

City of Granger
Council Meeting Minutes
January 12, 2023

Mayor James opened the Budget Workshop meeting opened at 5:30 p.m. at the Community Center, 2200 Walnut Street, Granger, Iowa, 50109. City Council members present were Backous, Bermel, Brandt, Danilson, and Saak.

Backous made a motion to approve the agenda, seconded by Saak. All Ayes.

Budget department presentations for fiscal year 2023-2024

The meeting was adjourned at 6:45 p.m.

Mayor James opened the Public Hearing on Amendment to the Granger City Budget for FY 2023 at 7 p.m. With no written or oral comments, the public hearing was closed at 7 p.m. Mayor James opened the regular City Council meeting at 7:01 p.m. City Council members present were Backous, Bermel, Brandt, Danilson, and Saak.

Backous made a motion to approve the consent agenda, seconded by Brandt. All Ayes.

A few residents who live on Sycamore Street were present to voice their concerns about the petition that is being considered for approval at the Dallas County Planning & Zoning Commission meeting on Tuesday, January 17th for a conditional use permit to operate and maintain a landscaping business on the parcel of land that is located NE of their properties. Mayor James mentioned that the City will have a response soon in regards to this issue.

City Building Official Update – Building located at 1806 State Street. The property owner at 1806 State Street mentioned that in the last month they have been tearing out damaged drywall, ceiling and flooring in the house. They are ready to start replacing with new drywall and she will send pictures to the City Council for reference. The deadline for an occupancy is March 31st.

City Engineer Report – State Street Improvements Update – there is a pause in the project while we wait for the result of the traffic study and the geometric design of the roundabouts. Willow Street Update – on pause until Spring and then they will go back and do the measurements again. Water Treatment Plant Filter Installation Update – we are still waiting for the painters to finish painting piping. Water Tower Update – the Planning and Design Loan has been executed, so the next step is designing the water tower.

City Administrator Report – Action on Resolution 2023-1 – calling a special city election on the proposed issuance of not to exceed \$3,000,000 General Obligation Capital Loan Notes (for a general corporate purpose) for March 7th was approved by Brandt, seconded by Saak. All Ayes. Danilson made a motion to approve the support of the Development Agreement concept with MADD, LLC, seconded by Saak. Danilson made a motion to approve setting the public hearing for March 9th at 7 p.m. on the proposed Finestead Voluntary Annexation into the City of Granger, Dallas County, Iowa and to publish such notice in the newspaper, seconded by Backous. All Ayes.

Police Report – The Police had 60 calls in December: 2 alarms, 3 animal bites/complaints, 3 agency assists, 1 civil dispute, 1 domestic, 3 fraud/forgery, 3 medical/ambulance trips, 1 parking complaint, 4 motorist assists, 1 motor vehicle hit & run, 8 motor vehicle police investigations, 5 ordinance violations, 4 return phone calls, 2 thefts, 6 traffic complaints, 10 traffic stops, and 3 welfare checks.

Fire & EMS Report – In December, the Granger Fire personnel responded to 32 calls for service. They finished the year with a total of 368 calls for service, which is 3 more than 2021. In December they have started to receive more upgraded equipment such as new fire hose, nozzles, and other miscellaneous tools. The Firefighter 1 and 2 classes have been completed and the members have started testing for their certifications. Three new members have enrolled in EMT classes through DMACC which will gain the department more EMTs for medical response and transport. Action on Resolution 2023-2 – regarding Fire/EMS Station staffing requirements has been approved by Brandt, seconded by Danilson. All Ayes.

Parks & Recreation Report – Parks & Recreation Director Johnson mentioned the parking lot was graded on December 12th to even it out but potholes are still an issue. The playground designs for Eagle View Park are in and will be discussed at the next Park Board meeting. Johnson will be working with City Administrator Bjorland on getting some of the 4.4 acres usable as soccer fields until we start developing the area as park space. The 1st & 2nd grade basketball program had 40 players registered. Games will continue through the end of January. Adult volleyball had 8 teams registered which is up from previous years. Johnson will be working with the school on how they could get 2 volleyball courts in the gym so they can play 2 games at a time. This would allow for accommodation up to 16 teams. A new program guide should be going out in the Spring. Lifetime Fitness has reached out to host tennis and pickleball lessons/camps over the summer. Johnson has reached out to the school to see if we can use gym space for these programs. Morning yoga should start next month. The Super Bowl squares fundraiser will open January 29th and run through February 11th. The indoor movie event has been cancelled and not planning to reschedule.

