	2017 Dodge Ram 5500 Coolant/Replaced Passenger Compartment Air Filter/Tires & Mount	\$ 832.27
Tiernan's Service Center	2017 Dodge Ram 5500 Replaced Battery	\$ 245.95

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Tiernan's Service Center	2017 Dodge Ram 5500 Exhaust Gas Temp Sensor/Lube/Oil/Filter/DEF Fluid	\$ 761.98
Tiernan's Service Center	2020 Ram 5500 Right Rear Wheel Speed Sensor/Lube/Oil/Filter/Replaced Both Fuel Filters/DEF Fluid/Fuel Filter	\$ 904.60
Towne Lawn Care	8' V-Blade fof Bobcat	\$ 5,000.00
Trzeciak, Kristy	Cell Phone Reimbursement	\$ 35.00
UPS	Shipping	\$ 12.90
UPS	Shipping	\$ 12.90
UPS	Shipping	\$ 12.90
UPS	Shipping	\$ 13.93
Veenstra & Kimm, Inc.	Engineering Services for New Water Tower Design	\$ 8,585.50
Veenstra & Kimm, Inc.	Engineering Services for SE Sanitary Sewer Improvements Design	\$ 155.00
Veenstra & Kimm, Inc.	Engineering Services for Ironwood Estates Plat 4	\$ 3,525.93
Veenstra & Kimm, Inc.	Building Permit Fees for Dec 2023	\$ 91.00
Waddell, Alyssa	Instructor Payment for Winter Tumbling	\$ 756.00
Walter's Sanitary Service, Inc.	Residential Garbage Reimbursement 1/1/24-1/31/24	\$ 11,194.10
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 112.09
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 86.08
Williams Scotsman	Police Trailer Rental	\$ 328.00
Willis Automotive	Oil Change/Tire Repair/Tail Light Repair for Dodge Durango	\$ 645.73
	TOTAL	<u><u>\$ 79,414.58</u></u>

EXPENSE TOTALS PER FUND

General Fund	\$ 46,865.54
Road Use Tax Fund	\$ 2,476.49
Local Option Sales Tax Fund	\$ 2,636.61
Capital Project Fund - Water Tower Project	\$ 8,585.50
Water Fund	\$ 13,740.20
Sewer Fund	\$ 5,110.24
TOTAL	<u><u>\$ 79,414.58</u></u>

REVENUE TOTALS PER FUND

General Fund	\$ 86,367.52
Road Use Tax Fund	\$ 19,362.71
Employee Benefit Fund	\$ 1,774.60
Emergency Fund	\$ 51.80
Local Option Sales Tax Fund	\$ 30,898.21
TIF Fund	\$ 426.67
Debt Service Fund	\$ 1,013.46
Water Fund	\$ 30,588.98
Water Capital Project Fund	\$ 43,257.13
Sewer Fund	\$ 53,353.37
TOTAL	<u><u>\$267,094.45</u></u>

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