

# January 2nd, 2019 Meeting Minutes

## I. General Agenda Items:

**Call to Order:** Jeri calls the meeting to order at 7:01pm

**Roll Call:** Present – Jeri Wendzel, Jennifer Kopp, Ryan Castro, Erik Smith, and Angela Parks

**Members of Public** – Jennifer Harned (Parks and Rec Director)

**Approval of the Agenda** – Erik motions, Ryan seconds (all ayes)

**Approval of December 2019 Minutes:** Minutes lost due to technical difficulties, reaching out to Kristie for further direction.

**Public Forum- None**

## I. Board Discussion Items

### 1. Officer Elections

- **Secretary Elections:** Jeri motions for Jennifer Kopp to stay on, Erik seconds. All ayes.
- **Co-Chair:** Erik motions for himself, Ryan seconds. All ayes.
- **Chair:** Erik motions for Jeri to stay on, Ryan seconds. All ayes.

### 2. Director's Report:

- **Spring/Summer Planning** - Jennifer has been reaching out to the instructor and has started planning for the next catalog. A draft will be at the February meeting with printing end of February and out to the public by March 15th.
- **Youth Spanish-** No one registered for the January/February session. We have not received feedback. We discussed possible ways we could help improve her chances of getting people to register. One of these ways is for her to provide more details about the class.
- **2020-2021 Budget Review**
  - Brad and Jen changed a few specific details in the budget. Parks increased by 7% and Community Center increased by 4.5%.
  - The building will be paid off in June.
  - Jen provided multiple options for what to do with LOSS money which is a separate budget from our Community Center or Parks budget.

- i. 1. Parking Lot expansion at CCRA = \$47,950
  - ii. Community Center Front Doors = \$9,662
  - iii. Concession Stand Centennial Siding \$20,000
- Jen will be unable to meet with her Counsel Member to review the budget with them.
- **Youth Soccer Update:**
  - Jen and Ryan have talked about waiting until Fall to do Youth Soccer instead of trying to juggle schedules with all of the other activities this Spring/Summer
  - However, Fall will be a battle of getting fields with football being in the Fall.
  - We are going to try and do it at the end of April because of registration for Spring/Summer sports or classes. It could also possibly go into June.
  - 51 children are at least interested in having a soccer league during any time in the year. The team will be
  - Jeri motions to start Spring Soccer for this year, Jenn Seconds. Four ayes, one dissent.
- **Adult Fitness Classes:** We will start Monday-Friday 8:45 am. It is a free streaming class and it is going to start on January 6th. We will see how much interest there is in January.
- **Indoor Adult Volleyball:** There are 4 teams are registered. Jen is concerned about whether or not someone should be there to supervise teams as we have had teams struggle with good sportsmanship.
- **Mini-Grant:** Jennifer is applying for the *Iowa Foundation for Parks and Recreation Mini-Grant*. This grant would be to get a television and the REACH Digital Media Software to use in the entryway of our Community Center building. We would use this to advertise the activities going on in our Community.
- **Baseball Field Scheduling:**
  - Because of the difficulty in scheduling, there has been a *Centennial, CCRA, and Assumption Ball Field Usage Policy* created.
  - In other towns, the Parks and Rec Director does not do any scheduling beyond telling the sports teams that they can have the field during this time. Then, that sport's director schedules out their teams. This is what Jen would like to move toward.

- Next month, Jen would like to present this change to the City Council where she would only have to give them permission to use the fields. In order for this to happen, we need to change the *Centennial, CCRA, and Assumption Ball Field Usage Policy*.
- In March, they will begin the scheduling so we need to have it decided by then.
- There are certain bullets that need to be revised or omitted in the policy. As a board, we will review the policy and look for suggested changes. Next month, we will

**3. CCRA/Parks:** Currently, out of our 2019/2020 fiscal budget, we are 29.91% spent on the Parks Budget and 28.99% spent on the Community Center Budget.

**4. Grants Update:**

- None

**III. Board Action:**

- **Youth Soccer League:** Jeri motions to start Spring Soccer for this year, Jenn Seconds. Four ayes, one dissent.

**IV. Old Business:** None.

**V. New Business:** The next meeting will be Wednesday, February 5th at 7:30 PM.

**VI. Adjournment:** All Ayes to Adjourn

Jeri motions, Ryan seconds, meeting adjourned at 8:09 PM

Submitted by Jennifer Kopp, Secretary