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Action to approve resignation of Angela Sumpter as Custodian effective immediately was approved by Backous, seconded by Bermel. All Ayes.

Action to approve the Library to apply for the Dallas County Foundation matching grant in the amount of \$4,500 (total of \$9,000) was approved by Bermel, seconded by Brandt. All Ayes.

Action on Resolution 2023-3 – adopting Amendment to FY 2022-2023 Granger City Budget was approved by Brandt, seconded by Saak. All Ayes.

Action on Resolution 2023-4 – updating and establishing policies and procedures for the examination and copying of public records maintained by the City of Granger, Iowa, to conform to the requirements of Senate File 2322 effective February 1, 2023, was approved by Backous, seconded by Saak. All Ayes.

Action on Resolution 2023-5 – adopting the Dallas County Multi-Jurisdictional Local Hazard Mitigation Plan was approved by Brandt, seconded by Saak. All Ayes.

The City Council was in support for the Automatic Renewal Program with the Alcohol Beverages Division of the State of Iowa for class E retail alcohol licenses.

Finance Committee member Backous reported that everything is in order. Action to approve the Finance Committee Report was approved by Brandt, seconded by Saak. All Ayes.

Action to approve the bills for payment was approved by Brandt, seconded by Saak. All Ayes.

Action to approve \$100 donation to New Opportunities, Inc. for the public purpose of providing assistance programs from the federal and state governments to local residents was approved by Brandt, seconded by Backous. All Ayes.

The meeting was adjourned at 8:48 p.m.

Tony James, Mayor

Attest: _____
Kristy Trzeciak, City Clerk

JANUARY 2023 CLAIMS
DESCRIPTION

VENDOR	DESCRIPTION	AMOUNT
411 Safety Shop & Training	BLS Healthcare Training - Miner	\$ 50.00
411 Safety Shop & Training	BLS Healthcare Training - Olsen	\$ 50.00
Access Systems	IT Support	\$ 526.77
Access Systems Leasing	Copier Lease + Usage	\$ 592.72
Access Systems Leasing	Server Lease	\$ 248.52
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 243.50
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 243.50
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 542.00
Agsource Laboratories	Wastewater tests + UPS shipping charges	\$ 523.25
Ahlers & Cooney PC	2022 General Obligation Capital Loan Notes	\$ 3,950.24
Amazon Business	Prehospital Emergency Care Plus MyLab	\$ 599.97
Amazon Business	125V Power Inlet Socket/2A Direct-Mount Car Battery Charger	\$ 65.75
Amazon Business	Cheez-It Crackers/Vinyl Wall Decal Letters/Spinning Gear Magnets/STEM Toy 28 Piece Set/Mini Pretzels/Cookies Variety Pack/3-Sided Art Activity Easel/Wall Sticker Décor Decals	\$ 519.69
Amazon Business	Domino Train Toy Set	\$ 43.99
Amazon Business	HP 78A Black Toner Cartridges/Swiffer WetJet Floor Cleaner/Printer Paper	\$ 242.92
Amazon Business	Brother Printer TN431 BK Standard Toner/Printer Paper	\$ 125.18
Amazon Business	The Next Worst Thing Book	\$ 12.99
Amazon Business	A Shadow in the Ember Book	\$ 24.57

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Amazon Business	Smead File Pocket Expansion Folder/Stackable File Tote Boxes	\$ 439.02
Amazon Business	Avery Tab Inserts	\$ 2.27
Amazon Business	Smead File Folders Letter Size	\$ 50.78
Amazon Business	Scotch Packaging Tape	\$ 24.57
Amazon Business	Café Escapes Chai Latte/Frito-Lay Variety Pack/Goldfish Crackers	\$ 82.17
Amazon Business	Sharpie Ultra Fine Markers	\$ 6.39
Amazon Business	Frito-Lay Variety Pack/Goldfish Crackers/Smartfood Popcorn/Cheez-It Crackers	\$ 66.66
Amazon Business	Frito-Lay Variety Pack	\$ 23.29
Amazon Business	Swiss Miss Hot Cocoa Keurig Pods	\$ 21.91
Amazon Business	Swiss Miss Hot Cocoa Keurig Pods	\$ 35.16
Background Investigation Bureau	Background Check - Obernolte	\$ 14.45
Badger Meter	Beacon Mobile Hosting Serv for Dec 2022	\$ 48.48
Banleaco	Folder/Inserter Lease	\$ 154.22
Barnes & Noble	Books	\$ 196.85
Barnes & Noble	Books	\$ 260.05
Barnes & Noble	Books	\$ 265.84
Barnes & Noble	Books	\$ 165.71
Barnes & Noble	Sticker Mosaics Christmas	\$ 48.00
Barnes & Noble	Sticker Mosaics Christmas/Legos/Scentsory Putty/Melting Snowman/Reboot	
	Phone Stand/EGC Certs	\$ 396.64
Bjorland, Kirk	Cell Phone Reimbursement	\$ 35.00
Bjorland, Kirk	Reim for 4 Table Covers for Meetings	\$ 80.00
Blank Park Zoo	Education Zoo to You 60 Minute Library Program	\$ 125.00
Bound Tree Medical, LLC	Smart Capnoline Plus Nasal Tubing/Electrodes/Gloves	\$ 134.52
Brown, Fagen & Rouse	Legal Serv for Jan 2023	\$ 2,800.00
Capital City Equipment	Coupler/Hydraulic Fluid	\$ 143.15
Capital City Equipment	Coupler/Wiring Harness	\$ 317.57
Capital City Equipment	Angle Broom Repair	\$ 459.66
Casey's Business MasterCard	Fuel	\$ 2,213.31
Central Iowa Distributing	Gloves/Towel Dispenser/C-Pull Towels/Tru Grit	\$ 610.00
City of West Des Moines	Dallas Co. Local Housing Trust Fund Contribution FY 2023	\$ 1,215.00
CivicPlus	New City Website Design Implementation/Training	\$ 3,243.75
CJ Cooper & Associates	Drug Screen Results - Obermolte	\$ 70.00
Copy Systems Inc.	Water Tank for Postage Machine	\$ 92.00
Culligan Water of Adel	Bottled Water + Cooler Rental	\$ 58.69
Demco	I Love Books Economy Book Bag/Read Block Economy Book Bag/Paperfold	
	Long Book Jacket Covers	\$ 100.93
Dinges Fire Company	1-3/4" Coupled Hose	\$ 1,172.00
Dinges Fire Company	1-3/4" Coupled Hose + Shipping	\$ 1,328.23
Electric Pump	2022 Wastewater Service Agreement	\$ 1,200.00
Empowerment Solutions	Quarterly Hosting Fee for City Website	\$ 225.00
Fire Recovery EMS	December Billing	\$ 295.13
Fire Service Training Bureau	Certification Fees for Hazmat Awareness & FF 1 - Olsen	\$ 100.00
Fire Service Training Bureau	Certification Fees for Hazmat Awareness - Jess Juhl	\$ 50.00
Fire Service Training Bureau	Certification Fees for FF 2 - Brackemyer	\$ 50.00
First Medical Inc.	Epinephrine/Naloxone + Freight	\$ 246.90
Force America	Snow Plow Hydraulic Pump + Freight	\$ 1,448.76
Friedrichsen, Linda	Yoga Instruction	\$ 70.00
Geneser Repair	90 Degree Hydraulic Elbows	\$ 13.05
Harney, Sue	Boat Storage Facility Rental #6 FY 2023	\$ 3,300.00
Hawkins, Inc.	Chlorine/Sodium Permanganate	\$ 2,539.69
Henderson Products	Hydraulic Cylinder & Control Box + Freight	\$ 1,627.10
Henderson Products	Snow Plow Pins/Roll Pins	\$ 33.44
Heard, Hunter	Cell Phone Reimbursement	\$ 35.00
Hotsy Cleaning Systems	Portable Hot Water Electric Pressure Washer	\$ 9,195.00
Interstate All Battery Center	1.5 Alk Batteries	\$ 107.20

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Iowa Firefighters Association	Membership Dues	\$ 221.00
Iowa One Call	811 Emails	\$ 42.30
Johnson, Jenni	Cell Phone Reimbursement	\$ 35.00
Kanopy	Library Videos	\$ 2.00
Keystone Laboratories	Water Tests	\$ 58.50
Keystone Laboratories	Water Tests	\$ 13.75
Keystone Laboratories	Water Tests	\$ 505.00
Keystone Laboratories	Water Tests	\$ 31.00
Linde Gas & Equipment	Oxygen	\$ 721.77
McLaughlin, Eric	Cell Phone Reimbursement	\$ 35.00
McLaughlin, Eric	Reim for Water Sample Shipping Charges	\$ 11.22
Menards	Wiper Fluid/Teflon Tape/3/4x3 Hose Adapter	\$ 10.18
Menards	25lb Oil Dri	\$ 27.96
Menards	3x5 Hose Clamp/Kerosene Heater/2-1/2 Gallon Kerosene	\$ 266.15
Menards	Ice Melt/Shaker Scoop	\$ 28.95
Menards	4 Cycle Premix/1-1/4" Ext Deck Star Drive/#10 Finish Washer	\$ 49.89
Momar	Ice Melt	\$ 2,093.96
Mullins, Aaron	Cell Phone Reimbursement	\$ 35.00
Office Depot	Microwave	\$ 83.39
Office Depot	Toner/Trash Bags	\$ 90.30
OmniSite	Lift Station Dialer Service Contract	\$ 290.00
O'Reilly Automotive	Wiper Fluid	\$ 7.98
O'Reilly Automotive	Heat Shrink/Trailer Cable	\$ 56.59
O'Reilly Automotive	Battery/Core Charge	\$ 230.49
O'Reilly Automotive	Return Core Charge	\$ (22.00)
Oriental Trading	Magic Color Scratch Winter Shapes/Winter Mouse in Mitten Ornament/Silly Polar Bear Magnet/Snowman Snowflake Ornament/Mini Glue Dots/Ice Skating Penguin Ornament	\$ 73.92
Oriental Trading	Shaped Christmas Tree Sand Art Sheets	\$ 102.64
PGBA, Inc.	Reim for Ambulance Bill	\$ 479.33
Racom	EDACS Access/Beon Access	\$ 523.35
Rounded Minds	Tumbling Instructor Payment	\$ 1,020.00
Sandry Fire Supply	TNT Hydraulic ISO	\$ 64.00
State Hygienic Laboratory	Water Tests	\$ 27.00
Stivers Ford	Upfit Decals on F150 Police Responder	\$ 2,296.06
Strauss Security Solutions	Quarterly Access Hosting	\$ 62.85
Strauss Security Solutions	Door Handle & Deadbolt for New Storage Building	\$ 457.08
Tierman's Service Center	RV Antifreeze for Gator	\$ 12.50
Trzeciak, Kristy	Cell Phone Reimbursement	\$ 35.00
Uline	6' U-Channel Sign Posts	\$ 375.28
UPS	Shipping	\$ 16.50
UPS	Shipping	\$ 16.50
UPS	Shipping	\$ 16.50
UPS	Shipping	\$ 12.00
UPS	Shipping	\$ 12.00
Veenstra & Kimm, Inc.	Engineering Services for Bridge Inspections	\$ 769.70
Veenstra & Kimm, Inc.	Engineering Services for Voluntary Annexation Assistance	\$ 3,354.50
Veenstra & Kimm, Inc.	Engineering Services for Water System Preliminary Engineering Report	\$ 4,061.00
Veenstra & Kimm, Inc.	Building Permit Fees for November 2022	\$ 407.80
Walter's Sanitary Service, Inc.	Residential Garbage Reimbursement 12/1-12/31/22	\$ 10,132.40
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 112.09
Walter's Sanitary Service, Inc.	Container Rental/Pickup	\$ 86.08
Williams Scotsman	Police Mobile Trailer Rental Fee	\$ 338.00
	TOTAL	<u>\$75,432.56</u>

EXPENSE TOTALS PER FUND

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General Fund	\$58,688.96
Road Use Tax Fund	\$ 3,680.80
Water Fund	\$ 6,611.00
Sewer Fund	\$ 6,451.80
TOTAL	<u>\$75,432.56</u>

REVENUE TOTALS PER FUND

General Fund	\$142,881.14
Road Use Tax Fund	\$ 19,393.58
Employee Benefit Fund	\$ 9,301.94
Emergency Fund	\$ 1,047.41
Local Option Sales Tax Fund	\$ 75,998.36
TIF Fund	\$ 17,838.56
Debt Service Fund	\$ 15,159.10
Water Fund	\$ 25,357.76
Sewer Fund	\$ 48,927.70
TOTAL	<u>\$355,905.55</u>